

UVM COUNSELING PROGRAM

Practicum/Internship Field Site Information Form

SITE INFORMATION

Name of Agency/School: Montpelier High School

Physical Address: 5 High School Dr, Montpelier, VT 05602

Website: Montpelier High School

Phone Number: 802.223.9796

Fax Number: 802.223.9795

Type of School: ☐ Elementary
☐ Middle
☒ Secondary
☒ Public or ☐ Private

Type of Agency: ☐ Community Counseling
☐ College Counseling
☐ Alcohol/Drug Counseling
☐ Integrated Health/MH
☐ Other: Enter information

Agency Administrator/School Principal: Michael McRaith

Phone Number: 802-225-8010

Email Address: mikemc@mpsvt.org

Contact Person: Lissa Knauss

Phone Number: 802-225-8051

Email Address: lissak@mpsvt.org

PRACTICUM/INTERNSHIP EXPERIENCE INFORMATION

For K-12 school sites only, are you available to host a student for (check all that apply):

☐ Practicum (approx. 4-5 hrs per week, Spring only) ☒ Internship (approx. 20-24 hrs/week across year)*

**Note: For clinical mental health sites, it will be assumed that this form is being completed as an internship site*

Responsibilities of a practicum or internship student (please differentiate internship vs. practicum responsibilities):

(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

Advise students (academics, social/emotional issues), consulting with teachers and parents, crisis response, master scheduling for students grades 9-12.

Please check which of the following activities the practicum/internship student would participate in:

<input checked="" type="checkbox"/> Classroom guidance	<input type="checkbox"/> Family/couples counseling	<input type="checkbox"/> Individual counseling - college age
<input type="checkbox"/> Group counseling	<input type="checkbox"/> Individual counseling - children	<input type="checkbox"/> Individual counseling - adults
<input checked="" type="checkbox"/> Consultation	<input checked="" type="checkbox"/> Individual counseling - adolescent	<input type="checkbox"/> Other (<i>please specify</i>): Click or tap here to enter text.

SITE SUPERVISOR INFORMATION

Check one:

☒ Licensed Mental Health Counselor
☒ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

If there is a second supervisor, check one:

☐ Licensed Mental Health Counselor
☐ Licensed School Counselor
☐ Psychologist
☐ Social Worker
☐ Certified Drug and Alcohol Counselor
☐ Psychiatrist

Name of Site Supervisor: Lissa Knauss

Graduate Degree(s) and Licenses Held: Masters in School & Mental Health Counseling; Licensed School Counselor

Position Title: School Counselor

APPLICATION INFORMATION

Internship Application Deadline:

Internship Application Materials Required: ☒ Cover Letter ☒ Resume ☐ Site Application
☐ Interview Required ☐ Other: Click or tap here to enter text.

Site Is Available for the Following Semester(s): ☒ Fall ☐ Spring ☐ Summer
(Only two semesters of internship are required)

Internship Provides Stipend: ☐ Yes ☐ No ☐ Possibly

Other Relevant Application Information:

Click or tap here to enter text.

Where (to whom) to submit materials: Lissa Knauss

Email/Website: lissak@mpsvt.org

FORM COMPLETED BY

Name: Liana Redmond

For office use only:

Date received/updated by the UVM Counseling Program October 2020