UVM Staff Council
May 5, 2015
12:05-1:30 p.m.
Livak Ballroom, Davis Center
Minutes

Members Present: President Renee Berteau, Vice President Johanna Brabham, Immediate Past President Catherine Symans, Brendan Andrews, Valerie Carzello, JoAnne Dearborn, Naima Dennis, Kate Ford, Nick Gingrow, Nick Hall, Gwen Landis, Anita Lavoie, Lyndelle LeBruin, Steve Lunna, Jeanna Page, Holly Pedrini, Shirley Pine, Judy Riani, Karmen Swim, Marie Tiemann, William Valliere, Amy Vile, Bethany Wolfe

Ex-officio: Jeff Bukowski, Staff Council Administrator

Members Absent: Jeremy Arenos, Dziyana Aydin, Sarah Childs, Jen Cournoyer, Jean Evans, Christine Farnham, Wendy Koenig, Troy Krahl, Robin Lockerby, Noël McCann, Gabriela Mora-Klepeis, Carrie Pratt, Susan Skalka, Amy Vile, Bethany Wolfe

Also Present: Jim Barr, Director Transportation & Parking Services, Heather Matthews, IT Professional, Transportation & Parking Services, Mary Provost, Process Coordinator, Transportation & Parking Services, Katie Martin, Program and Outreach Manager CATMA, Harold Pierce, Executive Director, Benefit and Employee Operations, HRDMA, Parvin Pothiawala, International Education Student Services, and Amy Gilman, Staff Council Assistant

Call to Order

The meeting was called to order at 12:05 p.m.

Presentation by Transportation & Parking Services and CATMA

Jim Barr, Director, Transportation and Parking Services (TPS), and Heather Matthews, TPS IT Professional, presented on the new TPS technology. They also provided updates regarding ongoing work to meet the needs of the University. The first piece of new technology is the TranLoc Rider App which replaces Blirpitt and allows individuals to access up-to-date information about where buses are located on their routes, how many riders are on a given bus at that moment and any alerts or route changes. The second is Park Buzz which is being implemented this summer and will enable anyone to give feedback about parking or any safety/security issues for any parking lot on campus. Each lot will have a unique sign that will have a QR Code for your smartphone to read and include that info as you submit the feedback, this way TPS will know which lot you have concerns or issues about. The third new technology being considered is a mobile payment program for visitor or metered lots, but this work is ongoing. The benefit would be that an individual could pay for a meter from their phone and a reminder would come up when the meter was about to expire, thereby giving you the option to pay for more time on that meter from your phone or physically go out and put money in the meter. Parking Enforcement is also in the process of transitioning to smartphone technology which will allow staff to use a hand held device to check permits and plates in live time and avoid multiple ticketing. A question was submitted in advance of the meeting regarding the Zone 1 Green Permit wait list process. The
questions was about the transparency around the list and if the list could be accessible in order to check wait list status. Jim explained that there are many factors that go into the Green Permit wait list criteria, including some older policies around retirees and those who leave the University and return at a later date. TPS would like to have those policies revisited or revised. This could have a positive impact on moving individuals through the list faster. Jim also reminded the group that going forward, parking on campus right outside of an employee’s building will become increasingly harder to come by. More building and facilities on campus usually results in a direct loss of parking spaces or lots.

Katie Martin, Program and Outreach Manager for CATMA, gave a very brief overview of the Chittenden Area Transportation Management Association (CATMA) programs like ride shares and incentives for biking/walking to work that are available to employees of UVM and for other employers in the area. She also discussed the current WAY TO GO Challenge! which encourages people to take alternative transportation during May 4, 15, 2015. CATMA also has a new website that has recently been launched which can be found at http://catmavt.org/

Approval of Minutes

A motion was made and seconded to adopt the April 7, 2015 Council minutes. There was no discussion and one abstention. The minutes were adopted.

Public Comment Period

No comments made.

Staff Council Election Results

Jeff reported on this year’s Election Process which consisted of appointments made by the various Units/Colleges/Divisions or current Representatives coming forward to serve again. All Units/Colleges/Divisions are represented, but there are a few vacancies open:

- College of Engineering & Mathematics – 1 representative for a 2-yr term,
- Student Affairs – 1 representative for a 3-yr term.

The 2015-2016 Staff Council will be the largest and most widely represented Council to date, with full representation from the College of Medicine, since the Council’s restructure in 2006. The 2014-2015 Staff Council was previously the largest and most widely represented group.

Vote on Bylaw Change: Staff Council Standing Committee Names

While a quorum was met for the meeting, the Council was one person shy of having the necessary 2/3 of the Council’s membership present to vote on the Bylaw Change for Staff Council Standing Committee Names at this meeting. This item was tabled for the June 2, 2015 meeting agenda.
Staff Council FY15 Annual Update

The Staff Council Annual Update is a document that highlights words of appreciation for university initiatives and developments that address staff concerns or areas of Staff Council advocacy and Staff Council accomplishments. This update is shared with the UVM Board of Trustees, President, Provost and other senior leaders. This document was reviewed by the Executive Board, shared with the Council in advance of the meeting, and updated to reflect new information regarding initiatives in the days leading up to its approval. There was one concern raised about the recent announcement regarding flexibility in setting salary increases which had been incorporated into the “words of appreciation” section. An argument was made to also highlight the challenges with this new approach under “areas of concern” and a statement was read that would be incorporated into the document. Without further discussion, there was a motion to approve this document with the additional statement, which was seconded, and was approved through a vote.

Statement of Collaboration – Staff Council and HRDMA

The Statement of Collaboration is a document that outlines the kind of collaborative working relationship Staff Council and Human Resources, Diversity, and Multicultural Affairs (HRDMA) wish to have moving forward. It is also a model to establish how Staff Council can work collaboratively with other individuals, groups, departments, units and colleges across the University, incorporate input from staff at large in changes in the complex issues facing the University, and be a partner in making improvements that benefit staff and the entire University. The Statement also provides a way to move from recommendations to a more proactive position of being a part of the decision process. A motion to approve The Statement of Collaboration was made, seconded, and with no discussion, approved. One representative abstained.

Staff Council Outreach Update and Report

Following the Focus Groups in March and the Outreach Brainstorm Session in April, a draft report has been generated which was shared with Gary Derr, Vice President for Executive Operations and Wanda Heading-Grant, Vice President for Human Resources, Diversity & Multicultural Affairs, on April 28, 2015. The discussion focused on how Staff Council can advance work in the areas identified as concerns as well as some work that is already being considered for focus by various administrative units in the coming year that provide opportunities for collaborative partnerships. After Commencement, Staff Council leadership will meet with Gary and Wanda to lay out a plan to focus and address the various issues.

Standing Committee Reports

There were no additional comments made regarding the Standing Committee Reports.
Officer’s Update

The full Officer’s update is posted online on the President of Staff Council’s webpage and highlights recent committee work including chairing the selection committee for the President’s Our Common Ground Award, reviewing applicants for the Honorary Degree Recipients Advisory Committee, and recent meetings with President Sullivan and Gary Derr, Vice President for Executive Operations. Renee made remarks at the President’s Our Common Ground brunch on May 4, 2015.

Other Business

Amy shared that Staff Council Representatives would receive invites in the next week for the End-Of-Year Luncheon, hosted by Tom Sullivan, and asked the Council members to save the date of Tuesday, June 16, 2015. Details will be coming soon from the President’s Office.

Adjournment

A motion was made to adjourn the meeting. The motion was seconded and adopted. The meeting adjourned at 1:25 p.m.