



Vermont State I-Team

Statewide Collaborative Support for Vermont children and youth who require Intensive Special Education

Dear IEP Team,

The I-Team provides services to IEP Teams of students who are eligible for special education. Most of the students we serve are identified in the categories of multiple disabilities, deafblindness, autism, and learning impairments, however we do serve students identified in other special education categories. Students we serve also meet the following criteria:

- Learn at a significantly slower rate than their peers.
- Do not readily maintain learned skills.
- Experience difficulty generalizing skills.
- Are often nonverbal.
- Are challenged in learning both academic and daily living skills.

Because IEP team membership and the student's and family needs change annually, a new referral form must be completed for each student each school year. If you have questions about whether your student is eligible for I-Team services as outlined above, please contact us. Complete all sections of the referral form. Remember to obtain both the administrator's signature and the family's signature.

Please ensure that the student's family is given the family letter and has the opportunity to provide input on the referral form. The IEP team is then responsible for keeping the family informed of all I-Team visits. Family members are always welcome and encouraged to be present when I-Team members visit the school.

Once you are sure that all the information is complete, please make a photocopy of the completed referral form for the student's file. Then mail the original referral form to Louise Lynch at our main office in Burlington. Louise will record the referral and forward it to the appropriate Educational Consultant and Family Resources Consultant for your school. Also remember to include the student's current IEP and any relevant evaluation reports. If you have any questions, please contact Louise or Tim Fox, the I-Team Coordinator.

Sincerely,

Tim Fox
I-Team Coordinator
timothy.fox@uvm.edu
802-656-1132

Louise Lynch
I-Team Program Support
louise.lynch@uvm.edu
802-656-7122