

If you are locked out of your dorm and/or room:

From 7 AM to 10 PM, call the University Heights service desk at 802-656-5550 for assistance.

From 10:01 PM to 6:59 AM, or **emergency at any time**, call UVM Police at 802-656-3473.

Contacting your teachers	Comfort Inn & Suites (most faculty)	802-863-5541
	Smart Suites (Arbuckle/Braude)	802-860-9900
	Kevin Lawrence	336-306-3586
	Paul Orgel	802-985-2287
	Brooks Whitehouse	336-254-6372

Scheduling a pianist

Fill out an Accompanist Request form (found in envelope on festival bulletin boards), and return to the envelope marked "Completed Forms" on the Music Building bulletin board at least 3 days before service is requested.

Scheduling a performance on a student concert

Fill out a Performance Request form (found in envelope on festival bulletin boards), including signatures of teacher or coach, and pianist if necessary, and give to John Horsman in the office as early as possible.

Religious Services

If you are interested in attending a religious service, please ask John Horsman for information about local churches. Various services are offered throughout Burlington, most within walking distance.

Recreation and off-campus trips

Optional off-campus recreational activities will be offered on Saturday afternoons and Sundays, as well as shorter trips on some weekday afternoons. Information and sign-up lists will be posted in the dorm lobby.

If you have a car on campus

To park on campus Mondays through Fridays, you may purchase a parking permit from the University Heights service desk. Students may use the parking lot at Christ Presbyterian Church at no charge; however, out of courtesy to the church, **you must park your car elsewhere from Saturday night until Sunday afternoon.**

Receiving and sending mail

Mail will be delivered to students daily, Monday through Saturday. Your mailing address is:

[Your name]
Green Mountain Chamber Music Festival
Box 18
85 South Prospect St.
Burlington, VT 05405-0160

You can send mail or ship packages (US Postal Service/UPS/FedEx), make photocopies, and print photos at Underground Copy in the Davis Center, open Monday-Friday from 8 AM – 1:30 PM.

Festival Policies

Practice hours

While practicing effectively is ultimately the responsibility of the individual student, the festival schedule is structured to support this critical endeavor by setting aside a daily practice period for all participants. Practice hours are from 8:00 AM until noon, Monday through Saturday. During these hours, students are required to be in their rooms practicing for the first 50 minutes of each hour, unless they are at a lesson. Chamber music rehearsals and coachings may not take place during the mornings on Monday through Saturday. During the 50 minute morning practice periods, students may not socialize, talk on the phone, or use computers. Resident assistants will do daily checks to help make sure that students are practicing as consistently and effectively as possible.

Lessons and rehearsal schedule

Students must keep their lesson and rehearsal times and places posted on their door, and make sure to keep this schedule up-to-date.

Artist Faculty/Emerging Artists Concerts and Master Classes

Artist Faculty concerts are each Friday, and the first two Wednesdays. Student (Emerging Artists) concerts are each Tuesday and Thursday. Student attendance at all concerts is required. Each faculty member will hold a weekly master class, required for members of that studio but open to all.

Visitation

Visitation hours are from noon until curfew. Persons other than GMCMF participants, including relatives of participants, are not allowed to stay overnight in the dorms, and must get a visitor pass from the Conservatory Manager before visiting students' rooms.

Appropriate behavior

All GMCMF participants are expected to show courtesy and respect for festival faculty, resident staff, and fellow students at all times. As guests on the University of Vermont campus, all festival participants are expected to treat campus property and university employees with respect, and to observe all UVM policies (see next page).

Leaving Campus

Before leaving campus for any reason, **all students, regardless of age, must sign out and sign back in upon their return.** The sign out sheet will be posted in the dorm lobby. If students are under the age of 18, they may **only** leave the UVM campus accompanied by a member of the residential staff, faculty, their parent, or their legal guardian, **unless** the student brings the release form signed by a parent or legal guardian. Students leaving campus should be with at least one other person. Campus boundaries will be explained during student orientation.

Alcohol and Other Drugs Policy

Possessing or drinking alcoholic beverages on campus (regardless of student's age), selling or furnishing alcohol to a minor, or using illicit drugs at any time are grounds for immediate dismissal from the program with no refund. In addition, GMCMF students of legal drinking age (21 and older) may not consume alcohol while participating in off-campus activities sponsored by the festival (e.g. recreational trips). When they are off-campus on their own, students of legal drinking age are expected to abide by all liquor laws of the State of Vermont.

UVM Policies

Alcohol and Other Drugs Policy

Participants in UVM events are not allowed to possess or consume alcohol on the UVM campus, even if 21 years of age or older. For persons under the age of 21, the possession or consumption of alcohol is a crime in the State of Vermont. Additionally, selling or furnishing alcohol to a minor is a crime in the State of Vermont. Use, possession, sale, or distribution of illegal or controlled substances or associated paraphernalia is strictly prohibited and subject to judicial action.

Smoking

Smoking is not allowed inside of any building on the University of Vermont campus. Smoking is not allowed within 20 feet of any residence hall. Students smoking outside must clean up all litter.

Care of UVM Property

The lobbies and other public spaces must be kept clean both in dorm buildings and in the Southwick Music Building. Students may not remove screens from any residence hall window. Propping open or otherwise interfering with the closure of any security door is prohibited.

Parking on Campus

Parking permits are required for all GMCMF participants who wish to park a vehicle on campus, and will be purchased directly by the participant (\$36 per month). Illegally parked cars will be towed and stored at owners' expense.

Prohibited items (do not bring or use)

Students may not use cooking appliances or grills in their rooms, suites, or on balconies (exceptions are coffee pots with automatic shutoffs, popcorn poppers, 36 cubic inch refrigerators, microwaves using 700 watts or less, any of which must be ULA listed). Due to the risk of fire and the danger of electrical overload, the use of the following types of electrical equipment is prohibited: multiple head plugs, halogen light bulbs (such as those found in most torchiere style lamps), sun lamps, immersion heaters, hot plates and other high wattage equipment, space heaters. Creating smoke through the use of incense, candles, or other scented smoke-producing items is strictly prohibited in all residence halls. Possession/use of candles, oil lamps, incense, storage of charcoal, flammable liquids such as gasoline, kerosene, Coleman fuels, or other items which create fire danger is prohibited. Mercury thermometers, neon signs, and other items which may contain hazardous materials are prohibited.

Violations of Festival or UVM Policies

Consequences imposed for not observing policies of Green Mountain Chamber Music Festival or the University of Vermont will vary depending upon the violation. Serious infractions may be enforced by UVM Police Services and Burlington law enforcement officials.

The following measures will be taken if a student violates Festival or UVM policies:

- 1) Verbal warning from Conservatory Manager, with possible earlier curfew; notice given to major teacher.
- 2) Written warning to student from Conservatory Manager; notice given to major teacher and Artistic Director.
- 3) Dismissal from Green Mountain Chamber Music Festival **without refund**.