

Memo To: Deans, Directors, Department Chairs, Faculty, Department Administrators

From: The Office of Sponsored Programs

RE: Grants.Gov Information Session and Training Opportunities

Date: March 1, 2006

Grant seekers can now easily access information on and apply for thousands of Federal grants through one secure internet source managed by the Federal government. Grants.Gov is here! 100% of grant opportunities offered by all 26 Federal grant-making agencies are now available through www.grants.gov. Many of these agencies are now accepting applications using this on-line system. The Pre-Award Services unit of the Office of Sponsored Programs is holding 2 information and Training sessions for faculty and administrative staff interested in learning more about proposal preparation and submission using Grants.Gov. Our office has already successfully submitted grant applications through Grants.Gov and it is now time to introduce this mechanism to the campus community. These sessions will be repeated on a monthly basis to ensure all faculty and staff involved in proposal preparation and submission are comfortable with the Grants.Gov submission process. Not all funding agencies are accepting applications through Grants.Gov yet but it's not too early to begin making the transition to this new process. The information session will present an overview of the application process, review the elements of an application and answer any questions attendees have. The hands-on lab training session will allow individuals to sit in front of a computer, open an application package and prepare a sample application.

Information session: Thursday March 9 9:30-10:30, John Dewey Lounge, Old Mill
Space is limited to 60 attendees. Please RSVP to Brenda Maglaris 656-3360

Hands-on Lab Training: Thursday April 6 1:45-3, 113C Waterman Computer Lab
Space is limited to 20 attendees; please RSVP to Brenda Maglaris 656-3360

These sessions will be repeated for those individuals unable to attend the first 2 sessions. Future dates will be announced.