EXECUTIVE COMMITTEE
BOARD OF TRUSTEES
UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE

A meeting of the Executive Committee of the Board of Trustees of the University of Vermont and State Agricultural College was held on Monday, June 15, 2009 at 12:00 p.m., in the President’s Conference Room, 351 Waterman Building.

MEMBERS PRESENT: Chair Ian Boyce*, Vice Chair Frank Cioffi*, Claire Ayer*, William Botzow, Robert Cioffi*, Daniel Fogel, Debbie McAneny* and John Snow*

REPRESENTATIVES PRESENT: Staff Council Representative Beth Walsh and Student Government Association Representative Bryce Jones

ABSENT: Faculty Representative Robyn Warhol-Down and Alumni Council Representative Meg Guzewicz

PERSONS ALSO PARTICIPATING: Senior Vice President and Provost John Hughes, Vice President for Finance and Administration Richard Cate, General Counsel Francine Bazluke, Vice President for Executive Operations Gary Derr, Vice President for Student and Campus Life Thomas Gustafson and Interim Provost-elect Jane Knodell

*By means of telephone.

Chair Ian Boyce called the meeting to order at 12:03 p.m.

Approval of Minutes

Chair Boyce entertained a motion to approve the minutes from the April 13, 2009 meeting. The motion was made, seconded and it was voted to approve the minutes.

President’s Report

President Fogel offered a brief enrollment update that the yield of first-year students for Fall 2009 is consistent with last year’s numbers and the number of transfer students is ahead of last year. The administration anticipates there will be adequate housing available for both groups.

Action Items

Chair Boyce invited Vice President Richard Cate to introduce the contract renewal and lease extension resolutions. The first resolution authorizes 5-year bus charter contracts with First Student, Inc. and Premier Coach Company, Inc. Vice President Cate explained that these contracts could be voided with a 60-day notice.
Vice President Cate next introduced resolutions extending leases for 128 Lakeside Avenue, Burlington and 19 Roosevelt Highway, Colchester. He indicated his department had researched whether alternative options were available and determined that locking in for two year leases, with the option to extend to 5 years total, were the best course of action.

Audit Committee Chair Bill Botzow emphasized the importance of having a timeline for finding a new location for the Internal Auditing offices also currently located at 19 Roosevelt Highway.

The following resolutions were presented for approval:

**Resolution Authorizing Contracts for Charter Bus Services**

RESOLVED, that the Vice President for Finance and Administration (or his successor or designee) is hereby authorized to negotiate and execute charter bus transit contracts with First Student, Inc., for school-style bus services for local travel, and with Premier Coach Company, Inc., for coach-style bus services for long-distance travel, each for terms not to exceed five years.

**Resolution Authorizing Lease Extension at 128 Lakeside Avenue, Burlington**

WHEREAS, the University has leased and occupied office space at 128 Lakeside Avenue, Burlington, for the use of its Development and Alumni Relations and Continuing Medical Education units; and

WHEREAS, the present lease will expire on July 1, 2009; and

WHEREAS, the return of all those staff to campus is not yet possible;

THEREFORE BE IT RESOLVED, that the Vice President for Finance and Administration (or his successor or designee) is hereby authorized to negotiate and execute an extension of the lease for a term not to exceed five years.

**Resolution Authorizing Lease Extensions at 19 Roosevelt Highway, Colchester**

WHEREAS, the University has leased and occupied office space at 19 Roosevelt Highway, Colchester, for the use of its Enterprise and Technology Services, Human Resources, and Procurement Services units; and

WHEREAS, the two present leases will expire on June 30 and December 31, 2009; and

WHEREAS, the return of all those staff to campus is not yet possible;
THEREFORE BE IT RESOLVED, that the Vice President for Finance and Administration (or his successor or designee) is hereby authorized to negotiate and execute extensions of the two leases for terms not to exceed five years.

A motion was made, seconded and it was unanimously voted to approve the resolutions as presented. Trustee John Snow recused himself from voting on the resolution authorizing contracts for bus charter services.

Chair Boyce presented the following resolution for approval:

**Approval of Appointments to the UVM/FAHC Affiliation Agreement Advisory Group**

RESOLVED, that the Executive Committee approves the appointment of Trustees Harry Chen, James Betts and Debbie McAneny to serve as an advisory group to the administration regarding UVM/FAHC Affiliation Agreement negotiations;

BE IT FURTHER RESOLVED, Chair Ian Boyce and President Daniel Fogel will serve as *ex-officio* members.

A motion was made, seconded and it was unanimously voted to approve the resolutions as presented.

**Other Business**

At 12:12 p.m., Chair Boyce entertained a motion to enter into executive session to discuss the appointment of a public officer, contracts and collective bargaining. The motion was seconded and approved.

All in attendance were excused from the meeting with the exception of Trustees, Provost Hughes, Vice President Cate, Vice President Gustafson, Vice President Derr, General Counsel Francine Bazluke, and Interim Provost-elect Jane Knodell.

**Adjournment**

The meeting was re-opened to the public at 1:09 p.m.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Ian D. Boyce, Chair