UVM Staff Council
February 2, 2016
12:05-1:30 p.m.
Livak Ballroom, Davis Center
Minutes

Members Present: President Renee Berteau, Vice President Johanna Brabham, Brendan Andrews, Jeremy Arenos, Bob Bolyard, Valerie Carzello, Amy Coffey, Jen Cournoyer, JoAnne Dearborn, Jessica Deaette, Mary Dunne, Christine Farnham, Kate Ford, Gwen Landis, Anita Lavoie, Lyndelle LeBruin, Steve Lunna, Gabriela Mora-Klepeis, Holly Pedrini, Shirley Pine, Parvin Pothiawala, Judy Riani, Susan Skalka, Karmen Swim, Bill Valliere, Amy Vile

Ex-officio: Meryl St. John, Staff Council Administrator

Members Absent: Jean Evans, Nick Gingrow, Nick Hall, Wendy Koenig, Noël McCann, Jeanna Page, Katrina Preiss, Bethany Wolfe

Call to Order
The meeting was called to order at 12:05 p.m.

Student Success Round Robin & Discussion
Renee began the meeting by gathering examples of ways staff contribute to student success for her May 2016 Commencement address. Examples were shared by Staff Council members and Staff Council Office staff.

Vision Statement Final Work
Staff Council Office tallied the top four choices from the January 2016 meeting. Those choices were shared with the full Council via email during January along with the edits that were shared at the last meeting. Those were narrowed down to the top two choices from that email vote and any integrated edits. The vote today will be on those last two statements. The popular vote came down to a difference of one vote, this statement was voted on to adopt as the Staff Council Vision Statement.

Staff Council is a representative resource and advocate for positive change for staff at UVM through engagement, communication and collaboration with university leadership. We strive to build an empowered community and a positive and equitable work environment.

Renee will share with the Board of Trustees on Friday the newly adopted Vision Statement.

Approval of Minutes
A motion was made and seconded to adopt the January 5, 2016 Council minutes. The minutes were adopted.

Public Comment Period
No public comments were made.

**Discussion of Upcoming Council Election and Formation of Nominating Committee**

Meryl shared with the Council that Nomination Form has been finalized and the office is currently forming the Nominating Committee. Amy Vile and Jessica Deaette volunteered from the Staff Council for those two slots on the Nominating Committee.

**Officer’s Update**

The full Officer’s Report is posted online on the President of Staff Council’s webpage.

Renee shared that Jes Kraus, Executive Dir., HR Operations & Affirmative Action is currently reviewing and revising The Grievance and Mediation Policy for Non-Represented Staff with Lucy Singer, UVM General Counsel and Mary Brodsky, Labor & Relations Manager. While reviewing the policy the process for training needed or required for Peer Advisors will also be reviewed.

**Staff Council 45th Anniversary**

Meryl shared some finalized and yet to be finalized events to recognize the Staff Council 45th Anniversary. There will be a “Meet & Greet” coffee with President Sullivan and Wanda Heading-Grant on March 14 at 10am, a Staff Wellness Event is in the works and the March 1, 2016 Staff Council Meeting with be a “Open House” and meet your representative opportunity. Accomplishments over the years and “did you know” statements will be shared with the UVM Community to recognize and inform staff members of the council’s work. A few Council Representatives felt this recognition doesn’t all need to happen only in March, the actual anniversary month. To assist and address the additional work and events it was determined that an ad-hoc committee would be formed to help with the longer, larger vision for this anniversary. Volunteers for that committee are: Bob Bolyard, Anita Lavoie, Brendan Andrews, Parvin Pothiawala, Johanna Brabham, Bill Valliere and Joanne Dearborn.

**Other Business**

Meryl reminds representatives whose terms end in June 2016 to give some thought if there is anyone in their area that might wish to submit their name to run for the unit’s representative slot.

Renee shared that she and Meryl St. John, Staff Council Administrator, will be meeting with Jim Vigoreaux, Assoc. Provost for Faculty Affairs and Brian Reed, Associate Provost for Curricular Affairs on February 3, 2016. SCO Leadership wishes to discuss faculty supervision of UVM Staff and get feedback about how to best share and implement this training.

**Adjournment**

Renee made a motion to adjourn. The motion was seconded and adopted. Meeting adjourned at 1:06p.m.