Be successful.

Introduce yourself.
- Give your name, class year & academic area of study.
- Offer a handshake and a smile.

Ask questions.
- Can you tell me more about your organization?
- Do you have any upcoming job or internship opportunities?
- What kinds of skills or experiences are you looking for?
- If I want to apply or learn more, what are the next steps?
- Could I get your business card and/or contact information?

Take notes.
- Make notes during/after a conversation with the name(s) of the people you met and the things you discussed.
- You don’t have to “hide” while making notes. Making notes shows that you’ve learned something important.

End the conversation.
- “This has been helpful. Thanks for being here today. It was nice meeting you.”
- Offer a handshake and walk away.
- If they have free stuff on the table, ask, “Would it be okay if I took one of these?”

Follow up.
- Send thank you email notes to select employers.
- Find and connect with companies/organizations and individuals on LinkedIn.
- Need to improve your profile? Stop by the Hub for help.
- If someone recommended that you do something – then do it!
ALL EMPLOYERS BY INDUSTRY & HIRING AREAS

Arts & Education
• CIEE (40)
• City Year (42)
• Dominican Ed & Mentor Project (47)
• ECHO, Leahy Ctr Lake Champ (50)
• Helen Day Art Center (14)
• HowardCenter (25)
• KIPP Massachusetts (22)
• New England Ctr for Children (66)
• ReSOURCE (75)
• Student Conservation Assoc (81)
• VT Youth Conservation Corps (86)

Business Operations & Sales
• ALKU (29)
• Beacon Hill Staffing (33)
• College Pro (43)
• Enterprise (53)
• GEICO Insurance (6)
• Hickok & Boardman Ins. (15)
• John Galt Staffing (21)
• MassMutual Northern NE (60)
• Mondelez International (63)
• MyWebGrocer (64)
• National Life (9)
• PepsiCo (74)
• Ricoh USA (76)
• Roman Catholic Diocese BTV (77)
• Sherwin-Williams Co (95)
• SolarCity (80)
• Spherion Staffing (96)
• TJX (19)
• UTC Aerospace Systems (107)
• Vermont Country Store (112)
• VT Federal Credit Union (85)
• VT Bus. for Social Responsibility (111)
• W.B. Mason Co. (114)
• Wyndham Vacation Resorts (79)

Consulting
• ALKU (29)
• Beacon Hill Staffing (33)
• Fast Enterprises (92)
• Fletcher/CSI (3)
• Galen Healthcare (4)
• Ricoh USA (76)
• VT Dept of Human Resources (90)
• Yankee Farm Credit (119)

Civil, Electrical, Mech. Engineering
• Aldrich + Elliott, PC (28)
• Chroma Technology Corp (39)
• EIV Technical Services (52)
• GE Aviation (5)
• Global Foundries (8)
• Green Mt. Electric Supply (11)
• Greenman-Pedersen (12)
• Hayward Tyler (16)
• IBM (26)
• Level Solar (55)
• Naval Undersea Warfare Ctr (65)
• PC Construction (71)
• Stantec Consulting (97)
• Systems & Software (82)
• U.S. Army Recruiters (83)
• UTC Aerospace Systems (107)
• VT Agency of Trans. (88)
• VT Dept of Human Resources (90)
• Whiting-Turner Contracting (101)

Environment & Agriculture
• Bartlett Tree Experts (31)
• ECHO, Leahy Ctr Lake Champ (50)
• Level Solar (55)
• ReSOURCE (75)
• SolarCity (80)
• Student Conservation Assoc (81)
• USDA Nat. Resources Conserv. (106)
• VT Youth Conservation Corp (87)
• VT Dept of Fish & Wildlife (89)
• VT Dept of Human Resources (90)
• Yankee Farm Credit (119)

Finance & Accounting
• Citizens Bank (41)
• Edward Jones (51)
• DNB Bank (53.5)
• GEICO Insurance (6)
• MassMutual Northern NE (60)
• McSoley McCoy & Co (61)
• National Life (9)
• NextCapital (67)
• People’s United Bank (73)
• Roman Catholic Diocese BTV (77)
• Spherion Staffing (96)
• Union Mutual Fire Ins. (104)
• USDA Nat. Resources Cons. Srvc (106)
• VT Federal Credit Union (85)
• VT Agency of Trans. (88)
• VT Dept of Human Resources (90)
• Yankee Farm Credit (119)

Health Care
• BAYADA Home Health Care (32)
• Burlington Health & Rehab Ctr (34)
• Centurion of Vermont (36)
• Eastern Maine Healthcare (49)
• Galen Healthcare (4)
• Home Instead Senior Care (18)
• HowardCenter (25)
• Pathways Vermont (70)
• Roman Catholic Diocese BTV (77)
• U.S. Army Recruiters (83)
• UVM Health Network: Champlain Valley Physicians Hospital (108)
• UVM Medical Center (109)
• VT Youth Conservation Corp (87)
• Wake Robin (115)

Insurance
• AAA Northern New Eng. (27)
• GEICO Insurance (6)
• Hickok & Boardman Ins. (15)
• Liberty Mutual (56)
• MassMutual Northern NE (60)
• National Life (9)
• Union Mutual Fire Ins. (104)
• WoodmenLife (118)
## Human Services
- Centurion of Vermont (36)
- Champlain Valley Office of Economic Opportunity (37)
- Chittenden Co. Court Diversion (38)
- City Year (42)
- Community Care Network, Rutland Mental Health (44)
- Easter Seals Vermont (48)
- Heartbeet Lifesharing (17)
- Hole in Wall Gang Camp (99)
- Home Instead Senior Care (18)
- HowardCenter (25)
- Lamoille Co. Mental Health (24)
- New England Ctr for Children (66)
- NFI Vermont (68)
- NW Counseling & Support Srvc (69)
- Pathways Vermont (70)
- Roman Catholic Diocese BTV (77)
- Spherion Staffing (96)
- VT Adaptive Ski & Sport (110)
- VT Works for Women (113)
- VT Dept of Human Resources (90)
- Wake Robin (115)

## Marketing & Media
- Beacon Hill Staffing (33)
- Enterprise (53)
- Fuse (20)
- Mach 7 Technologies (58)
- MyWebGrocer (64)
- ReSOURCE (75)
- Spherion Staffing (96)
- Student Conservation Assoc (81)
- WFFF FOX 44 WVNY ABC 22 (116)

## Public Service & Government
- Chitt. Co. Court Diversion (38)
- Federal Bureau of Prisons (1)
- Naval Undersea Warfare Ctr (65)
- Peace Corps (72)
- State of Vermont (98)
- Student Conservation Assoc (81)
- Transp Security Admin (102)
- Vermont Service Center (105)
- VT Youth Conservation Corps (86)
- VT Agency of Trans (88)
- VT Dept of Human Resources (90)
- Williston Police Dept (117)

## Legal & Criminal Justice
- Chittenden Co. Court Diversion (38)
- Federal Bureau of Prisons (1)
- Fenwick & West (2)
- Roman Catholic Diocese BTV (77)
- Spherion Staffing (96)
- VT Works for Women (113)
- VT Bus. for Social Responsibility (111)
- VT Dept of Human Resources (90)
- Wake Robin (115)

## Retail
- Cellular Sales, Verizon Wireless (35)
- Enterprise (53)
- Hannaford/Delhaize (13)
- Kohl’s Department Store (23)
- Lowe’s Home Improvement (57)
- Men’s Wearhouse (62)
- ReSOURCE (75)
- SAS Retail Services (93)
- Sherwin-Williams Co. (95)
- SolarCity (80)
- TJX (19)

## Science & Biotechnology
- Chroma Technology Corp (39)
- ECHO, Leahy Ctr Lake Champlain (50)
- Student Conservation Assoc (81)
- Visiting Nurse Assoc. Chittenden & Grand Isle (87)
- VT Agency of Trans (88)

## Technology & Software Engineering
- Allscripts (30)
- Chroma Technology Corp (39)
- CSL Software Solutions (45)
- Dealer.com (46)
- Fast Enterprises (92)
- GE Aviation (5)
- Global Foundries (8)
- IBM (26)
- Logic Supply (54)
- Mach 7 Technologies (58)
- MyWebGrocer (64)
- NextCapital (67)
- Ricoh USA (76)
- Systems & Software (82)
- The MITRE Corporation (100)
- U.S. Army Recruiters (83)
- UTC Aerospace Systems (107)
- VT Bus. for Social Responsibility (111)
<table>
<thead>
<tr>
<th>Table #</th>
<th>Employer</th>
<th>Position Types</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Federal Bureau of Prisons</td>
<td>Full Time</td>
<td>National</td>
</tr>
<tr>
<td>2</td>
<td>Fenwick &amp; West LLP</td>
<td>Full Time</td>
<td>National</td>
</tr>
<tr>
<td>3</td>
<td>Fletcher/CSI</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>4</td>
<td>Galen Healthcare</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>5</td>
<td>GE Aviation</td>
<td>Intern &amp; Full Time</td>
<td>National</td>
</tr>
<tr>
<td>6</td>
<td>GEICO Insurance Agency</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>7</td>
<td>Girls On the Run Vermont</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>8</td>
<td>Global Foundries</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>10</td>
<td>Green Mountain Concert Services</td>
<td>Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>11</td>
<td>Green Mountain Electric Supply</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>12</td>
<td>Greenman-Pedersen, Inc</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>13</td>
<td>Hannaford/Delhaize America</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; International</td>
</tr>
<tr>
<td>16</td>
<td>Hayward Tyler Inc.</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>17</td>
<td>Heartbeet Lifesharing</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>14</td>
<td>Helen Day Art Center</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>15</td>
<td>Hickok &amp; Boardman Insurance</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>18</td>
<td>Home Instead Senior Care</td>
<td>Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>25</td>
<td>HowardCenter</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>26</td>
<td>IBM</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; International</td>
</tr>
<tr>
<td>21</td>
<td>John Galt Staffing, Inc.</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>22</td>
<td>KIPP Massachusetts</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>23</td>
<td>Kohl's Department Store</td>
<td>Part Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>24</td>
<td>Lamoille County Mental Health Services</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>9</td>
<td>National Life Group</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>19</td>
<td>TJX</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
</tbody>
</table>
To tables 1-26 in Livak Ballroom

To tables 54-119 in the Grand Maple Ballroom

To tables 54-119 in the Grand Maple Ballroom
<table>
<thead>
<tr>
<th>Table #</th>
<th>Employer</th>
<th>Position Types</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>27</td>
<td>AAA Northern New England</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>28</td>
<td>Aldrich + Elliott, PC</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>29</td>
<td>ALKI</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>30</td>
<td>Allscripts</td>
<td>Intern &amp; Full Time</td>
<td>National</td>
</tr>
<tr>
<td>31</td>
<td>Bartlett Tree Experts</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; International</td>
</tr>
<tr>
<td>32</td>
<td>BAYADA Home Health Care</td>
<td>Full Time &amp; Part Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>33</td>
<td>Beacon Hill Staffing Group</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>34</td>
<td>Burlington Health and Rehabilitation Center</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>35</td>
<td>Cellular Sales, Verizon Wireless Retailer</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>36</td>
<td>Centurion of Vermont</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>37</td>
<td>Champlain Valley Office of Economic Opportunity</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>38</td>
<td>Chittenden County Court Diversion</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>39</td>
<td>Chroma Technology Corp</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>40</td>
<td>CIEE</td>
<td>Full Time</td>
<td>International</td>
</tr>
<tr>
<td>41</td>
<td>Citizens Bank</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>42</td>
<td>City Year</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>43</td>
<td>College Pro</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>44</td>
<td>Community Care Network Rutland Mental Health Svcs.</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>45</td>
<td>CSL Software Solutions, Inc.</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>46</td>
<td>Dealer.com</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>53.5</td>
<td>DNB Bank</td>
<td>Internship(s)</td>
<td>National</td>
</tr>
<tr>
<td>47</td>
<td>Dominican Education and Mentoring Project</td>
<td>Internship(s)</td>
<td>International</td>
</tr>
<tr>
<td>48</td>
<td>Easter Seals Vermont</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>50</td>
<td>ECHO, Leahy Center for Lake Champlain</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>51</td>
<td>Edward Jones</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>52</td>
<td>EIV Technical Services</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>Table #</td>
<td>Employer</td>
<td>Position Types</td>
<td>Location</td>
</tr>
<tr>
<td>---------</td>
<td>----------</td>
<td>----------------</td>
<td>----------</td>
</tr>
<tr>
<td>92</td>
<td>Fast Enterprises</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>55</td>
<td>Level Solar</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>56</td>
<td>Liberty Mutual</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>54</td>
<td>Logic Supply, Inc</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>57</td>
<td>Lowe’s Home Improvement</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>58</td>
<td>Mach 7 Technologies</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; International</td>
</tr>
<tr>
<td>59</td>
<td>Manpower Group</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>60</td>
<td>MassMutual Northern New England</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>61</td>
<td>McSoley McCoy &amp; Co</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>64</td>
<td>Men’s Wearhouse</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>63</td>
<td>Mondelez International</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>62</td>
<td>MyWebGrocer</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>65</td>
<td>Naval Undersea Warfare Center</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>67</td>
<td>NextCapital</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>68</td>
<td>NFI Vermont, Inc</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>69</td>
<td>Northwestern Counseling &amp; Support Services</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>70</td>
<td>Pathways Vermont</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>71</td>
<td>PC Construction Company</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>72</td>
<td>Peace Corps</td>
<td>Full Time</td>
<td>International</td>
</tr>
<tr>
<td>73</td>
<td>People’s United Bank</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>74</td>
<td>PepsiCo</td>
<td>Intern &amp; Full Time</td>
<td>National</td>
</tr>
<tr>
<td>75</td>
<td>ReSOURCE</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>76</td>
<td>Richo USA</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>78</td>
<td>Roman Catholic Diocese of Burlington</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>79</td>
<td>SAS Retail Services</td>
<td>Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>80</td>
<td>SolarCity</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>81</td>
<td>Spherion Staffing</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>82</td>
<td>Stantec Consulting, Inc</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>83</td>
<td>State of Vermont</td>
<td>N/A</td>
<td>New England</td>
</tr>
<tr>
<td>84</td>
<td>Student Conservation Association</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>86</td>
<td>The Hole in the Wall Gang Camp</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>87</td>
<td>The MITRE Corporation</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>88</td>
<td>The Whiting-Turner Contracting Company</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>89</td>
<td>Transportation Security Administration</td>
<td>Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>90</td>
<td>U.S. Army Recruiters</td>
<td>Full Time &amp; Part Time</td>
<td>National</td>
</tr>
<tr>
<td>92</td>
<td>Union Mutual Fire Insurance Company</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>93</td>
<td>USCIS-Vermont Service Center</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>94</td>
<td>USDA Natural Resources Conservation Service</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>95</td>
<td>UTC Aerospace Systems</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>96</td>
<td>UVM Dining (Sodexo)</td>
<td>Intern, Full Time, Part Time</td>
<td>National &amp; International</td>
</tr>
<tr>
<td>97</td>
<td>UVM Health Network: Champlain Valley Physicians Hosp.</td>
<td>Part Time</td>
<td>International</td>
</tr>
<tr>
<td>98</td>
<td>UVM Medical Center</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>99</td>
<td>Vermont Adaptive Ski &amp; Sports</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>100</td>
<td>Vermont Businesses for Social Responsibility</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>101</td>
<td>Vermont Country Store</td>
<td>Full Time</td>
<td>International</td>
</tr>
<tr>
<td>102</td>
<td>Vermont Federal Credit Union</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>103</td>
<td>Vermont State Police</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>104</td>
<td>Vermont Works for Women</td>
<td>Internship(s)</td>
<td>New England</td>
</tr>
<tr>
<td>105</td>
<td>Vermont Youth Conservation Corps</td>
<td>Intern &amp; Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>106</td>
<td>Visiting Nurse Assoc. of Chittenden &amp; Grand Isle Cos.</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>107</td>
<td>VT Agency of Transportation (VTtrans)</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>108</td>
<td>VT Department of Fish and Wildlife</td>
<td>N/A</td>
<td>Not hiring at this time</td>
</tr>
<tr>
<td>109</td>
<td>VT Dept of Human Resources</td>
<td>Intern, Full Time, Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>110</td>
<td>W.B. Mason Company, Inc.</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>111</td>
<td>Wake Robin</td>
<td>Full Time &amp; Part Time</td>
<td>New England</td>
</tr>
<tr>
<td>112</td>
<td>WFFF FOX 44 WVNY ABC 22</td>
<td>Intern &amp; Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>113</td>
<td>Williston Police Department</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>114</td>
<td>WoodmenLife</td>
<td>Full Time</td>
<td>New England</td>
</tr>
<tr>
<td>115</td>
<td>Wyndham Vacation Resorts</td>
<td>Full Time</td>
<td>National &amp; New England</td>
</tr>
<tr>
<td>116</td>
<td>Yankee Farm Credit</td>
<td>Full Time</td>
<td>New England</td>
</tr>
</tbody>
</table>
An interview that ends in a job offer is not the result of luck. Preparation is key! Preparing for an interview will help you present yourself in a relaxed manner and will reduce the chance of getting flustered by unexpected questions. Once your cover letter and resume have gotten you in the door, it’s up to you to let the employer know why you are the best person for the job.

**PRACTICE & PREPARE WITH BIG INTERVIEW**

Use Big Interview (a free video interview-prep tool) to practice just about every question you’re likely to get in over 20 industries using your webcam and this system of on-demand mock interviews. [http://go.uvm.edu/biginterview](http://go.uvm.edu/biginterview)

**TALK WITH A CAREER COUNSELOR**

For 10-15 minute conversations, drop-in at the Hub (Mon-Thur, 1-4 pm & Fri, 1-3 pm). For longer conversations, call the Career Center for an appointment. Counselors can interview you with common questions, then offer you feedback. (i.e: a mock interview)

**PAY ATTENTION TO DETAILS**

- **Dress**: More conservatively than usual. Research the organization.
- **Punctuality**: Be early, not late.
- **Listen**: Listen well so that you can answer well.
- **Talk**: Be friendly to receptionists. Participate in small talk before the interview.
- **Body language**: Avoid nervous habits, make eye contact, smile.
- **Act interested**: Take notes, ask questions.
- **Answer questions**: Respond directly or ask for clarification if you're unsure.
- **Ask questions**: Prepare questions in advance. Bring notes if necessary.
- **Evaluate**: Immediately after the interview, consider how you feel.
- **Send a thank you**: Send a formal email within 24 hours.

**Remember**: You are interviewing the employer or organization just as much as they are interviewing you. You want to make sure the employer or organization is a good fit for you too. Ask thoughtful questions that will help you know if this is a good fit.

Don’t miss out on a great job because you didn’t practice and prepare.
MORE EVENTS. MORE OPPORTUNITIES.

RIGHT AFTER THE CAREER FAIR

DNB Bank Info Session
Wed. October 19, 5pm
Career Center, Davis Center 204

The New England Center for Children Info Session
Wed. October 19, 6pm
Career Center, Davis Center 204

TJX Virtual Info Sessions
Learn about Full-Time and Internship Opportunities
Friday, Oct 21
Sign up via Catamount Job Link

UPCOMING EVENTS

Wilderness Adventures Info Sessions
Mon Oct 24, 4pm, Career Center, Davis Center 204
Mon Oct 24, 7pm, Outing Club

Google Info Session
Mon. Oct 24, 6-8pm
Kalkin 001

Government & Law Alumni Panel
Tues, Oct 25, 6pm
Career + Experience Hub

“All the Difference” documentary with City Year
Wed, Oct 26, 6-8pm
Career Center, Davis Center 204

DURING WINTER BREAK

Job Shadowing
Spend a day shadowing an alum in Vermont or in your hometown. Application deadline is Nov 2. https://go.uvm.edu/jobshadow

New York City Networking Night
Thu. January 5, 6:30-9pm, J.P. Morgan
Expand your professional network & connect with UVM alums from a variety of career fields in NYC. https://go.uvm.edu/network

Washington DC Networking Night
Tue. January 10, 6-8:30pm, Venable LLP
Get advice on breaking into a career field from UVM alums from a variety of career fields in DC. https://go.uvm.edu/network

Boston Networking Night
Thu. January 12, 6-8:30pm, MassChallenge
Connect with successful UVM alumni from a variety of career fields in the greater Boston area. https://go.uvm.edu/network

Check for updates on social media.

Catamount Job Link
www.uvm.edu/career/cjl
- Search for off-campus jobs & internships
- Resume & cover letter review
- And much more....
Take notes. Besides making you look interested, they will remind you to follow up on things.

Do you know what makes a really good impression?

Resume paper.

Get your resume printed by the Grossman Student Advisory Committee.

Email: gsac@uvm.edu

While you’re in a professional outfit, get your photo taken to use in LinkedIn. Members of the UVM Tower Society will take and email your photo.