Staff Council Representative Nomination Form

Nomination Deadline: April 15, 2019

Name_________________________________________Pronoun________
Date of Hire_________________FTE______ Are you a grant-funded employee? _______________________
Job Title_______________________________Unit/Department_____________________________
University Address ____________________________________________________________________________________
University E-Mail __________________________ University Phone __________
Is this a Self-Nomination? Yes No If No, please include your name: ________________________________
Please print the name of your direct supervisor or that of the person you are nominating: __________________________________________________________________________

Have you served on the Council in the past? ______ If yes, when and in what capacity? __________________________

Please respond to each prompt in 200 words or less on a separate sheet of paper to include with your nomination.
If you are nominating a colleague, explain why you think this individual should serve on Staff Council.

1. Explain why you would like to serve on the Staff Council as a representative for your Unit, Division or College.

2. Discuss one issue you feel is pertinent to UVM staff, including at least one way in which you would like to see this issue addressed.

3. How do you exemplify the tenets of UVM’s Our Common Ground in your personal and/or professional life?

NOTE: Your answers will be used on the ballot for the election in your Unit/Division/College. The Staff Council Office reserves the right to edit all statements in online ballots due to space restrictions.

I hereby confirm that I have read the duties and responsibilities outlined in this document, provided a copy of my completed Self-Nomination form to my direct supervisor and given my permission for the information presented on this form to be used in Staff Council Representative Election materials.

_____________________________ ______________________
Signature Date

Provide a copy of your completed nomination form to your (or your colleague’s) direct supervisor.

Return your completed Nomination Form to StaffCouncil@uvm.edu
tel. (802) 656-4493 / email staff.council@uvm.edu / website www.uvm.edu/staffcouncil

* Those staff who belong to UE Local 267 are not permitted to participate in Staff Council, at the request of their union.
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What is Staff Council’s mission?

The UVM Staff Council serves as an advocate for staff by seeking out and responding to their ideas and concerns, representing them to the University administration, and keeping staff informed of University initiatives. Staff Council works to create a cohesive community, have a positive impact on staff culture, and promote the betterment of all. Functionally, we serve as an advisory group to University administration for all matters that affect staff, including compensation, benefits, supervisory and professional development, and many other issues. We also organize and sponsor community events, including the Holiday Bazaar, Open Skate Night, the Annual Golf Outing and more. For a list of some Staff Council accomplishments visit http://www.uvm.edu/staffcouncil/?Page=accomplishments.html

Who are our representatives?

Staff Council Representatives are staff who are forward-looking and committed to making UVM a stronger institution by addressing the ideas and concerns of staff through collaboration and dialogue. They have a desire to expand their knowledge of the University and to find solutions that contribute to institutional efficiency and effectiveness while promoting a safe and welcoming culture and climate at UVM. They are individuals who want to put their skills, knowledge, and experience to work for others. Many past representatives have shared the professional benefits they experienced through service on the Council, including development of leadership and communication skills, learning more about UVM’s administrative functions, and the ability to meet and collaborate with colleagues from across the UVM community.

Who is eligible to serve as a representative?

Individuals qualified to serve as representatives on Staff Council are non-represented staff (not part of a union) who are regular full-time or part-time employees at the University of Vermont, who are not on probation at the time of election, and whose jobs are part of UVM’s Career/Pay System. This includes all grant-funded employees. Funds are available to reimburse grants up to 3.5% of a grant-funded employee's salary for time spent engaged in Staff Council activities. Make sure you indicate on this form that you are grant funded and the Office will work with your area. If you aren’t sure whether you are eligible, email the Staff Council Office.

What are the responsibilities?

- Attend meetings of the full Staff Council, held on the first Tuesday of every month from 12:00-1:30.
- Participate on at least one of our four standing committees (Compensation, Benefits, and Budget; Outreach; Personal and Professional Development; or Social) and attend one meeting per month.
- Represent the Unit, Division or College where you are employed and were elected.
- Voice the concerns of colleagues in your area to the Council.
- Communicate Staff Council news, discussion, and action back to staff colleagues in your area.

What is the time commitment to be a representative?

The total time commitment per month to participate on Staff Council is three hours. This includes one full Staff Council meeting, which meets on the first Tuesday of every month, and participation on at least one of four standing committees.

Terms are for three years, unless otherwise stated. We realize that changes in one’s personal and professional life do occur and can affect your ability to fulfill a full three-year term. The Staff Council is always willing to work with you during those times to find the best solution.

I have additional questions!

A few more details are available at http://www.uvm.edu/~stffcncl/?Page=candidacy.html. If you have any additional questions or would like further information, please email us at staff.council@uvm.edu.