

TFT Help Me Quick Start Sheet



Building a Web Page with Mozilla 1.7.13



You would like to make a web page for a class project. You have all of your information, but you don't know how to make the web page.

CREATE A BLANK PAGE

1. Open the program Mozilla.
2. Go to File>New>Composer Page

SET THE PAGE PROPERTIES

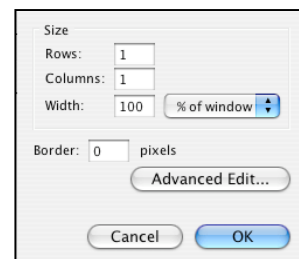
3. Go to Format > Page Title and Properties...
4. Enter the title of your page in the pop-up window and click OK.

SAVE YOUR WORK

5. It is important to keep ALL of the files associated with your web page in the SAME folder.
6. Go to File > Save
7. Navigate to the Desktop and create a new folder (with a name associated with your project).
8. Choose that folder and save your page as "index.html"

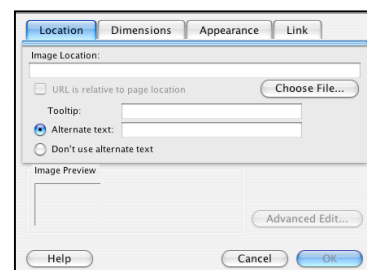
INSERTING A TABLE

9. Go to Insert > Table
10. Choose and enter the number of Rows that you would like. (Remember, Rows extend from left to right)
11. Choose and enter the number of Columns that you would like. (Remember, Columns extend from top to bottom)
12. ALWAYS USE PERCENTAGE WHEN SETTING THE WIDTH OF A TABLE.
13. Choose whether or not you would like a border, and if so, specify how thick you would like it. (The greater the number you enter into the box, the larger the border will be.)
14. Click OK when finished.



INSERTING AN IMAGE

15. Go to Insert > Image.
16. Find your file in the folder that is holding ALL of the web page items.
NOTE: YOUR FILE MUST BE IN JPEG OR GIF FORMAT FOR IT TO APPEAR ON THE WEB.
17. Enter the Alternate Text for your image (be brief).
18. Click OK to select the image.



INSERTING TEXT

19. Inserting text is simple. To type in normal font, just click on your page when you would like your text to be, and type away!

CREATING A LINK

20. Highlight the text or image that you would like to act as the link/clickable item.
21. Go to Insert > Link
22. Enter the FULLY QUALIFIED URL in the box of the web site that you are linking to.
Example: <http://www.uvm.edu>
23. If you would like to link to a file, click Browse and find your file. REMEMBER! THE FILE MUST BE IN THE FOLDER WITH ALL OF YOUR WEB PAGE ITEMS BEFORE YOU LINK IT.
24. Click OK.

