
Ex-officio: Meryl St. John, Staff Council Administrator

Members Absent: President Karmen Swim, Jeremy Arenos, Nancy Bercaw, Valerie Carzello, Kristen Cella, Monica Devino, Jean Evans, Nick Hall, Anita Lavoie, Lyndelle LeBruin, Jeanna Page, Bill Valliere

Also Participating: Gary Derr, Vice President for Executive Operations and Amy Gilman, Staff Council Assistant and audience member: Randi-Lynn Crowther.

Call to Order

Bethany Wolfe called the meeting to order at 12:05 p.m.

Call for New Topics

None at this time.

Approve Draft Minutes from April 2017 Council Meeting

A motion was made to approve the April 4, 2017 Council minutes. Two edits were passed in prior to the meeting. With no discussion the minutes were adopted.

Invest EAP: Program Updates and Orientation – Rebecca Weaver & Connie Gavin, Invest EAP

Our two guests, Rebecca and Connie, from Invest EAP did a quick overall description of how the program works and reminded the group that this is a confidential service. They showed us how to sign up for on-campus meeting via the online signup or you can choose to meet them at their offices on lower Cherry St. Burlington. For those for whom Burlington is not convenient they refer all throughout the state and keep those referrals with our network. They also reminded the group that the EAP benefit covers anyone in your household. If you have any questions, please refer to UVM HRS wellness information or visit InvestEAP directly.

Library Advisory Committee Action Plan and Resolution – Nicole Phelps

History Department faculty member Nicole Phelps joined this meeting to brief Staff Council on what the Library Advisory Committee is and what the action plan is. This committee has existed for many years
and for many purposes and has focused on various issues. As of late, the group has been meeting due to two main concerns, lack of space and measuring and valuation of the rhetorical experience of libraries.

Lack of Space

The library spaces on-campus (Bailey-Howe and Dana Medical) and off-campus (two storage facilities) are at their maximum. The libraries group has been diligent about purging what it can and digitalizing what it can but there is simply a shortage of accessible space. There has also been decommissioning of and regular analysis of publication and periodical usage. The library also has joined with other colleges and universities where it can to cost-share for resources when possible.

Rhetorical Experience of Libraries on a Research-based University

A library serves many purposes on a college campus. There is the actual physical study space for students and to meet the need of providing access and service to students, faculty, and the general public for the library resources, archives and access to VT-ilia.

The goal of this committee is for the campus community and general community outside of the Dept of Libraries to advocate for the libraries in the bigger sense of preserving a common good and asset of a research-based university such as UVM. The group is currently working on a draft resolution and that is why representatives are meeting and discussing this concept with governance groups to gather feedback.

Committee Updates – Committee Chairs & Vice Chairs

CBB – Gary Derr, VP Executive Operation and Greg Paradiso, Assistant Dir, HR Benefits joined the committee to listen to the feedback received after the FY18 merit/salary memo was distributed. Overall there seemed to be less distress this year about the announcement itself due to the more detailed and transparent information shared in the memo. The feedback fell into two categories, one displeasure with the amount and the other was employees who did not believe their units would complete performance reviews before the merit was determined. There was some discussion about what could be improved upon for next year’s process.

Outreach – Dates and locations have been selected for the Outreach Forums on Merit happening over the course of the first half of June. The committee is formulating questions or prompters for the discussion and Staff Council office will handle the randomization of invites for the forums.

PPD – The parking issue memo was distributed on April 17th. PPD discussed and worked a bit more on the centralized staff professional development program towards determining the model. Next steps heading into Fall 2017 will be looking at what the policies for the program would be and the funding sources.

Social – Spring and summer events and promotions are underway. VT Corporate Cup will take place on May 11. We currently have nine teams registered and social committee is covering the cost the tees and has offered to provide FREE bus transportation there and back. Annual Lake Monsters Game & BBQ
Dinner is taking place on Friday, June 23rd and the 13th Annual Golf Outing is happening on Friday, July 28, 2017 at the West Bolton Golf Club. We are taking registrations for all of those events. Later in the month the discounted Champlain Valley Fair pre-order sales will begin. Look for details.

**Public Comment Period**

No audience comments at this time.

**Other Business**

Meryl reminded the Council that they should have the Staff Council End-Of-Year luncheon on their calendars. It marks the end of the academic year, as well as completion of Council terms for some and will be hosted by President Sullivan.

**Adjournment**

Bethany asked for a motion to adjourn. The motion was seconded. Meeting adjourned at 1:15pm.