APPLICATION FOR INTERNSHIP IN ENGLISH

STUDENT_______________________________________ CLASS________________

ID NUMBER ___________________________DATE_________________________

PRIOR TO REGISTRATION FOR ENGLISH 191, 192:

On-site Supervisor’s approval __________________________ ____________
(signature) (date)

Academic Advisor’s approval __________________________ ____________
(signature) (date)

Attach to this form a written proposal including:

• Project title
• Statement explaining the reason for undertaking the project
• Project objectives and methods of accomplishing them

Student’s agreement to proposal __________________________ ____________
(signature) (date)

Faculty Sponsor’s approval of proposal __________________________ ____________
(signature) (date)

Return this form and the proposal to the Chair of the English Department (400 Old Mill) to get the override that will allow you to register for the course.

By the end of the first week of classes, the student and faculty sponsor should meet and record in writing:

• Schedule of dates when they will meet and discuss progress
• Work to be submitted for evaluation
• Due dates for various parts of the work
• Criteria for evaluation