Adventure Day Camp
Activity Leader – The Learning Center (TLC)
Job Description

Adventure Day Camp (ADC), a seven-week day camp for children between the ages of 5 and 11, is part of Campus Recreation at the University of Vermont. ADC strives to provide quality programs for young children and adolescent youth that foster learning, respect, social skills development, community living, and emotional growth in a safe, fun, physically active, and challenging environment.

**Supervisor**
Assistant Director

**Pay Rate**
$10.50/hour with a maximum $.25/year increase (maximum $11/hour)

**General Responsibilities**
The Adventure Day Camp Activity Leader is a seasonal position (30-40 hours/week from mid-June to early August) that plans and implements programs in a certain area to all ADC campers.

**Specific Responsibilities**
- Plan, implement, and facilitate daily TLC activities (e.g., STEM, nature, outdoor education, etc.) to each of the three camper groups
- Plan, implement, and facilitate any TLC based club sessions
- Attend all required trainings and meetings
- Adhere to all policies and procedures stated in the employee manual
- Differentiate activities to ensure age-appropriateness
- Submit weekly lesson plans to the assistant director during weekly meeting
- Utilize scheduled planning time to work on future lesson plans
- Maintain the TLC room and all associated equipment/supplies
- Submit suggestions for equipment/supply purchases to the assistant director
- Utilize counselors to assist in the implementation of activities
- Assist counselors during opening/closing, lunches, and field trips (when scheduled)
- Participate in all camp-wide activities
- Update the arts & crafts binder/files with relevant activities and resources
- Other duties as assigned by the director or assistant directors

**Additional Requirements:**
- Current CPR/AED & first aid certifications
- 1-year prior camp and/or instructional experience