

**THE UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE  
BOARD OF TRUSTEES**

**PRESIDENTIAL SEARCH COMMITTEE**

Co-Chairs David Daigle and Ron Lumbra, Afi Ahmadi, Cynthia Barnhart, David Barrington, Robert Brennan, Britten Chase, Meghan Cope, Kathryn Fox, Xavier Giddings, Ryan Hargraves, Wanda Heading-Grant, Sidney Hilker, Shane Jacobson, Bernard Juskiwicz, Debra Leonard, Ed Pagano, Polly Parsons, Cathy Rahill, Diane Seder, Shap Smith, Tristan Toleno, Thomas Vogelmann and Leon Walls

**Friday, November 16, 2018**

8:00 a.m. to 12:00 p.m.

Memorial Lounge, 338 Waterman Building

**AGENDA**

Item	Enclosure/ Exemption	Discussion Leader	Time	
			<b>*8:00 a.m.</b>	
1.	Approval of October 25, 2018 meeting minutes	Attachment 1	David Daigle	8:00-8:05
2.	Review of Logistics for Semi-Finalist Interviews		Ron Lumbra Gary Derr	
	<b>Motion to Enter Executive Session**</b>	<b>Exemption</b>	David Daigle	
3.	UVM Presidential Search	Appointment or Evaluation of a Public Officer	David Daigle Ron Lumbra Robin Mamlet Dennis Barden Paul Bohne Robert Luke	8:05-11:50
	<b>Motion to Go Out of Executive Session</b>		David Daigle	
4.	Other Business		Ron Lumbra	11:50-12:00
	<b>Motion to Adjourn</b>			<b>12:00 p.m.</b>

\*Time is approximate

\*\*The Chair will enter a motion to enter into Executive Session to consider the appointment or evaluation of a public officer. No action is anticipated following.

**PRESIDENTIAL SEARCH COMMITTEE  
UNIVERSITY OF VERMONT STATE AND AGRICULTURAL COLLEGE**

A meeting of the Presidential Search Committee of the University of Vermont was held on Thursday, October 25, 2018 at 3:30 p.m. in Sugar Maple Ballroom (400) at the Dudley H. Davis Center.

**MEMBERS PRESENT:** Co-Chairs David Daigle and Ron Lumbra, Afi Ahmadi, Cynthia Barnhart\*\*, David Barrington, Robert Brennan, Britten Chase, Meghan Cope, Xavier Giddings, Ryan Hargraves\*, Wanda Heading-Grant, Sidney Hilker, Shane Jacobson\*, Bernard Juskiwicz, Debra Leonard, Ed Pagano, Polly Parsons, Cathy Rahill, Diane Seder, Shap Smith\*\*\*, Tristan Toleno, Thomas Vogelmann and Leon Walls

**ABSENT:** Committee Member Kathryn Fox and Vice President for Executive Operations Gary Derr

**PERSONS ALSO PARTICIPATING:** Witt/Kieffer Consultant Senior Partner Dennis Barden

\* by means of conference telephone

\*\*by means of conference telephone, departed at 4:30 p.m.

\*\*\*arrived at 3:57 p.m.

Co-Chair David Daigle called the meeting to order at 3:34 p.m.

**Approval of Previous Minutes**

Co-Chair Daigle entertained a motion to approve the minutes from the October 4, 2018 meeting. The motion was made and seconded, and it was voted to approve the minutes as presented.

**Review Draft Finalist Interview Schedule**

Co-Chair Ron Lumbra reviewed the draft finalist interview schedule included as attachment 2 in the meeting materials. Committee members discussed the schedule, which allows for four finalists to visit campus, with each visit scheduled over the course of three days in January 2019. Committee members were encouraged to block dates on their calendars and directed to send any feedback to Vice President for Executive Operations Gary Derr.

**Review Draft Candidate Assessment Rubric**

Co-Chair Daigle and Witt/Kieffer Senior Partner Dennis Barden reviewed the draft candidate assessment rubric included as attachment 3 in the meeting materials. It was noted the rubric is a tool for Committee members to take notes when reviewing candidates and will not be collected.

### **Executive Session**

Before entering executive session, Co-Chair Daigle reminded the Committee of the essential need for confidentiality and integrity in the conduct of the search process as agreed upon per the statement reviewed and affirmed by members at the first meeting.

At 3:40 p.m., Co-Chair Daigle entertained a motion to enter executive session to discuss the appointment or evaluation of a public officer. He noted that no action was anticipated following the session, which was expected to last approximately 80 minutes. The motion was made, seconded and approved.

Committee members and Witt/Kieffer Consultant Dennis Barden were invited to remain.

The meeting was re-opened to the public at 5:28 p.m.

### **Adjournment**

There being no further business, the meeting was adjourned.

Respectfully submitted,

David A. Daigle, Co-Chair  
Ron E. Lumbra, Co-Chair