Request to Waive Overall 3.00 GPA Requirement for License Recommendation

The College of Education and Social Services in agreement with the Vermont Agency of Education requires that all undergraduate licensure candidates have earned a UVM overall grade point average of 3.00 or higher at the time of degree completion in order to obtain a recommendation for license on the UVM official transcript. Individual teacher education programs may have additional grade point average or course grading requirements.

Undergraduate licensure candidates who have not earned a UVM overall grade point average of 3.00 or higher at the time of degree completion, may submit a request to waive the overall grade point average requirement. If the request is granted, the candidate will obtain a recommendation for licensure on the UVM official transcript. A recommendation for licensure does not guarantee that a license will be granted by the Vermont Agency of Education or any other state licensing entity.

The steps to submit a request are outlined below:

1. Candidate must submit the following documents for consideration to their Program Coordinator:
   a. Printed unofficial transcript
   b. Statement regarding any issues that may have had a negative impact on academic performance
   c. Statement highlighting academic areas of excellence in professional courses and/or major concentration.

2. Program faculty will review the submission.

3. The Program Coordinator will write a letter of opinion on behalf of the program faculty and submit that letter along with the candidates’ documents to the CESS Student Affairs Committee.

4. The CESS Student Affairs Committee will review all materials and render a decision.

5. The candidate will receive the outcome of this decision from the Chair of the Student Affairs Committee via email.

PLEASE NOTE:

- Once a degree has been granted, the candidate cannot enroll in additional courses to increase overall grade point average. Therefore if the request is not granted, a candidate cannot enroll in more courses after the degree has been conferred.
- A recommendation for license does not guarantee that a license will be granted by the Vermont Agency of Education or any other state licensing entity.

If you have any questions about this process please contact your Program Coordinator.