SUMMARY OF THE UVM STAFF COUNCIL MEETING – February 4, 2014

This summary provides the most relevant information for staff from Staff Council’s recent meeting.

**FY15 Budget and Incentive-Based Budgeting (IBB) Transition Presentation**

Alberto Citarella, Univ. Budget Director to give an update on the FY15 Budget and IBB. Citarella shared that next week Deans and Directors should be receiving information about their individual budgets and if they will be asked to trim their current budgets. Revenue and expenses determine budgets and realistically UVM will not have a sense of tuition revenue until April numbers are in and show the composition of the 2014-2015 UVM student body. While that is only one portion of revenue for UVM it is the largest portion. Expenses are also unclear at this time as UVM begins contract talks with Faculty, UE and Teamsters. The largest portion of expense at UVM is Salary, Benefits and Compensation and these contracts all have an effect on the bottom line of expenses. Citarella said the budget office continues to move ahead with budget planning with the numbers they do have and will continue to run our current budget model simultaneously with the IBB model in FY15. IBB met last Friday after reviewing all of the sub-committee reports. At this point the IBB Steering Committee is reviewing the information at the philosophical and theoretical level, then over the next few months numbers will be reviewed using the algorithms put forward by the sub-committees.

**Announcement of The President’s Our Common Ground Staff Award**

Gary Derr, VP for Executive Operations announced the President’s Our Common Ground Staff Award. This will be an annual award; there will be six awards of $1000 and the deadline for this year’s nominations is March 14, 2014. For more information about this staff award program visit, www.uvm.edu/president/staffaward.

**Approval of Minutes**

January 7, 2014 minutes were adopted.

**Staff Council President’s Update**

The full update by Staff council President Catherine Symans is available here.

**Staff Council President & Vice President Election Nominating Committee**

According to Article X of the bylaws a Nominating Committee made up of the following: (1) Staff Council Parliamentarian, (2) Staff Council Reps (not interested in this election for the President or Vice President seat), (2) individuals selected by the Staff Council Executive Board and (2) individuals selected by the Staff Council Office. Jeff asked if anyone was interested in serving in the capacity of a Staff Council Rep, who does not intend to run in this Pres/Vice President election. Three reps put their names forward. There will be a vote for Staff Council reps only by email to determine who the two Staff Council Reps will be in that category. The remainder of this committee will continue to be assembled.
**Group Discussion**

Jeff shared with the group that the Staff Council Election process began earlier this year. The Staff Council Office reached out to those members whose terms will end on June 30, 2014 to seek out if they wish to run again or if we need to do more target messaging in their Unit/Division/College.

In the next week Staff Council leadership will be having their quarterly meeting with President Sullivan as well as the quarterly meeting with HRS’s Barbara Johnson.

A reminder that this Friday, February 7, 2014 the UVM Board of Trustees is meeting and Staff Council President will address the board at the Committee of the Whole to give the Staff Council’s President’s Report.

**Debrief of Alberto Citarella’s Presentation:** The Compensation, Benefits and Budget (CBB) Committee will meet with Richard Cate next week and ask if any more information is available at that time.

**University Benefits Advisory Council (UBAC) Review of Cost Share of Benefits:** The UBAC will submit a report to the President and Provost in early March. The UBAC will review the cost share of benefits for healthcare coverage, dependent tuition remission and retirement savings. The most critical piece at this point is feedback from employees about the review. All of the comments will be collected, with all names and emails removed for confidentiality purposes, and passed on to the UBAC.

**Announcements**

**Staffline:**

The submission deadline for the March edition of *Staffline* is Friday, February 14, 2014. This edition will be distributed on Monday, March 3, 2014.