

Schedule for 2007 8GA UVM Visit (Feb 20-22)

Contact Numbers:

Dean's Office: 802-656-3424, 309 Waterman Bldg.

Jonathan Hopkins (UVM):

Nathan Victoria (UVM):

Chris Caswell (UVM):

George Hill (Citizen Schools):

Shauna Mulligan (Citizen Schools):

Key to Schedule Colors:

Non-UVM Campus Time:	
CESS Programmed Event:	
Organizing Time:	
Foot Travel Time:	
Written Reflection Time:	
Event Needing a Small Number of Students:	
Special Event for 8GAAlums Only:	
Event Coordinated and Planned by 8GA Staff:	

*** : Denotes extra-sensitive noise area – please help respect areas where classes are taking place and noise especially needs to be kept down. Thank you.**

Tuesday, February 20, 2007

Time	Event	Location	People Involved	Details	Point Person
6:00	Staff meeting	450 Washington	<ul style="list-style-type: none"> 8GA staff alumni 	<ul style="list-style-type: none"> Review schedule Set up posts for check in (check-in sheet, permission slips) 	<ul style="list-style-type: none"> Shauna George
7:00	Students arrive	450 Washington	<ul style="list-style-type: none"> 8GA6 	<ul style="list-style-type: none"> Check students in Collect medication Separate luggage: UVM girls in MP; UVM boys in Piano; HAM girls in Mac; HAM boys in Repair 	<ul style="list-style-type: none"> George & Tasha Mara (to mobilize the alumni)
7:30	Load buses	450 Washington	<ul style="list-style-type: none"> Brian, Jesse, Shauna alumni 	<ul style="list-style-type: none"> Load luggage, snack, trash bags, water, first aid 	<ul style="list-style-type: none"> Shauna
7:45	Board buses	450 Washington	<ul style="list-style-type: none"> 8GA Staff 	<ul style="list-style-type: none"> Gender buses 	<ul style="list-style-type: none"> Felicia & Dan

8:00-12:30	Travel on buses to VT	The open road	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Arrive in front of Billings Student Center Walk directly to Billings North Lounge 	<ul style="list-style-type: none"> Jonathan supplying directions to bus parking
12:30-1:00 (room and food ready at 12 noon)	Arrival and Lunch	Billings North Lounge--Boxed Lunches	<ul style="list-style-type: none"> CESS Faculty to help welcome and hand out food 	<ul style="list-style-type: none"> Podium with Microphone 90 people from 8GA 10 people from CESS/Administration 	<ul style="list-style-type: none"> Jonathan, Jean, and Nathan
1:00-1:05	Organizing Time – Settle into seats for formal welcome	Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Reiterate expectations for panels/speakers Kids should sit by team 	<ul style="list-style-type: none"> 8GA team leaders
1:05-1:30	Welcome	Billings North Lounge	<ul style="list-style-type: none"> Speaking: Fayneese, Susan, Wanda, Gary 	<ul style="list-style-type: none"> 8GA staff manage teams for attentiveness 	<ul style="list-style-type: none"> Jonathan greeting/coordinating
1:30-1:45	Written Reflection Time	Billings MLK	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Create prompts prior 	<ul style="list-style-type: none"> Angelica & Brian
1:45-1:50	Organizing Time – Prepare to move to next location	Billings MLK	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts
1:50-2:00	Travel Time	To Marsh Austin Tupper	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> Jonathan escorting
2:00-3:00	Res Hall Tours	Marsh Austin Tupper	<ul style="list-style-type: none"> Res Hall Staff 8GA staff manage engagement and bathroom needs 	<ul style="list-style-type: none"> DaVaughn Bryan facilitating tour Kids will visit rooms in small groups (2 teams at a time?) 	<ul style="list-style-type: none"> Jonathan greeting/coordinating Shauna
2:00-3:00	Interview Preparation Time for Alumni	427 Waterman	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Yusi coordinating 	<ul style="list-style-type: none"> Nathan escorting
3:00-3:05	Organizing Time – Prepare to move to next location		<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts
3:05-3:20	Travel Time	To Perkins Geology Museum	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> Jonathan escorting
3:15-3:20	Organizing Time –	*Perkins Geology Museum	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts

3:20-4:30	Geology Museum Exploration	Perkins Geology Museum	<ul style="list-style-type: none"> Nathan and 8GA Staff 	<ul style="list-style-type: none"> 8GA staff manage engagement and bathroom needs 	<ul style="list-style-type: none"> Nathan greeting/coordinating
4:30-4:35	Organizing Time – Prepare to move to dinner		<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts
4:30-5:00	Travel Time	* To Waterman Manor	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> Nathan escorting
5:00-6:00	Dinner	* Waterman Manor		<ul style="list-style-type: none"> Pizza and Pasta Dinner 	<ul style="list-style-type: none"> Nathan greeting/coordinating
6:00-7:00	Talent Show	Ira Allen Chapel	<ul style="list-style-type: none"> Entertainment Eighth Graders showcasing their talents 	<ul style="list-style-type: none"> Sign students up prior Alumni serve as judges 	<ul style="list-style-type: none"> Nathan greeting/coordinating Jesse & Dan MC
7:00	Gender Discussions	Billings	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Discuss expectations for hotel Reveal room assignments and point person for each room to get key 	<ul style="list-style-type: none"> Jesse and Felicia facilitating
7:20	Travel to the Hotel	Outside	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Meet buses outside Billings Lounge 	<ul style="list-style-type: none"> George greeting drivers Shauna contacts hotel
7:45	Arrive at hotel	Comfort Inn	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Distribute room keys Escort students to rooms Boys should use stairs to access second floor 	<ul style="list-style-type: none"> George & Shauna 8GA team leaders
7:45-9:00	Down time	Comfort Inn	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> students are free to mingle with same gender 	<ul style="list-style-type: none"> 8GA staff
8:00-8:30	Mark our territory	Comfort Inn	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> Mark staff rooms and off limit spaces Distribute snack 	<ul style="list-style-type: none"> Julianne & Jesse
9:00	Room confinement	Comfort Inn	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> tape the doors 	<ul style="list-style-type: none"> Dan & Julianne
9:45	Lights out	Comfort Inn	<ul style="list-style-type: none"> 8GA Staff 	<ul style="list-style-type: none"> Final knocks to indicate sleep time 	<ul style="list-style-type: none"> 8GA team leaders

Wednesday, February 21, 2007

Time	Event	Location	People Involved	Details	Point Person
6:00	Wake up knocks	Comfort Inn	<ul style="list-style-type: none"> 8GA staff alumni 	<ul style="list-style-type: none"> wake alumni and 8GA6 	<ul style="list-style-type: none"> Brian & Angelica
6:15	8GA staff meeting	Comfort Inn	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> Review the schedule for the day 	<ul style="list-style-type: none"> Shauna
6:45-7:15	Breakfast	Comfort Inn	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Orderly consumption Stress clean up 	<ul style="list-style-type: none"> 8GA team leaders
7:30	Board buses	Outside	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> Orderly boarding 	<ul style="list-style-type: none"> Felicia & George
7:35-7:50	Travel to Patrick Gym	Outside	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Head to gym Opening Circle? 	<ul style="list-style-type: none"> Bus drivers
8:00-8:45	Gym Time	Patrick Gym West Court	<ul style="list-style-type: none"> 8GA Staff Responsible Possible Tennis instructor 	<ul style="list-style-type: none"> Warm up time Opening Circle? Gym-like activities (bring materials) 	<ul style="list-style-type: none"> Jonathan greeting Brian & Jesse
9:05-10:35	EDML 24 Class: Learners; Development and Learning	* Kalkin 325	<ul style="list-style-type: none"> With Garet Allen-Malley Instructor Responsible 	<ul style="list-style-type: none"> Garet hosting 5 students – Dakeria, Raulito, Shawn, Lucy, Midley 	<ul style="list-style-type: none"> Chris escorting George accompanying
9:05-10:35	Team Time	Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Facilitate team building activity indoors or outside Possible art project? 	<ul style="list-style-type: none"> 8GA team leaders
10:00-11:00	Alums Meet with Admissions	* Admissions House (head to Billings North after meeting with Admissions)	<ul style="list-style-type: none"> Debby Gale and Admissions Counselors 		<ul style="list-style-type: none"> Jonathan Escorting
10:40-11:00	Restroom Break	To Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Make sure kids use bathroom before reflection time 	<ul style="list-style-type: none"> 8GA Staff Escorting
11:00-11:05	Organizing Time – Settle into seats	Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up Be prompt! 	<ul style="list-style-type: none"> 8GA team leaders
11:05-11:30	Written Reflection Time	Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Create prompts prior 	<ul style="list-style-type: none"> Brian & Angelica

11:30-12:30	Lunch with CESS Faculty and Students	Billings North Lounge	<ul style="list-style-type: none"> Faculty CESS Students 	<ul style="list-style-type: none"> Podium and microphone Burger and Hot Dog lunch. Facilitate Kids talking with faculty and students 	<ul style="list-style-type: none"> Jonathan and Chris greeting/coordinating
12:30-12:35	Organizing Time – Prepare to move to next location	Billings North Lounge	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Break into afternoon groups 	<ul style="list-style-type: none"> Group leaders Shauna facilitates
12:35-1:00	Travel and Organizing Time	To/At Various Rotation Locations	<ul style="list-style-type: none"> 8GA staff responsible 	<ul style="list-style-type: none"> Orderly travel & punctual arrivals 	<ul style="list-style-type: none"> Jean escort 1 group to CC Theater Jonathan escort 2 groups to Admissions Chris C. (?) escort 1 group to Blundell Nathan escort alumni to Career Services
1:00-2:00	Alumni Career Services Session	Living/Learning E-166	<ul style="list-style-type: none"> Yusi Wang 	<ul style="list-style-type: none"> Anne Sullivan 	<ul style="list-style-type: none"> Nathan greeting/coordinating
1-4	Rotations with Admissions, Financial Aid, Bus Tour, and ALANA Student Center (Alums go to L/L E-170 from 1-2)	<i>Admissions:</i> Admissions House <i>Financial Aid:</i> * Ira Allen Chapel <i>Bus Tour:</i> On Bus <i>ALANA Student Center:</i> At Blundell House	<ul style="list-style-type: none"> UVM Volunteers Responsible with 8GA Staff Available for Support in Organizing (see separate Excel Spreadsheet with Detailed Rotation Schedule) 	<ul style="list-style-type: none"> Four 45 minute rotations See separate schedule for details KEEP AN EYE ON TIME! 	<ul style="list-style-type: none"> 8GA Staff Escorting throughout rotations Alumni meeting Jesse's group at 2pm
4:00-4:10	Travel Time	To Billings	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> 8GA Staff Escorting
4:10-4:15	Organizing Time	* CC Theater	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> 8GA staff manage teams for attentiveness 	<ul style="list-style-type: none"> Jonathan and Chris welcoming

4:15-7:00	Adolescent Learning/Behavior & Cognitive Perspectives Class	* CC Theater	<ul style="list-style-type: none"> • With Jen Prue • Instructor Responsible 	<ul style="list-style-type: none"> • Snack distributed at 4:20 when breaking into small groups (handed out as students leave room to breakout room) 	<ul style="list-style-type: none"> • Chris coordinating snacks/ handing out dinner vouchers • (Jesse out)
7:00-7:05	Organizing Time	* CC Theater	<ul style="list-style-type: none"> • 8GA Staff Responsible 	<ul style="list-style-type: none"> • Provide dinner expectations • We want a smooth transition to dinner • Dismiss by Ed class group 	<ul style="list-style-type: none"> • Dan sets transition expectations (lets kids know what to expect at Cook Commons) • 8GA Staff Escorting
7:05-7:20	Travel Time	To Cook Commons (Upstairs)	<ul style="list-style-type: none"> • 8GA Staff Responsible 	<ul style="list-style-type: none"> • Orderly travel 	<ul style="list-style-type: none"> • 8GA team leaders
7:20-8:00	Dinner	Cook Commons in Billings	<ul style="list-style-type: none"> • 8GA Staff • UVM students 	<ul style="list-style-type: none"> • Meal tickets for Citizen Schools and Jen Prue's students • Manage smooth food obtainment • Apprentices should sit with UVM students when possible 	<ul style="list-style-type: none"> • 8GA team leaders
8:00-8:05	Organizing Time		<ul style="list-style-type: none"> • 8GA Staff Responsible 	<ul style="list-style-type: none"> • Gather apprentices in Cook Commons 	<ul style="list-style-type: none"> • 8GA team leaders
8:05-8:25	Travel Time	* Billings North Lounge	<ul style="list-style-type: none"> • 8GA Staff Responsible 	<ul style="list-style-type: none"> • Orderly travel 	<ul style="list-style-type: none"> • 8GA Staff Escorting
8:25-9:45	Catamount Dance Team Performance & lesson	* Billings North Lounge	<ul style="list-style-type: none"> • 8GA Staff Responsible 	<ul style="list-style-type: none"> • 8GA staff manage teams for attentiveness 	<ul style="list-style-type: none"> • Nathan greeting/coordinating
9:50	Board buses	Outside	<ul style="list-style-type: none"> • 8GA 	<ul style="list-style-type: none"> • Head back for hotel 	<ul style="list-style-type: none"> • Shauna meets drivers
10:15	Arrive at hotel	Comfort Inn	<ul style="list-style-type: none"> • 8GA 	<ul style="list-style-type: none"> • Immediately go to rooms 	<ul style="list-style-type: none"> • 8GA team leaders
10:30	Room confinement	Comfort Inn	<ul style="list-style-type: none"> • 8GA staff 	<ul style="list-style-type: none"> • tape the doors 	<ul style="list-style-type: none"> • Dan & Julianne
11:00	Lights out	Comfort Inn	<ul style="list-style-type: none"> • 8GA Staff 	<ul style="list-style-type: none"> • final knocks to indicate sleep time 	<ul style="list-style-type: none"> • 8GA team leaders

Thursday, February 22, 2007

Time	Event	Location	People Involved	Details	Point Person
5:45	Wake alumni	Comfort Inn	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> prepare alumni for staff meeting 	<ul style="list-style-type: none"> Angelica & Brian
6:00	Wake up knocks	Comfort Inn	<ul style="list-style-type: none"> 8GA staff 	<ul style="list-style-type: none"> wake up 8GA6 	<ul style="list-style-type: none"> Alumni 8GA staff
6:15	8GA Staff meeting	Comfort Inn	<ul style="list-style-type: none"> 8GA staff alumni 	<ul style="list-style-type: none"> Review the schedule for the day Devise a plan to load buses in orderly fashion 	<ul style="list-style-type: none"> Shauna
6:45-7:15	Load buses	Comfort Inn	<ul style="list-style-type: none"> 8GA staff Alumni 	<ul style="list-style-type: none"> Orderly loading 	<ul style="list-style-type: none"> George
7:00-7:30	Breakfast	Comfort Inn	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Orderly consumption Turn in all keys to Shauna 	<ul style="list-style-type: none"> 8GA team leaders
7:30	Board buses	Comfort Inn	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Orderly boarding 	<ul style="list-style-type: none"> 8GA team leaders
7:35-7:50	Travel to Mann Hall (Trinity Campus)	Outside	<ul style="list-style-type: none"> 8GA 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> Bus drivers
8:00-9:15	Physical Education Methods Class	Mann Hall Gym	<ul style="list-style-type: none"> With Mal Spencer Instructor Responsible 	<ul style="list-style-type: none"> P.E. students lead apprentices in a variety of team-building games 	<ul style="list-style-type: none"> Jonathan greeting/coordinating
9:15-9:20	Organizing Time	Mann Hall Gym	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts
9:20-9:45	Travel Time	To Ira Allen Chapel	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> 8GA Staff Escorting
9:45-9:50	Organizing Time – Group by team	Ira Allen Chapel	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Find a spot in Ira Allen or close by 	<ul style="list-style-type: none"> Felicia George gets postcards

9:50 - 10:30	Team Time/Chill Time	Ira Allen Chapel and beyond	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Debrief the trip in teams Reflection activities As teams wrap up, kids can find a comfortable spot to sit for reflection time Select a few kids to read reflection excerpts during closing ceremony (no more than 1 per team) 	<ul style="list-style-type: none"> 8GA Team Leaders
10:30-10:50	Written Reflection Time	Ira Allen Chapel	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Create prompts prior Kids write postcards to writing coaches 	<ul style="list-style-type: none"> Brian & Angelica
10:50-11:00	Organizing Time/Prep for Closing Ceremony	* Ira Allen Chapel	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have students fill in the front in the middle section of the chapel Prep kids for closing ceremony 	<ul style="list-style-type: none"> George 8GA staff
11:00-11:40	Closing Ceremony 50% CESS 50% 8GA	* Ira Allen Chapel	<ul style="list-style-type: none"> Jonathan, Nathan, Gary, Judith 	<ul style="list-style-type: none"> Microphone at podium with chairs for speakers 8GA staff manage teams for attentiveness 	<ul style="list-style-type: none"> Jonathan, Chris, and Nathan greeting/coordinating Yusi, Shauna & George
11:40-11:50	Bathroom/Facilities Break	* Ira Allen Chapel	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Make sure kids use bathroom before leaving 	<ul style="list-style-type: none"> 8GA team leaders
11:50-11:55	Travel Time	TBD	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> 8GA Staff Escorting
11:55-12:30	Lunch	TBD (may eat on bus)	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> We will order pizza to eat for lunch before leaving (or for distribution on busses) 	<ul style="list-style-type: none"> Shauna
12:30-12:35	Organizing Time – To go to buses	TBD	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Have teams line up 	<ul style="list-style-type: none"> 8GA team leaders Dan escorts

12:35-12:40	Travel Time	To Billings for pick-up	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Orderly travel 	<ul style="list-style-type: none"> 8GA Staff Escorting
12:30	Back to Boston	The Open Road	<ul style="list-style-type: none"> 8GA Staff Responsible 	<ul style="list-style-type: none"> Pick up Billings Student Center 	<ul style="list-style-type: none"> Jonathan and Chris coordinating
4:30	Arrive at 450	450 Washington St.	<ul style="list-style-type: none"> 8GA Staff 	<ul style="list-style-type: none"> Unload buses Clean inside compartments 	<ul style="list-style-type: none"> 8GA team leaders
5:00	VERY brief staff meeting	450 Washington St.	<ul style="list-style-type: none"> 8GA Staff 	<ul style="list-style-type: none"> Share highlights 	<ul style="list-style-type: none"> Julianne