Clicking on the “Add Polygon” button will open a pop up window that will ask for a “Name” and “Description”. The physical appearance of this polygon can be edited in the window under “Style, Color.” You will also see a special cursor in the window. This cursor will be used to create the polygon.
Step 3: Drawing the polygon

To begin drawing the polygon, click on the area over the map in which you would like to begin the polygon.

Step 4: Rounded or Cornered?

To achieve smooth rounded lines, hold the mouse button down and “freehand” the sketch. The polygon’s perimeter will follow whichever path the mouse takes, so with a little bit of practice, rounded edges can be achieved.

To achieve cornered edges, click on the points individually, and the computer will create perfectly straight lines.

Step 5: Click “OK”