A meeting of the Educational Policy and Institutional Resources Committee of the Board of Trustees of the University of Vermont and State Agricultural College was held on Friday, September 7, 2007, at 10:15 a.m. in the Livak Ballroom, 417-419 Dudley H. Davis Center.

MEMBERS PRESENT: Chair Martha Heath, Co-Vice Chairs Claire Ayer and John Snow, James Betts, Daniel Fogel, James Leddy, Beth Rice, Donna Sweaney, and Jeanette White

TRUSTEES ALSO PRESENT: Carl Lisman, Board Chair

TRUSTEES ABSENT: Ray Pecor

REPRESENTATIVES PRESENT: Faculty Representatives Judy Cohen, Cindy Forehand; Staff Representatives Donna Panko and Tatjana Salcedo; and Student Representatives Christopher Shackett and DaVaughn Vincent-Bryan

REPRESENTATIVES ABSENT: Alumni Representatives Janet Terp and Larry Williams

PERSONS ALSO PARTICIPATING: Fred Curran, Director, Institutional Studies; Donald DeHayes, Dean of the Rubenstein School of Environmental and Natural Resources; Marc Diamond, Vice President for Development and Alumni Relations; David Dummit, Associate Vice President, Mathematics and Statistics; J. Michael Gower, Vice President for Finance and Administration; Dr. James Hudziak, Professor of Psychiatry, Pediatrics and Medicine; Dr. Jeffrey Hobar, Professor of Pediatrics; John M. Hughes, Senior Vice President and Provost; Jill Hoffman, GSS President; Kathleen Kelleher, Development and Alumni Relations; Christopher Lucier, Vice President for Enrollment Management; Eleanor Miller, Dean of Arts and Sciences; Frederick Morin, Dean of the College of Medicine; Kesha Ram, SGA President; Michael Schultz, Associate Vice President for Development and Alumni Relations; Annie Stevens, Assistant Vice President for Student and Campus Life; Russell Tracy, Associate Dean of Research, College of Medicine; Robert Vaughan, Director of Capital Management and Planning; Michael Vayda, Associate Dean for College of Agriculture and Life Sciences; Susan Wertheimer, Admissions and Enrollment Management

Chair Martha Heath called the meeting to order at 10:35 a.m.

**Committee Report Assignments**

Chair Martha Heath assigned agenda items to each Committee member, giving those individuals the responsibility of reporting back to the entire Board of Trustees the outcome of their agenda item. Those assignments were as follows: Provost Report – John Snow, College of Medicine Dean’s Report – Donna Sweaney, Enrollment Management Update – Beth Rice, Development

Acceptance of Minutes

A motion was made, seconded and voted to accept the July 26, 2007, minutes (8-0).

Reports by the Faculty Senate Curricular Affairs Committee Chair, Student Government Association President, and Graduate Student Senate President

Written reports were provided in advance and Curricular Affairs Committee Chair Cynthia Forehand, SGA President Kesha Ram, and GSS President Jill Hoffman offered highlights of their activities since the May Board meeting. For Curricular Affairs, Dr. Forehand updated the Committee on the approval of a Department of Asian Languages and Literatures.

Ms. Ram updated the Committee on the SGA’s initiatives. They have increased their student safety efforts and are working to mitigate safety concerns and liability risks surrounding their high-risk club sports e.g., the new Club Football. She also reported that out of a large pool of 37 applicants, they have filled their five senate seats.

Ms. Hoffman reported that the GSS Executive Council members have all assumed their new positions, and that they had a very good Graduate Orientation on August 27th, with 160 students in attendance. This year’s event was held at the new Davis Center, where the Graduate College’s new offices are located, and she expressed her hope that this new move will help to increase their visibility among graduate students and student-run organizations across campus.

Provost Report

Provost John Hughes commented on the simply sensational Convocation event and green-carpet opening of the new Dudley H. Davis Student Center. He also spoke about the very successful conclusion of the searches for Vice President of Enrollment Management, Chris Lucier; Dean of the College of Medicine, Dr. Rick Morin; and Vice President for Development and Alumni Relations, Marc Diamond. At the same time, he gave his most sincere appreciation and thanks to Dr. John Fogarty, Interim Dean of the College of Medicine, for his wonderful and selfless leadership over the past year.

Provost Hughes gave a brief presentation to update the Committee on one of the most important strategic initiatives at the heart of the Strategic Financial Plan, which is the growth of the human capital on campus. He indicated that as UVM grows its student body, it must also grow the faculty that interacts with the students. The target is to hire 85 net-new faculty members, thereby making “UVM better, not only bigger.” He outlined the strategic questions that he and the Deans are considering before filling new positions. To date, 39 net-new faculty members have been hired since the start of the strategic plan, 22% ALANA and 42% female. In summarizing, Provost Hughes said that hiring faculty is perhaps the most important aspect of any university.
**College of Medicine Dean’s Report**

Dr. Frederick Morin, the new Dean of the College of Medicine, gave a brief report on his goals for the College of Medicine which are to bring vision, leadership and solid stewardship. He indicated that because Vermont is a small state, this can be taken as an advantage by engaging in exceptional quality and quantity of healthcare education. In doing so, he feels that the University can have a real impact on the overall healthcare of this state, and that UVM can, and will, become the best small College of Medicine in the nation. He indicated that we have a fine medical program, ranking 7th in the nation in clinical education, and that with further collaboration between related healthcare studies on campus, UVM will continue to attract the best and brightest students from within Vermont, as well as outside of the state.

**Lucey Chair Appointment and Achenbach Chair Appointment**

Dr. Morin, introduced the recipients of two Endowed Chairs in the College of Medicine, James Hudziak, M.D., for the Achenbach Chair in Developmental Psychopathology; and Jeffrey Horbar, M.D., recipient of the Lucey Chair in Neonatal Medicine. Dean Morin went on to speak about the doctors who inspired both of these endowed chairs, and followed up by citing the accomplishments of each of the recipients who have been endowed.

**Enrollment Management Update**

The new Vice President for Enrollment Management, Christopher Lucier, provided a brief overview on enrollment for Fall 2007. He stated that the total number of applications for this year was 18,814. This included a record number of out-of-state applications (16,728), and the second highest number of Vermont applications (2,086). ALANA applications (1,541) were slightly lower than last year’s numbers. He also indicated that the average combined SAT score for this year’s enrolling students was up five points over last year. There were a record number of first-time, first-year students, 2,440 above UVM’s original projections (2,295), with 1,810 being out-of-state students, and an expected 4.5% increase over last fall’s enrollment for Vermont students (approx. 630). First-time, first year ALANA students were 158, the third highest entering class. Currently, the University has a record number of students: 9,435 undergraduates; 643 ALANA undergraduates; and 11,210 degree students (undergraduate and post-baccalaureate). This brings the total number of students to 12,280 (all degree and non-degree) with the second highest graduate enrollment (1,345). The medical and non-degree student population is similar to last year’s number. Vice President Lucier concluded his report by indicating that the preliminary retention and graduation rates have increased as well. The one-year retention rate for the class entering UVM in the Fall of 2006 is 85.9%, up from 84.2%, and the six-year graduation rate for the class entering UVM in Fall 2001 is 71.4%...the highest since the 71.8% recorded for the class entering in the Fall of 1990. Vice President Lucier added that the four-year graduation rate for the class of 2003 is 56.6%.

**Development and Alumni Relations**

The new Vice President for Development and Alumni Relations, Marcus Diamond, provided an update on the Capital Campaign and a preview of short-term and long-term divisional planning.
He began his presentation by thanking the President, the Board of Trustees, and the Alumni Relations staff for their comprehensive search process. He went on to list some of the achievements over the past year indicating that it has been a good year with cash receipts totaling 40% more than the previous best year, and that the UVM fund surpassed its goal by 36%. In all, a very successful campaign final total of $278M+ was raised. He indicated that this total represented the terrific efforts of a lot of people, and in particular, the Alumni Relations staff. He then highlighted what he feels will be the next steps in fundraising at UVM, along with his own vision of fundraising possibilities for the future.

**Status on Research**

Vice President for Research and Dean of Graduate Studies, Frances Carr, reported on funding trends and the decline in sponsored research funding since 2003. She indicated that recent years have been particularly challenging, and sited the leveling and decline in National Institute of Health (NIH) funding. She stated that this is the first year that UVM has experienced the full impact of the changing availability of federal funds, which represents 75% of its sponsored awards. UVM’s extramural funding for research and related programs has also declined, as well as awards from external sponsors for research. Dr. Carr also remarked that sponsored awards are recorded in the fiscal year in which they are received, and that timing of these awards can, and often do, result in a difference in the totals for any given year or unit. Renewal applications for previously awarded grants now sometimes need to be submitted multiple times, and come with reduced budgets compared to previous years. As discussed at previous meetings, federal funding is increasingly targeted for interdisciplinary programs and engagement with partners outside of the institution. Fortunately, UVM has a strong tradition of partnership through all of the schools and colleges and is continuing to seek ways to support collaborations within and beyond the University community.

Dr. Carr briefly updated the Committee on the UVMVentures initiative to complement the extensive outreach and education programs of the technology transfer office for faculty, students and staff. The program generated an unprecedented 55 invention disclosures in FY ’07.

**Review and Approval of Capital Projects**

Resolutions were put before the Committee to endorse the following five projects, including the annual request for deferred maintenance.

**Given Courtyard** – Dean Morin and Russell Tracy, Senior Associate Dean for Research and Academic Affairs in the College of Medicine, described the programming aspects of this project. The open courtyard in the center of the Given Building is ideally located to house a variety of non-bench science activities, and the University has conceptualized multi-level construction of approximately 35,000 square feet within the courtyard to maximize the volume of space. Building an integrated structure in an enclosed space will minimize the costs associated with a stand-alone building. The college has a pressing and compelling need for this additional space… creation of offices for a University-wide Center for Clinical and Translational Sciences. The new space will provide the following: relocation of faculty and administrative offices to this non-lab building; allowing wet lab space in the Given building to be re-utilized; and to provide
the opportunity to improve student services with the creation of space for “one-stop” shopping that includes Student Affairs, Admissions, Office of Medical Education, Information Systems, Development and Alumni Relations, and PR and Communications. Additionally, this project will be the initial phase in upgrading the entire building’s mechanical systems, particularly the heating, ventilating, air conditioning systems (HVAC).

**Aiken Hall** – Donald DeHayes, Dean of the Rubenstein School of Environment and Natural Resources, located in the George D. Aiken Center, described the programming aspects of this project. The goal is to create a renewed and expanded facility that will achieve LEED Silver Certification (or higher), and reduce the ecological footprint. The scope of work identified includes addressing the deferred maintenance issues in the building including renovation of heating and ventilating systems and installation of air conditioning, renovation of classrooms, offices and student spaces, and improving the energy efficiency of the walls, room, windows and atrium skylight, incorporation of green features and finishes, construction of an addition to house program space, composting toilets, and a solarium addition to create an environment for a Living Machine.

**Terrill Hall** – Michael Vayda, Associate Dean of the College of Agriculture and Life Sciences, spoke of the great need for renovations to this building (originally constructed in 1950), which houses the Department of Animal Science. The building requires new HVAC systems to correct severe temperature and air quality issues. The HVAC component of this project is being accelerated from the original schedule due to the impact of enclosing the south face of the building with the construction of the Davis Center. On-going air quality issues have been further exacerbated by the construction of the new Davis Center, thereby creating less than comfortable conditions for the building’s occupants. With a new HVAC system, there will be improvement in air distribution, ensuring fresh sources of make-up air, and improvement of overall comfort by renovating the building systems to correct basic deficiencies. The project will be phase I of a longer-term renovation that will occur in later years.

**Deferred Maintenance Annual Request** – Robert Vaughan, Director of Capital Planning and Management, briefly discussed the proposal to undertake the next phase of deferred maintenance projects (as detailed in the Strategic Capital Plan), principally during the summer of 2008. The next group of high priority deferred maintenance projects continue to address building structural components and safety issues. Buildings in this next phase include: Williams Hall, Billings addition, Marsh Life Science, on-going, campus-wide elevator rehab, PFG Multipurpose facility exterior, Waterman exterior, Southwick exterior, and engineering costs.

**Harris/Millis Deferred Maintenance** – Annie Stevens, Assistant Vice President for Student and Campus Life, briefly described the programming aspects of the Harris/Millis Residential Complex project, which will be renovated in two phases over the course of two summers. Each residence hall will be renovated with the following scope: all existing windows, window blinds, exterior storefront systems, and exterior doors will be replaced; existing elevator, shaft and penthouse in each residence hall will be replaced with a new ADA compliant elevator, fire-rated shaft, and penthouse; all existing bathrooms will receive new shower bases, counter with sinks, lighting, and toilet partitions; and electrical switches in the student rooms will be replaced. Carbon monoxide and fire alarm upgrades will occur during Phase I.
Action Items

Chair Heath presented the following resolutions for approval:

**Given Courtyard Infill & Mechanical Systems Upgrade**

WHEREAS, the Board of Trustees Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $14,500,000 for the proposed Given Courtyard Infill & Mechanical Systems Upgrade and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;

THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their November meeting.

**Aiken Hall Project**

WHEREAS, the Board of Trustees Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $13,000,000 for the proposed Aiken Hall Project and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;

THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their November meeting.

**Terrill Hall HVAC Project**

WHEREAS, the Board of Trustees Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $2,000,000 for the proposed Terrill Hall HVAC Project and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;

THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their November meeting.

**Deferred Maintenance Projects FY 2009**

WHEREAS, the Board of Trustees Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $5,000,000 for the proposed Deferred Maintenance Projects FY 2009 and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;
THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their November meeting.

**Harris-Millis Residence Hall Project (Phase I)**

WHEREAS, the Board of Trustees Educational Policy and Institutional Resources Committee has carefully reviewed the program, scope, and preliminary estimate of $4,000,000 for the proposed Harris-Millis Residence Hall Project (Phase I) and finds it an institutional priority, consistent with the Strategic Capital Plan, and worthy of further review;

THEREFORE, BE IT RESOLVED, that the Educational Policy and Institutional Resources Committee hereby endorses the project and remits it to the Budget, Finance, and Investment Committee for financial review and approval at their November meeting.

**Resolution Approving the Appointment of Jeffrey Horbar, M.D. as the Jerold F. Lucey Chair in Neonatal Medicine**

RESOLVED, that the Board of Trustees approves the appointment of Jeffrey Horbar, M.D. as the Jerold F. Lucey Chair in Neonatal Medicine.

**Resolution Approving the Appointment of James Hudziak, M.D. as the Achenbach Chair in Developmental Psychopathology**

RESOLVED, that the Board of Trustees approves the appointment of James Hudziak, M.D. as the Achenbach Chair in Developmental Psychopathology.

**Resolution Approving Recognition of the UVM Center for Clinical and Translational Science as a Matrix Center**

RESOLVED, that the Board of Trustees approves the creation of the UVM Center for Clinical and Translational Science as a Matrix Center as approved by the Provost on August 16, 2007, and by the President on August 16, 2007.

**Resolution Approving a New Minor in Ecological Agriculture**

RESOLVED, that the Board of Trustees approves a new minor in Ecological Agriculture, as approved by the Provost on June 11, 2007, and by the President on June 13, 2007.

**Resolution Approving a New Minor in Soil Science**

RESOLVED, that the Board of Trustees approves a new minor in Soil Science as approved by the Provost on June 11, 2007, and by the President on June 13, 2007.
Resolution Approving a New Minor in Sustainable Landscape Horticulture

RESOLVED, that the Board of Trustees approves a new minor in Sustainable Landscape Horticulture as approved by the Provost on June 11, 2007, and by the President on June 13, 2007.

Resolution Approving a New Minor in Food Systems Design

RESOLVED, that the Board of Trustees approves a new minor in Food Systems Design as approved by the Provost on June 28, 2007, and by the President on June 28, 2007.

Resolution Approving the Establishment of a Department of Asian Languages and Literatures

RESOLVED, that the Board of Trustees approves the establishment of a Department of Asian Languages and Literatures in the College of Arts and Sciences as approved by the Provost on June 28, 2007, and by the President on June 28, 2007.

Resolution Approving a Name Change for the Dietetics Major in Nutrition and Food Sciences

RESOLVED, that the Board of Trustees approves changing the name of the Dietetics major in Nutrition and Food Sciences to Dietetics, Nutrition and Food Sciences as approved by the Provost on June 28, 2007, and by the President on June 28, 2007.

Resolution Authorizing Award of Degrees

RESOLVED, that the Board delegates to the President and, in the event of his absence or unavailability, to the Provost, each ex officio, the authority to award academic degrees following Faculty Senate approval of the award of those degrees; and

BE IT FURTHER RESOLVED that this authority will be for the academic year 2007 – 2008 or until the Board revokes its delegation.

A motion was made, seconded, and voted to approve the resolutions for recommendation to the full Board (8-0).

Adjournment

There being no further business the meeting was adjourned at 4:00 p.m.

Respectfully Submitted,

Martha Heath, Chair