A meeting of the Educational Policy and Institutional Resources Committee of the Board of Trustees of the University of Vermont and State Agricultural College was held on Thursday, September 4, 2008 at 1:50 p.m. in the Livak Ballroom, 417-419 Dudley H. Davis Center.

MEMBERS PRESENT: Chair Martha Heath, Co-Vice Chair Claire Ayer, James Betts, Johanna Donovan, Beth Rice and Jeanette White

TRUSTEES ALSO PRESENT: Board Chair Ian Boyce and Board Vice Chair Frank Cioffi

TRUSTEES ABSENT: Co-Vice Chair Jeffrey Davis and James Leddy

REPRESENTATIVES PRESENT: Faculty Representatives Dan Archdeacon, Judy Cohen and Cynthia Forehand; Staff Representative Amanda McIntire; Student Representatives Josh Miller and Christopher Shackett; Alumni Representative Ted Madden

REPRESENTATIVES ABSENT: Staff Representative Shari Langlois and Alumni Representative Janet Terp

PERSONS ALSO PARTICIPATING: Lisa Aultman-Hall, Director, University Transportation Center; Frances Carr, Vice President for Research and Dean of Graduate Studies; Salvatore Chiarelli, Director, Physical Plant; Edwin Colodny, Former Interim President of UVM; Fred Curran, Director, Institutional Studies; Rocki-Lee Dewitt, Dean, School of Business Administration; John Hughes, Senior Vice President and Provost; Jane Knodell, Associate Provost for Budget and Capital Planning; Chris Lucier, Vice President for Enrollment Management; Mara Saule, Dean, Libraries and Learning Resources; Jill Tarule, Associate Provost; Robert Vaughan, Director, Capital Planning and Management; and Richard Wolbach, Administrative Facilities Professional

Chair Martha Heath called the meeting to order at 1:50 p.m.

Approval of Minutes

A motion was made, seconded and voted to approve the minutes of the May 16, 2008 meeting.

Committee Report Assignments

Chair Martha Heath assigned agenda items to each Committee member, giving those individuals the responsibility of reporting back to the entire Board of Trustees the outcome of their agenda item. Those assignments were as follows: Curricular Affairs Committee Report and Provost’s Report- Beth Rice, Differential Tuition Discussion and Action Items-Martha Heath, Annual

Report by the Faculty Senate Curricular Affairs Committee Chair

Cynthia Forehand, Curricular Affairs Committee Chair, reported that the Faculty Senate Curricular Affairs Committee approved a Minor in Public Communication and a Certificate of Graduate Study in Complex Systems which will be forwarded to the Committee at the next meeting in December. Dr. Forehand also highlighted the work of the Diversity Curriculum Review Committee. The Committee approved sixteen courses in the Category One and twenty-two in the Category Two diversity designation.

Provost’s Report

Provost John Hughes gave a brief update of several information only items which included 1) a new system of course scheduling, 2) examination of a new academic calendar in terms of energy efficiency, 3) an update on the revision of the Academic Program Review Process, and 4) recent staffing changes in the Office of the Provost. Provost Hughes also discussed the upcoming decennial accreditation process which will occur April 19-22, 2009. He asked the members of the Committee to review Standard Three, Organization and Governance, which include six institutional criteria essential to the role of the Board of Trustees.

Differential Tuition Discussion

Provost John Hughes engaged the Committee members in a detailed discussion concerning the topic of differential tuition. He explained that the University of Vermont is exploring the options of charging differential tuition in order cover the direct costs of instruction, which is not uniform across the various disciplines or colleges/schools. Provost Hughes will seek input from a small group of campus leaders to determine if there will be a future recommendation for differentiation.

Action Items

Chair Heath presented the following resolutions for approval:

Resolution Authorizing Award of Degrees

RESOLVED, that the Board delegates to the President and, in the event of his absence or unavailability, to the Provost, each ex officio, the authority to award academic degrees following Faculty Senate approval of the award of those degrees; and

BE IT FURTHER RESOLVED that this authority will be for the academic year 2008 – 2009 or until the Board revokes its delegation.
Resolution Approving Equal Opportunity Statements

RESOLVED, that the Board ratifies the Equal Employment Opportunity/Affirmative Action Policy Statement and the Equal Opportunity in Educational Programs and Activities Policy Statement, both effective as of September 5, 2008, attached hereto as Attachments A and B.

Resolution to Approve a Master’s Degree in Accountancy

RESOLVED, that the Board of Trustees approves the establishment of a Master’s Degree in Accountancy as approved and advanced by the Provost on May 30, 2008 and by the President on June 2, 2008.

Resolution to Approving Recognition of the University Transportation Research Center as a Matrix Center

RESOLVED, that the Board of Trustees recognizes the University Transportation Research Center as a Matrix Center as approved by the Provost on August 22, 2008, and by the President on August 22, 2008.

Annual Strategic Capital Project Initiatives Request ($11.5M)

Associate Provost Jane Knodell sought endorsement from the committee members for an $11.5M package of initiatives. The five unranked initiatives are defined as: Deferred Maintenance, Residential Life Upgrade, Energy Conservation, Strategic Research Infrastructure and Classroom Upgrades. The projects were presented to the committee as a package of initiatives in order to process them in the future as an annual request. All of the Annual Strategic Capital Initiatives Projects are aligned with University Strategic Goals.

Resolution Regarding Annual Strategic Capital Project Initiatives Request ($11.5M)

WHEREAS, the Board Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $11,500,000 for the proposed Strategic Capital Initiative Projects FY 2010 and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;

THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their December meeting.

Strategic Use of Financial Aid

Chris Lucier, Vice President for Enrollment Management, presented preliminary fall enrollment statistics. There are 2,450 registered first-time, first-year students, 50 students over the projected target. Twenty-six percent of the 2,450 students are Vermont residents. The total undergraduate enrollment count for the fall semester is 9,850 students which is 170 above the target with 34% Vermont residents. The University of Vermont has also increased the number of first-time, first-year ALANA students to 200, which is a two point increase over the previous year. The overall
enrollment is currently 12,790. The average SAT score is 1186 for incoming first year students; an increase of twelve points over the previous year.

Vice President Lucier also provided information to the Committee members on financial aid expenditures for the past seven years and a leveraging strategy. He answered questions concerning scholarship programs designated for Vermont residents. Vice President Lucier also addressed the concern of removing the benefit of priority course registration from the Vermont Scholars Program and the Green & Gold Scholarship Program.

**Strategic Research Roadmap Progress Report**

Frances Carr, Vice President for Research and Dean of Graduate Studies, outlined a proposed ten year research strategic plan or research “roadmap.” The research strategic plan will encompass three main elements which are: aspirations, assessment, and strategic plans and action items. This plan will formalize and clarify the UVM research mission for the next decade, and continue the work to improve and advance research achievement and productivity on our campus. Dr. Carr also emphasized the importance of the research strategic plan in assisting the University of Vermont with its quest to be among the small premier research universities.

**Agenda Items for Future Meetings**

Agenda items proposed for the December meeting include:

- Continued discussion of differential tuition (**John Hughes**)
- Review and discussion of the deferred maintenance list of resident halls (**Bob Vaughan**)
- Extended discussion topic of departmental contributions to the UVM instructional mission (**John Hughes**)

Chair Martha Heath asked Committee members to contact her with any additional future agenda items.

**Adjournment**

There being no further business, the meeting was adjourned at 3:55 p.m.

Respectfully submitted,

Martha Heath, Chair
Equal Employment Opportunity/ Affirmative Action

Policy Statement

The University of Vermont and State Agricultural College is committed to a policy of equal employment opportunity and to a program of affirmative action in order to fulfill that policy. The University will accordingly recruit and hire into all positions the most qualified persons in light of job related requirements, and applicants and employees shall be treated in employment matters without regard to unlawful criteria including race, color, religion, ancestry, national origin, sex, sexual orientation, disability, age, positive HIV-related blood test results, status as a disabled or Vietnam Era Veteran, or gender identity or expression, as these terms are defined under applicable law, or any other factor or characteristic protected by law.

In addition, the University of Vermont recognizes that discriminatory harassment and sexual harassment are forms of unlawful discrimination, and it is therefore the policy of the University that discriminatory harassment and sexual harassment will not be tolerated. The University also prohibits unlawful harassment on the basis of other characteristics protected by law.

Further, employees and applicants will not be subjected to harassment or retaliation because they have engaged in or may engage in the following: filing a complaint; assisting or participating in an investigation, compliance evaluation, or any other activity related to the administration of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 ("VEVRAA"), Section 503 of the Rehabilitation Act of 1973 ("Rehabilitation Act"), or the Affirmative Action provisions of federal, state or local law; opposing any act or practice made unlawful by VEVRAA, requiring equal employment opportunities for individuals with disabilities, disabled veterans, or veterans of the Vietnam Era; or exercising any rights under VEVRAA or the Rehabilitation Act.

as amended; the Vermont Fair Employment Practices Act; and such other federal, state and local non-discrimination laws as may apply.

Note: This Statement of Policy is the official University of Vermont Equal Educational Opportunity Policy Statement and supersedes all prior policy statements regarding its subject matter. It may be modified only by written statement issued by the President as Chief Executive Officer of the University or by formal action by the University of Vermont and State Agricultural College Board of Trustees. This Policy Statement is designed to express the University’s intent and commitment to comply with the requirements of federal, state and local non-discrimination laws. It shall be applied co-extensively with such laws, and shall not be interpreted as creating any rights, contractual or otherwise, that are greater than exist under such non-discrimination laws. Persons seeking to participate in educational opportunities offered by the University must consult position and program descriptions to determine criteria for eligibility. All such criteria shall be established in a manner consistent with the legal requirements herein referenced.

Contacts

Questions regarding this policy statement or compliance with its provisions may be directed to:

Executive Director
Diversity & Equity Unit/Office of Affirmative Action and Equal Opportunity
University of Vermont
428 Waterman Building
Burlington, VT 05405
(802) 656-3368

Questions may also be directed to government agencies having oversight and enforcement authority with respect to the referenced laws. A complete listing of such agencies may be obtained from the Office of Affirmative Action and Equal Employment Opportunity.

The President is the University official responsible for the interpretation and administration of this policy.

Related Documents/Policies

Equal Opportunity in Educational Programs and Activities Policy Statement
Sexual Harassment Policy - Employees
 Procedures for Investigating and Resolving Discrimination Complaints
Effective Date

Approved by:

________________________  President  _______________________
Daniel M. Fogel  Date

________________________  Chair Board of Trustees  _______________________
Ian D. Boyce  Date
Equal Opportunity in Educational Programs and Activities and Non-Harassment

Policy Statement

The University of Vermont and State Agricultural College is committed to a policy of equal educational opportunity. The University therefore prohibits discrimination on the basis of unlawful criteria such as race, color, religion, national or ethnic origin, age, sex, sexual orientation, marital status, disability, or gender identity or expression, as those terms are defined under applicable law, in admitting students to its programs and facilities and in administering its admissions policies, educational policies, scholarship and loan programs, athletic programs, and other institutionally administered programs or activities made available to students at the University. The University also prohibits harassment, as defined in the Vermont Statutes at Title 16, section 11(a) (26). Unlawful harassment is a form of discrimination and is therefore prohibited.

Sources: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; the Vermont Public Accommodations Act; and such other federal, state, and local non-discrimination laws as may apply.

Note: This Statement of Policy is the official University of Vermont Equal Educational Opportunity Policy Statement and supersedes all prior statements regarding its subject matter. It may be modified only by written statement issued by the President as Chief Executive Officer of the University or by formal action by the University of Vermont and State Agricultural College Board of Trustees. This Policy Statement is designed to express the University's intent and commitment to comply with the requirements of federal, state and local non-discrimination laws. It shall be applied co-extensively with such laws, and shall not be interpreted as creating any rights, contractual or otherwise, that are greater than exist under such non-discrimination laws. Persons seeking to participate in educational opportunities offered by the University must consult position and program descriptions to determine criteria for eligibility. All such criteria shall be established in a manner consistent with the legal requirements herein referenced.
Contacts
Questions regarding this policy statement or compliance with its provisions may be directed to:

Dean of Students
University of Vermont
41-43 South Prospect Street
Burlington, VT 05405
(802) 656-3380

or to:

Executive Director
Diversity & Equity Unit/Office of Affirmative Action and Equal Opportunity University of Vermont
428 Waterman Building
Burlington, VT 05405
(802) 656-2909

Questions may also be directed to government agencies having oversight and enforcement authority with respect to the referenced laws. A complete listing of those agencies may be obtained from the Office of Affirmative Action and Equal Opportunity.

The President is the University official responsible for the interpretation and administration of this policy.

Related Documents/Policies

Equal Employment Opportunity/Affirmative Action Policy Statement
Harassment - Students
Sexual Harassment Policy - Students
Procedures for Investigating and Resolving Discrimination Complaints

Effective Date
Approved by:

_________________________  __________________________  __________
Daniel M. Fogel  President  Date

_________________________  __________________________  __________
Ian D. Boyce  Chair Board of Trustees  Date