Chemistry Department Policy For Quizzes Given During Laboratory Periods

1. All quizzes should be given at the start of the laboratory period.

2. Lab quizzes should be written such that they can be completed in 5 minutes.
   
   a. If a student needs additional time for accommodation, then the period can be extended for that student (typically no more than x2 or 10 minutes).

3. If a student has an accommodation that provides for a quiet place in which to take quizzes, the student will be given that accommodation if the student specifically makes a request for a quiet place. The student with the accommodation must make the request for a quiet at least a week in advance of the quiz. At that point, the student will have two options:

   a. The TA may open the laboratory room just prior to the beginning of the lab period for the student, allowing the student to take the quiz prior to the start of the lab period without other students in the room.

   b. The TA may e-mail the quiz to the testing center up to two hours prior to the beginning of the lab period, and the student may go to the testing center before the laboratory and take the quiz there, returning in time for the start of the laboratory period.