UVM Staff Council  
April 3, 2018  
12:05-1:30 p.m.  
338 Waterman Building, Memorial Lounge

Members Present: Vice President Bethany Wolfe, Brendan Andrews, Tatiana Andrievskaya, Kait Bedell, Bob Bolyard, Valerie Carzello, Laura Clayton, Mary Dunne, Amy Gale, Mindy Kear, Gwen Landis, Stephanie Loscalzo, Noel McCann, Michael O’Sullivan, Shirley Pine, Katrina Preiss, Bridget Tully, Lacey Ure, Amy Vile, Marissa Wells

Ex-officio: Meryl St. John, Staff Council Administrator

MembersAbsent: President Karmen Swim, Kristen Cella, Jen Cournoyer, Jessica Deaette, Margie Dunki-Jacobs, Andrea Elledge, Caleb Gilbert, Nick Hall, Miriam Harrison, Cindy Lee, Holly Pedrini, Parvin Pothiawala, Sherri Rigby

Also Participating: Gary Derr, VP for Executive Operations, Amy Gilman, Staff Council Assistant, Alan Shashok, CBB and PPD committee member, Emily Tupper, PPD committee member, Katie LeClair, HRS and HESA Graduate Students: Serafin Aguilar, Doretha Benn, Magdalena Gracia, Eloisa Romero

Approve Draft Minutes from March 6, 2018 Meeting:
A motion was made to approve the draft minutes from March 6, 2018. The minutes were adopted.

Officer's Update-Bethany Wolfe
Vice President Bethany Wolfe gave the Officers’ Update. She shared that recently Staff Council leadership had their quarterly meeting with HRDMA leadership about our recent successes. The PPD committee’s professional development fund proposal has been approved by President Sullivan and received a clear message of support by pledging twice the requested amount for the establishment of the fund. CBB committees from past and present years worked diligently on the short-term disability voluntary benefit, and that too was just approved by President Sullivan and the information was shared via email by Wanda Heading–Grant’s letter on April 2, 2018.

Committee Updates
Compensation, Benefits & Budget Committee (CBB)
The committee received word in the last day regarding the presidential approval for short-term disability being added as a voluntary (employee-paid) option to UVM’s benefit offerings. This group also has been talking about what, if anything, might be added to the Staff Council survey. CBB is also reviewing the content from ‘Being a Parent at UVM’ workshop and how to continue to share and spread the info gathered. There was a post-event assessment sent out to attendees for additional feedback opportunities.

Outreach Committee
Staff Council survey draft was shared with the other committees and campus partners. Any additions would be appreciated by the end of this academic semester. This committee is also talking about how to create more community for staff: staff spotlights, how to get people to volunteer, or any other ideas of how to accomplish that goal.
Personal and Professional Development Committee (PPD)
The committee applauded the approval of the creation of the Staff Professional Development fund yesterday with additional funding granted above what was requested! The fund’s sub-committee has formed and will determine the rules, policy, and details. A formal Standing Committee will then be established to administer the fund. The March 2018 EDU@UVM ‘Get the Scoop’ event was a success with several hundred staff in attendance. There was the opportunity to network and learn about UVM resources while enjoying an ice cream sundae. There is more to come on the Transportation & Parking front. Our UVM TPS will be bringing a peer institution consultant on campus to make some suggestions and help formalize parking as a piece of the university’s strategic plan.

Social Committee
Currently the committee is working well into summer 2018. The next event is the VT Corporate Cup. Teams register on the race website and let the Staff Council office know. Teams that notify our office know will receive a TEAM UVM tech shirt, swag bags, and employees (staff/faculty) have a chance to win a Fitbit too! If you don’t have a team of three, notify the Staff Council Office. For this event our office provides a match service for walkers or runners who need help finding a team. Later this summer, Staff Council at the Lake Monsters Game on Sunday, July 8th, details to come. Save-the-Date for the 14th Staff Council Golf Outing, it will be held Friday, August 10th.

Brainstorming: Better Support For New Employees
This year Karmen has been trying to get the Jumpstart program launched. As a step in making that a program a reality, Staff Council officer recently surveyed a year’s worth of new employees to UVM. We now have that data on how orientation went, what they wished they knew earlier or what would have been helpful retrospectively. At this point the Bethany asked for feedback from representatives, who shared additional ideas about how to support new staff members. This effort will be ongoing.

Staff Council Representative Communications with Units and Departments
The Staff Council Office staff asked for feedback about how representatives currently share mid-month information in lieu of the Rep Update. Next year, the Office may formally switch to a model where the Rep Update is discontinued in lieu of monthly reminders to communicate with units in whatever way is best for the unit, such as at staff meetings.

Report on Staff Council Officer/Representative Elections – Meryl St. John
Officer Election nomination period closes this Friday, April 6th. Representative election nomination period ends on Monday, April 9th. Currently approximately five areas of representation with no leads. The Nominating Committee will meet on April 12th, post nomination period.

Other Business/Public Comment
There was no other business to discuss.

Adjournment
Bethany asked for a motion to adjourn. The motion was seconded. Meeting adjourned at 12:39pm