NIH has announced a new set of forms, FORMS-D, which must be used for proposals due on or after May 25, 2016. FORMS-C should be continued to be used until May 24, 2016.

SPA is working with InfoEd to ensure the new forms are in our system, and we are confident we will be ready for the May 25 timeline. SPA Research Administrators and our InfoEd support team will work closely with individual principal investigators and administrators to ensure the transition goes smoothly.

We have highlighted below some of the key changes. Please also see the NIH announcement for a high level list of FORMS-D changes.

a) The new biosketch format becomes mandatory, NOT-OD-16-080

b) Rigor and transparency in research grant applications (including small business and complex research grant applications) - NOT-OD-16-011 and NOT-OD-16-012

   a. As mentioned in our previous newsletter, the new "Authentication of Key Biological and/or Chemical Resources" attachment is required and it is to briefly describe methods used to ensure the identity and validity of key biological and/or chemical resources.

   b. Changes for institutional training and individual fellowship applications will be implemented as early as FY2017 (NOT-OD-16-034).

c) Inclusion data is to be provided on a new, consolidated PHS Inclusion Enrollment Report form.

d) A new "Data Safety Monitoring Plan" attachment is to be provided when project includes a clinical trial.

e) A new PHS Assignment Request Form must be used to communicate requests pertinent to the assignment and initial peer review of applications. NOT-OD-16-008

f) Fonts guidelines have been updated - 11 points or larger; smaller is acceptable in figures provided it is legible at 100%. Recommended fonts are Arial, Garamond, Georgia, Helvetica, Palatino Linotype, Times New Roman, and Verdana. NOT-OD-16-009