

UVM COUNSELING PROGRAM

Practicum/Internship Field Site Information Form

SITE INFORMATION

Name of Agency/School: Bellows Free Academy-Fairfax

Physical Address: 75 Hunt Street, Fairfax, VT 05405

Website: [Bellows Free Academy - Fairfax](#)

Phone Number: 849-6711

Fax Number: 849-2611

Type of School: Elementary
 Middle
 Secondary
 Public or Private

Type of Agency: Community Counseling
 College Counseling
 Alcohol/Drug Counseling
 Integrated Health/MH
 Other: Enter information

Agency Administrator/School Principal: John Tague

Phone Number: 849-6711

Email Address:

Contact Person: Katherine McElroy

Phone Number:

Email Address: kmcelroy@fwsu.org

PRACTICUM/INTERNSHIP EXPERIENCE INFORMATION

For K-12 school sites only, are you available to host a student for (check all that apply):

Practicum (approx. 4-5 hrs per week, Spring only) Internship (approx. 20-24 hrs/week across year)*

**Note: For clinical mental health sites, it will be assumed that this form is being completed as an internship site*

Responsibilities of a practicum or internship student (please differentiate internship vs. practicum responsibilities):

(Briefly list the responsibilities a practicum/internship student would be expected to assume in your school/agency and identify client population(s) you serve)

We are a Pre K-12 public school of about 1000 students. We have an elementary, middle, and high school within one building. Each school has its own principal and school counselor. We can offer a full school counseling internship at all three levels. Interns would be expected to be involved in all aspects of our school counseling program.

Please check which of the following activities the practicum/internship student would participate in:

Classroom guidance Family/couples counseling Individual counseling - college age
 Group counseling Individual counseling - children Individual counseling - adults
 Consultation Individual counseling - adolescent Other (*please specify*): Click or tap here to enter text.

SITE SUPERVISOR INFORMATION

Check one:

Licensed Mental Health Counselor
 Licensed School Counselor
 Psychologist
 Social Worker
 Certified Drug and Alcohol Counselor
 Psychiatrist

If there is a second supervisor, check one:

Licensed Mental Health Counselor
 Licensed School Counselor
 Psychologist
 Social Worker
 Certified Drug and Alcohol Counselor
 Psychiatrist

Name of Site Supervisor: Katherine McElroy

Graduate Degree(s) and Licenses Held:

Position Title: Director of Guidance

Years of Experience in the Field **Post-Licensure:**

Name of Second Site Supervisor:

Graduate Degree(s) and Licenses Held:

Position Title:

Years of Experience in the Field **Post-Licensure:**

APPLICATION INFORMATION

Internship Application Deadline: Enter date

Internship Application Materials Required:

Cover Letter

Resume

Site Application

Interview Required

Other: Click or tap here to enter text.

Site Is Available for the Following Semester(s): Fall

Spring

Summer

(Only two semesters of internship are required)

Internship Provides Stipend: Yes No Possibly

Other Relevant Application Information:

Click or tap here to enter text.

Where (to whom) to submit materials: Katherine McElroy

Email/Website: kmcelroy@fwsu.org

FORM COMPLETED BY

Name: Liana Redmond

For office use only:

Date received/updated by the UVM Counseling Program 1/15/2021