



## Packing House and Storage Facility-Daily Inspection Log

<b>Date</b>	<b>Floors</b>		<b>Drains &amp; Trenches</b>		<b>Break Room &amp; Restrooms</b>		<b>Rodent Traps</b>		<b>Hand Washing Facility</b>		<b>Food Contact Surfaces</b>		<b>Waste Dumpster Areas</b>		<b>Employee Name</b>
	Checked	Cleaned	Checked	Cleaned	Checked	Cleaned	Checked	Emptied	Checked	Cleaned	Checked	Cleaned	Checked	Cleaned	

Sheet Reviewed by: \_\_\_\_\_ on \_\_\_\_\_  
 (Management) (Date)

Sample record keeping sheet. Modify to fit your operation.  
 This form was originally developed by Wesley Kline, Ph.D., Associate Professor with the Department of Agriculture and Resource Management at Rutgers University, NJ and Agricultural Agent with Rutgers Cooperative Extension, Cumberland County, NJ.