

# **Department of Nursing**

**2017-2018**

## **Addendum to the College of Nursing & Health Sciences Undergraduate Student Handbook**

*Disclosure Statement:*

*The Department of Nursing, subject to and consistent with the policies of The University of Vermont, reserves the right to make changes in course offerings and degree requirements as educational and financial considerations require.*

*Note: There is a separate handbook for students in the graduate program.*

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September 2017

## Welcome!

On behalf of the faculty and staff, it is my great pleasure to welcome you to The University of Vermont Department of Nursing. The Department boasts a proud heritage of preparing individuals for professional nursing practice by providing a comprehensive and integrated educational experience. We view your undergraduate education as your initial step in a process of lifelong learning as a professional nurse.

The faculty, staff, and I look forward to guiding and supporting your efforts, as you earn your baccalaureate degree in nursing. Education is a collaborative endeavor. Thus, we are prepared to work with you as you build the requisite knowledge base and acquire the skills necessary for professional nursing practice. Communication is essential in this process. We will remain in dialogue with you, advise you, and provide you with feedback throughout your educational experience. I urge you to communicate with faculty members, staff, or myself whenever you have a question, a concern, a suggestion, or just need to talk with someone.

By choosing to study at The University of Vermont, we believe that you have made a commitment to rigor and excellence in your educational endeavors. As you will shortly begin to discover, a critical component of that education will be refining several fundamental skills that are the hallmarks of a caring, compassionate professional nurse and that are absolutely essential when caring for another human being, namely listening to others, being sensitive to their needs, and reflecting on what it means to be a professional. We look forward to helping you nurture these attributes!

Once again, welcome to UVM and the Department of Nursing.

Most Sincerely Yours,

Stuart Whitney, Ed.D., RN, CNS  
Clinical Professor  
Vice Chair: Undergraduate Nursing Program

## Department of Nursing Mission Statement

The mission of the Department of Nursing reflects the mission of the University. The University mission, "...is to create and share knowledge. UVM prepares its students to live productive, responsible, and creative lives through a high quality liberal education. As a research university, UVM endorses the intrinsic value of the creation of new knowledge and promotes the application of relevant knowledge to benefit the State of Vermont and society as a whole. As a research university, UVM is distinguished by the comprehensiveness of its academic mission, its range of graduate and undergraduate programs and its commitment to research-based lifelong learning. As a community of scholars, students, both undergraduate and graduate, are involved in the generation of knowledge. As a member of its local and global community, the University has an obligation to share its knowledge, to assist with relevant applications of that knowledge, and to understand and respond to a changing and diverse world" (UVM Undergraduate Catalogue).

The mission of the Department of Nursing is derived from its philosophy. It reflects the faculty's assessment of current and projected health needs of people everywhere and the role of the nursing profession in meeting these needs. The mission is: 1) to prepare qualified individuals for professional and advanced nursing practice, 2) to improve the quality of nursing education and service, and 3) to improve the quality of health and health care.

The Department of Nursing carries out its mission of preparing qualified individuals for professional and advanced nursing practice by offering the following educational programs:

- Bachelor of Science in Nursing
- RN-BS Program (Registered Nurses)
- Master of Science in Nursing (Clinical Nurse Leader)
- Direct Entry Program in Nursing (DEPN) (Pre-Licensure)
- Doctor of Nursing Practice (Primary Care Nurse Practitioner)
- Doctor of Nursing Practice (Executive Nurse Leader)
- Post Masters Doctor of Nursing Practice (Primary Care Nurse Practitioner, Executive Nurse Leader)

The Department carries out its mission of improving the quality of nursing education and service through the following activities:

- Research and scholarly activities which contribute to the development of clinical practice, nursing education, and further the development of the science of nursing.
- Outreach to the community.
- Participation in local, state, regional, and national nursing organizations.
- Provision of consultation to agencies providing nursing care and nursing education.

The Department carries out its mission of improving the quality of health and health care through the following activities:

- Preparing qualified individuals for nursing practice at entry and graduate levels.
- Undertaking research and scholarly activities which contribute to the improvement of health care.
- Participation in the activities of health related organizations.
- Educating consumers of health care.

*Updated: February 2017*

## **Philosophy of the Department of Nursing**

Our goal is to enhance the health of a complex pluralistic society through research and the preparation of exemplary practitioners. As a faculty, we believe learning, discovery, and engagement are life-long processes. Nursing practice evolves in response to the health needs of a global society and transcends cultural and national boundaries.

Health is a dynamic process that involves the interplay of individuals, families, and communities with their environments—economic, social, political, built, and natural—and is filtered through and shaped by health values and beliefs. Health values, in turn, are influenced by personal, spiritual, cultural, and societal beliefs and practices.

*DON Approved: 6/2010*

## History of the Department of Nursing

Nursing as an academic program was established at The University of Vermont in 1943 offering a baccalaureate degree. Originally, the program held departmental status within the College of Arts and Sciences and later the College of Education and Nursing. In 1968, the Department of Nursing became the Department of Nursing within the newly formed Division of Health Sciences.

At its inception, the baccalaureate nursing program was five calendar years in length. Over time, it evolved into the current four-year academic program format. In so doing, the curriculum of the baccalaureate program has emerged as a model for the campus for its commitment to liberal and professional education.

The demand for change in academic programs throughout the 1960s, precipitated by a knowledge explosion in the health sciences, created new opportunities for the School of Nursing. In 1966, funded by the American Nurses' Foundation, a program in continuing education for nurses was started. As an outcome, registered nurses joined the baccalaureate nursing program starting in 1968. Also notable, 1968 marked the initiation of the second academic program in nursing, the two-year associate degree program.

In 1974, a federally funded certificate nurse practitioner program was begun. This program continued until 1981. In 1988, the Master of Science program was approved by the UVM Board of Trustees and the first graduate students were admitted to the adult health nursing track in the fall of that year. The community health nursing track was added in 1989. In 1996, the primary care track was established with federal funding to prepare nurse practitioners.

In May 1996, the faculty of the School of Nursing closed the associate degree nursing program and focused their energy on the baccalaureate and graduate programs. In addition to expanding the graduate program, an RN- BS-MS accelerated track was added to the baccalaureate program in the fall of 1997.

In 2000, the Dean of the School of Nursing also assumed responsibilities as the Dean of the School of Allied Health Sciences, and in 2002, the two Schools joined to become the College of Nursing and Health Sciences. The School of Nursing became the Department of Nursing in the newly formed College of Nursing and Health Sciences.

The Department of Nursing offers a Bachelor of Science in Nursing degree and a Master of Science in Nursing degree as Clinical Nurse Leader, and a Doctor of Nursing Practice in Primary Care Nurse Practitioner or Executive Nurse Leader. The program is approved by the Vermont State Board of Nursing and accredited by the Commission on Collegiate Nursing Education.

## Location

The Department of Nursing is located in the Rowell Building, which is connected to the Given Building. Administrative offices and faculty offices are all located on the second floor. The Rowell and Given Buildings are open from 7:00 a.m. to 7:00 p.m. Monday through Friday.

### Administrative and Faculty Offices

- Administrative offices for the undergraduate nursing program are located in Rowell 216.
- The office of the Department of Nursing Chair is in Rowell 216.
- Faculty offices are located on the second floor of Rowell. Specific office numbers of individual faculty can be found in the UVM Directory, via the UVM Home Page, or through the staff in Room 216.
- The office of the Dean, College of Nursing and Health Sciences, is located in Rowell 105.
- The Student Service Office, College of Nursing and Health Sciences, is located on the ground level of Rowell, room 002.

### The Simulation Center

The main Simulation Center is on the second floor of the Rowell Building. The Assessment Center is on the second floor in the Given Building. This dedicated space creates an environment for students to learn and practice selected psychomotor, cognitive and affective nursing skills in a realistic environment.

### Communications

1. **Contacting Faculty** - Faculty may be contacted through their individual extensions listed in the UVM Telephone Directory. Faculty may also be contacted by e-mail. A listing of faculty e-mail addresses can be found on-line in the UVM web site under UVM Directory: <https://www.uvm.edu/directory/>
2. **Communication** - Students are expected to check their UVM email accounts on a regular basis for important information.
3. **Change of address** - Student's current local address and phone number should be on file through the Registrar's Office. To update your directory information: [https://www.uvm.edu/directory/?Page=change\\_login.php](https://www.uvm.edu/directory/?Page=change_login.php). It is essential that there be a way to contact students in case of emergency.

# Baccalaureate Program in Nursing

## Introduction

The overall organizing framework of the generic baccalaureate program is derived from a holistic- humanistic arrangement of the major concepts contained within the Department's philosophy. An understanding of the human experience of health forms a focal point of the framework.

The University of Vermont Department Of Nursing also has an on-line RN-BS-MS program for registered nurses.

## Program Outcomes

At the completion of the program, the graduates of the Baccalaureate Program will:

1. Provide safe, effective and culturally sensitive relationship-centered care across the life span.
2. Collaborate and communicate effectively with the interdisciplinary health care team.
3. Use information and technology to enhance health care outcomes.
4. Integrate reliable evidence from the multiple ways of knowing to inform practice and make clinical judgments.
5. Minimize risk of harm to clients and providers through both individual performance and system effectiveness.
6. Demonstrate accountability for practicing nursing using established moral, legal, ethical regulatory and humanistic principles.
7. Influence the behavior of clients within the environment in a way that will facilitate the establishment and acquisition/achievement of shared goals.
8. Advocate for a healthy environment through individual and collective action.

*Approved by the Baccalaureate Education Committee: 2/14/2011*

*Approved by DON: 3/17/2011*



## Academic Advisement and Academic Resources

Each student is assigned a Nursing faculty advisor at the end of the first year, to assist in program planning. Advisement is the responsibility of both the student and faculty. Students are encouraged to initiate a meeting with their advisor each semester to discuss progression and graduation requirements, changes in courses and for guidance in elective course selection as needed. Advisors are available either during scheduled office hours or by appointment throughout the semester to discuss issues or questions students may have.

An advisor may be changed when:

- (a) the advisor or advisee believes that another faculty member could serve the student better, or
- (b) the faculty member's workload warrants readjustment, or
- (c) the advisor is on leave or terminates employment.

Requests for change of advisor should be made to Linda Gregoire in Rowell 216 (Linda.Gregoire@uvm.edu).

**The *Learning Cooperative*** represents an additional academic resource. The Learning Co-op supplements the academic environment by providing developmental instruction in writing, reading, and study skills. The Co-op also maintains a campus-wide tutoring program. An appointment can be made by calling 802-656-4075.

**Additional resources** are described in the current UVM Catalogue: <http://www.uvm.edu/academics/>

## Overview of the Curriculum for the Baccalaureate Program

The Bachelor of Science degree with a major in nursing is awarded upon completion of a minimum of 124 credit hours in full- or part-time study. The major components of the curriculum are required non-nursing courses, elective courses, and major nursing courses.

The specific required courses are illustrated on the curriculum plan on the following page. A program checklist is also provided to help with course planning each semester. Students must successfully achieve:

- 67 credit hours of major nursing courses
- 45 credit hours of required non-nursing courses
- 12 credit hours of elective courses

Many of the major nursing courses have both a theoretical and a laboratory or practicum component. Credit allocation for class, laboratory, and practicum components of courses is described below:

One credit is equivalent to 1 class hour/week.

One credit is equivalent to 2 laboratory hours/week.

One credit is equivalent to 3 practicum hours/week.

# NURSING/PRNU Curriculum

## Academic Year: 2017-2018

### FIRST YEAR

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
CHEM 023: Outline of General Chemistry	4	CHEM 26: Outline of Organic & Biochemistry	4
ENGS 001: English	3	SOC 001-099*	3
PSYS 001: General Psychology	3	PSYS 170: Abnormal Psychology	3
HDFS 005: Human Development	3	NFS 43: Fundamentals of Nutrition	3
NH 050: Applications to Hlth: Person to System	1	Philosophy/Religion/Ethics Course	3
<i>Total Credits:</i>		<i>Total Credits:</i>	
<i>14</i>		<i>16</i>	

### SECOND YEAR

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
ANPS 019: Anatomy/Physiology	4	ANPS 020: Anatomy/Physiology	4
MMG 65: Microbiology & Pathogenesis	4	PRNU 111: Research in Nursing	3
STAT 111: Elements of Statistics	3	PRNU 113: Health Assessment	3
PRNU 110: The Art and Science of Nursing	3	PRNU 114: Introduction to Clinical Practice	3
		Elective	3
<i>Total Credits:</i>		<i>Total Credits:</i>	
<i>14</i>		<i>16</i>	

### THIRD YEAR **Pre-Clinical Mandatories due before Third Year**

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
NURS 120: Pathophysiology	3	PRNU 131: Health Alterations	3
PRNU 121: Gerontology	3	PRNU 134: Adult Health Nursing I	6
PRNU 128: Pharmacology	4	PRNU 132: Child & Adolescent Nursing	5
PRNU 129: Women and Newborn Nursing	4	<b>OR</b>	
Elective	3	PRNU 235: Psychiatric & Mental Health Nursing	5
		Elective	3
<i>Total Credits:</i>		<i>Total Credits:</i>	
<i>17</i>		<i>17</i>	

### FOURTH YEAR **Pre-Clinical Mandatories updates due before Fourth Year**

<u>Fall Semester</u>	<u>Credits</u>	<u>Spring Semester</u>	<u>Credits</u>
PRNU 245: Public Health Nursing	3	PRNU 231: Chronic and End of Life Care	3
PRNU 234: Adult Health Nursing II	6	PRNU 240: Contemporary Issues & Leadership in Professional Nursing	6
PRNU 132: Child & Adolescent Nursing	5	PRNU 246: Public Health Nursing Practicum	3
<b>OR</b>		PRNU 243: Transition to Professional Practice	1
PRNU 235: Psychiatric & Mental Health Nursing	5	Elective	3
<i>Total Credits:</i>		<i>Total Credits:</i>	
<i>14</i>		<i>16</i>	

Total Credit for Program: 124

\*Sociology 1 or any Sociology course below 100 level

University Graduation Requirements:

- ENGS 001
- 6 credits of diversity course work
- 3 credits of sustainability course work

Approved DON: 4/2016

*Consult the CNHS Student Handbook for information on academic standards*

**UVM COLLEGE OF NURSING AND HEALTH SCIENCES  
DEPARTMENT OF NURSING  
BACCALUAUREATE DEGREE REQUIREMENTS**

Name \_\_\_\_\_

Minimum Credits Required: 124

For transfer from other schools, subject to approval by UVM Office of Transfer Affairs

COURSE	CREDITS	SEMESTER TAKEN	COURSE	CREDITS	SEMESTER TAKEN
<b>QUANTITATIVE SCIENCES (29 credits)</b>			<b>NURSING (65 credits)</b>		
CHEM 23, 26	8		NH 050	1	
ANPS 19, 20	8		PRNU 110	3	
MMG 65	4		PRNU 111	3	
NFS 43	3		PRNU 113	3	
NURS 120	3		PRNU 114	3	
STAT 111 or 141	3		PRNU 121	3	
<b>SOCIAL SCIENCES (9 credits)</b>			PRNU 128	4	
PSYS 1	3		PRNU 129	4	
PSYS 170	3		PRNU 131	3	
SOC 1*	3		PRNU 132	5	
<b>HUMANITIES &amp; LANGUAGES (6 credits)</b>			PRNU 134	6	
ENGS 001	3		PRNU 231	3	
Philosophy or Religion or Ethics	3		PRNU 234	6	
<b>HUMAN DEVELOPMENT (3 credits)</b>			PRNU 235	5	
HDFS 5	3		PRNU 240	6	
<b>GENERAL ELECTIVES (12 credits)</b>			PRNU 243	1	
			PRNU 245	3	
			PRNU 246	3	
			<b>SUSTAINABILITY COURSE (3 credits)</b>		
			<b>DIVERSITY COURSES (6 credits)</b>		

\* SOC 1 or any sociology course below 100

University Graduation Requirements:

ENGS 001; 6 credits of Diversity Courses; 3 credits of Sustainability Course Work

Updated 2/9/2017

## Overview of the Baccalaureate Curriculum for the RN-BS Program

The University of Vermont, Department of Nursing, also has an on-line RN-BS Program for registered nurses. In this program, the Bachelor of Science degree with a major in nursing is awarded upon completion of a minimum of 121 credit hours in full- or part-time study. The major components of the RN-BS curriculum are: required non-nursing courses, elective courses, and major nursing courses. The specific required courses are illustrated on the curriculum plan on the following page.

Credit allocation for class, laboratory, and practicum components of courses is described below:

One credit is equivalent to (1) class hour/week

One credit is equivalent to (2) laboratory hours/week

One credit is equivalent to (3) practicum hours/week

## RN-BS Student Curriculum Plan for Baccalaureate Requirements

The program for registered nurses was designed to address changes in health care and to better serve the registered nurse returning to school. The focus of baccalaureate program component is on health and health promotion for individuals, families, groups, and communities; and the factors that influence delivery of health care services.

**Total credits required: 121**

**Transferred credits:** Subject to approval by UVM Office of Transfer Affairs, students may potentially transfer in up to 34 nursing credits and from their previous Associates Degree Nursing program.

**Grade requirement:** A grade of C or better is required in all courses with the exception of general electives.

**The baccalaureate nursing course sequence includes:** (total of 30 credits required)

PRNU 60 - Transition to Contemporary Professional Nursing	3 credits
PRNU 111 - Nursing Research	3 credits
PRNU 113 - Health Assessment	3 credits
PRNU 260 - Chronic Disease Management in the Community	3 credits
PRNU 263 - Professional Nursing Practice and Social Justice	3 credits
PRNU 264 - Public Health Nursing for RNs	3 credits
PRNU 265 - Intro to Health Care Finance and Policy	3 credits
PRNU 266 - Theories for Nursing Practice	3 credits
Additional PRNU/NURS/HLTH nursing courses	6 credits

**The baccalaureate non-nursing courses include:** (total of 57 credits)

Quantitative Sciences	18 credits
STAT 111 or 141 Statistics	3 credits
Psychology course	3 credits
Sociology course	3 credits
English 001	3 credits
Philosophy, Religion, or Ethics course	3 credits
HDFS 005 - Human Development	3 credits
Sustainability	3 credits
General education electives	18 credits

University Graduation Requirements:

ENGS 001, 6 credits of Diversity courses (6 credits D1 or 3 credits D1 and 3 credits D2), 3 credits of Sustainability course work.

**THE UNIVERSITY OF VERMONT DEPARTMENT OF NURSING  
RN-BS DEGREE REQUIREMENT CHECKLIST**

Name \_\_\_\_\_

Minimum credits required: 121

All transfer credits are subject to approval by the UVM Office of Transfer Affairs.

COURSE	CREDITS	SEMESTER TAKEN	COURSE	CREDITS	SEMESTER TAKEN
<b>QUANTITATIVE SCIENCES (18 credits)</b>			<b>NURSING (30 credits)</b>		
[course name]	[credits]	[semester, year]	[course name]	[credits]	[semester, year]
			PRNU 60	3	
			PRNU 111	3	
			PRNU 113	3	
			PRNU 260	3	
			PRNU 264	3	
			PRNU 263	3	
			PRNU 265	3	
<b>STATISTICS (3 credits)</b>			PRNU 266	3	
STAT 111 or 141	3		HLTH 105 (D2)	3	
<b>SOCIAL SCIENCES (6 credits)*</b>			NURS 120	3	
Psychology	3		<b>TRANSFERRED NURSING CREDITS (up to 34)</b>		
Sociology	3				
<b>HUMANITIES &amp; LANGUAGES (6 credits)*</b>			Nursing credits	34	[school]
English 001	3				
Philosophy or Religion or Ethics	3		<b>GENERAL ELECTIVES (18 credits)</b>		
<b>HUMAN DEVELOPMENT (3 credits)</b>			[course name]	[credits]	[semester, year]
HDFS 5	3				
<b>SUSTAINABILITY (3 credits)</b>					
Sustainability	3				
			<b>Race Relations course/semester taken (6 credits D1 or 3 credits D1 and 3 credits D2)</b>		
			[course name]	[credits]	[semester, year]

University Graduation Requirements:

ENGS 001, 6 credits of Diversity courses (6 credits D1 or 3 credits D1 and 3 credits D2), 3 credits of Sustainability course work.

**Important: 30 out of the last 45 semester hours of credit must be taken through UVM.**

UPDATED 08/29/16

## Independent Study

Students may develop an independent study in nursing to fulfill one or more elective course credits. Students who wish to undertake independent study in the baccalaureate nursing program (see UVM Catalogue) is reminded that arrangements to do so must be made and approved **prior** to registration day of the semester in which independent study is carried out. The independent study must be approved by Baccalaureate Education Committee. Most faculty are not on contract during summer months and thus they may not be available for supervision of independent studies during the summer. Prior to planning an independent study, you should read carefully the document entitled **PRNU 197 Independent Study** that is available in Rowell 216.

## APA Format Guidelines

The American Psychological Association (APA) guidelines are used for the preparation of all papers required for PRNU and GRNU courses unless otherwise specified by the professor. Students should purchase the following by the beginning of the spring semester of the second year:

American Psychological Association (2010) Publication:  
Manual of the American Psychological Association (6<sup>th</sup>  
Ed)

## Department of Nursing: Study Abroad

See CNHS Undergraduate Student Handbook (2016 - 2017):

[http://www.uvm.edu/~cnhs/?Page=services/forms/default.html&SM=services/services\\_submenu.html](http://www.uvm.edu/~cnhs/?Page=services/forms/default.html&SM=services/services_submenu.html)



## Practicum Experiences

Many of the nursing courses have both a theoretical and practicum component. Practicum experiences are designed to provide an opportunity to apply knowledge and skills learned in the classroom. Many of these experiences will take place away from the UVM campus and thus access to a car is necessary. When feasible, students will be encouraged to car pool and travel together. Please note that some practicum experiences may occur during the evening hours and on weekends.

Attendance at all clinical experiences is a professional expectation. Absences from clinical activities may occur due to personal illnesses, events or family circumstances. On occasion, absences can be anticipated such as religious holidays and participation in UVM-sanctioned athletic events. Any request for an absence for a special circumstance must be discussed and approved prior to the scheduled clinical day with the individual clinical faculty.

Missed clinical time can result in clinical warning, failure, or inability to progress in the program. Make up hours for clinical absence is typically not an option but again may depend on individual student circumstances and faculty availability. Students are responsible for notifying both the clinical faculty and clinical site of any absences or delayed arrival to an assigned clinical activity.

## Student Mandatories

As a CNHS undergraduate student, you are required to complete the CNHS Mandatories, prior to first clinical course. Since each clinical site has different requirements, it is essential to be compliant with this process. It is your responsibility to ensure that you are up to date with all pre-clinical requirements (example: making sure that your CPR certification is current). Aside from being required before clinical experiences, the CNHS Mandatories keep you healthy and safe for your future profession.

Complete details on CNHS Mandatories are online at:

[http://www.uvm.edu/~cnhs/?Page=student\\_services/ugmandatories.html](http://www.uvm.edu/~cnhs/?Page=student_services/ugmandatories.html)

The immunization and serology work takes time. You may need a booster and you may need to re-titer. Allow yourself ample time to complete this process and schedule your health care provider appointments by planning ahead.

**Note: Students will be disenrolled from all PRNU courses if these requirements have not been met.**

## Math Competency Exam Policy

Math competency exams will be given in the following nursing courses: PRNU 114, 128, 132, 134 and 234.

The math competency exams in PRNU 114 and 128 must be completed by the end of the semester with a grade of 90% or higher. If a student scores less than 90%, the student should meet with the professor to remediate prior to retaking the exam. The student will complete a similar second math competency exam within one week and must score at least 90%. Any student who fails to earn a score of 90% or higher on the second math competency exam will receive a Grade of "F" for the course.

The math competency exam in PRNU 132, 134 and 234 will be given during the first week of the semester. If the student scores less than 90%, the student should meet with the professor to remediate prior to retaking the exam. The student must successfully complete a similar second math competency exam with a grade of 90% or higher within one week. The student may not administer any medications in the clinical setting until completing the medication competency exam with a score of 90% or higher. Grades for both math competency exams will be averaged together when calculating the final grade for the math competency exam.

If a student fails to achieve a score of 90% or higher on the second math competency exam, the student will not be able to continue in any clinical nursing course during that semester (i. e., will need to withdraw from all clinical nursing courses). Progression in the program will be impacted.

*Approved Department of Nursing: 5/11/2012*

## Confidentiality

All clients have a right to confidentiality regarding their health status and their interactions within the health care system. Throughout many of your practicum experiences, clients will be sharing highly personal information with you. As well, you will have access to health information through health records. It is your obligation to keep this information private. You have a responsibility to protect the information you obtain and use it within the guidelines you will be learning in your courses.

This same obligation extends beyond the clinical area to all classes. When presenting cases or using an example from your practicum experience to express a concept, you are to maintain the confidentiality of your clients and not disclose any identifying information.

## Health Insurance

The University does not pay medical costs resulting from injury during practicum rotations or other curricular activity unless this injury is due to negligence of the University.

**All nursing students must carry their own health insurance.**

## UVM Department of Nursing Dress Code for Clinical Experiences

Throughout your undergraduate course work, you will be granted access to health care agencies in order to gain clinical experience. In each agency, you are a guest. You are expected to represent yourself in a positive manner as a future member of the nursing profession and as a UVM student. To do so requires professional attire. The following are expectations for student attire for clinical experiences:

1. **Pre-clinical preparation:** When you go to a clinical agency to retrieve your assignment, introduce yourself to your client, and begin to collect pertinent data, you must wear professional casual attire and a lab coat with your name tag (or UVM Medical Center ID Badge) and UVM logo clearly displayed.

2. **Acute Care Hospital Experiences:** Hunter green scrubs, warm up jacket/lab coat if needed, and white or black shoes are required for direct patient care. Your hair should be neat and clean. Long hair must be pulled back and secured when providing direct patient care. Moustaches and beards must be neat and trimmed. Make-up should be worn in moderation.

For infection control, fingernails should be clean, conservative in length, and neatly manicured. Use of artificial nails, nail decorations, or chipped nail polish is not allowed. Jewelry should be simple and kept to a minimum for your safety and patient safety.

Tattoos and visible body piercings except for ears lobes are not permitted. Colognes and perfumes should not be used in patient areas due to client allergies, sensitivities, and possible adverse reactions.

3. **In-Patient Psychiatric/Community/Public Health Settings:** Business professional attire is often the norm in the psychiatric clinical setting and public health agencies. Clothes should be neat, clean, and appropriate to the setting. Low heeled shoes are best for engaging in various clinical activities and to decrease the risk of personal injury.

If you have questions, please consult with your faculty member.

*Approved 11/18/11*

## Department of Nursing Academic Standing and Progression Policy

Approved: December 10, 2015: Effective August 2016 with entering class of 2020.

### Nursing Majors Undergraduate Progression Policy

1. **Cumulative GPA of 2.5 or better in the first year to progress in the program.** First year, first semester students who do not meet the requirement are placed on academic trial for one semester. Failure to raise the GPA to 2.8 in the next semester is grounds for discontinuation from the major.
2. **Cumulative GPA of 2.8 or better for students thereafter is required to progress in the program.** Student who do not meet the requirement are placed on academic trial for one semester. Failure to raise the GPA to 2.8 in the next semester is grounds for discontinuation from the major.
3. A “C” or better is required in all nursing pre-requisite courses. Exceptions include a **C+ requirement in ANPS 19 & 20, and MMG 65.** If the standard is not met, the course must be repeated. Progression to the next semester will be affected.
4. A “C+” or better is required in all PRNU nursing courses and **NURS 120.** If the standard is not met, the course must be repeated. Progression to the next semester will be affected.
5. **Receiving a C, D, F, or W in ANPS 19 & 20, MMG 65, PRNU courses, and NURS 120 in the same course twice or in two different courses is grounds for discontinuation. Receiving a C-, D, F or W in the same pre-requisite nursing courses twice or in two different courses is grounds for discontinuation.**

## College of Nursing and Health Sciences Academic Policies

(See pages 12-14 in CNHS Undergraduate Student Handbook)

### Student Employment

The faculty of the Department of Nursing recognize that employment is a necessity for many students. Your class and practicum schedule, particularly during your junior and senior years, is very time consuming. Practicum experiences may occur during the day or evening hours and may be outside of Burlington city limits requiring travel time. When making employment commitments be mindful of the flexibility you will need to be available to meet the Department of Nursing classroom and practicum requirements. Please be aware that honoring an employment commitment is never a valid reason for absence from class or practicum. Furthermore, if you do not meet the required number of class and clinical hours, you may not be certified as having completed the program and, thus, may be ineligible for graduation.

#### Work Study Opportunities

The Department of Nursing has several work-study positions available including staff assistants, laboratory technician, and research assistants. These positions can only be filled by students who have been awarded Federal Work Study financial aid. Applications are available annually in Rowell 216.

### **Nursing Assistant**

If you choose to work as a nursing assistant in Vermont it is important for you to be aware of the Vermont State Board of Nursing Rules and Regulations. These are available from the Vermont State Board of Nursing, 109 State Street, Montpelier, VT 05609-1106, (802) 828-2396.

The Vermont Nurse Practice Act prohibits *unlicensed* persons from practicing as a professional nurse, practical nurse, or nursing assistant. It is therefore illegal for unlicensed student nurses to perform functions of the registered professional nurse or licensed practical nurse except when performing these functions under the direction and supervision of a faculty member or faculty member designee.

To be employed as a nursing assistant in Vermont, a student must obtain a license. A nursing assistant refers to an individual who performs nursing or nursing related functions under the supervision of a licensed nurse.<sup>1</sup> For information regarding licensure as a nursing assistant, contact the Vermont State Board of Nursing, at the address or telephone number above to request an application.

<sup>1</sup>State of Vermont, Board of Nursing, Title 26 V.S.A. Chapter 28 and Administrative Rules

## Waiver Application

### **Purpose**

The attached waiver form has been designed to facilitate the waiver request process. Any student seeking a waiver of any Department or program policy or regulation must use this form.

### **Process**

Department or Policy Regulation: Complete this section by quoting the policy or regulation you are requesting waived.

Rationale for Waiver: Clearly and concisely, state your rationale for requesting the waiver and why it should be granted. All relevant information should be included here.

Advisor screening: Submit signed and dated application to your faculty advisor for his/her input and signature.

Undergraduate Program Coordinator or Chair Decision: The Undergraduate Program Coordinator (for undergraduates) or Chair (for graduate students) reviews the completed application and takes final action on the request.

Committee Review and Recommendation: In some cases the Undergraduate Program Coordinator or Chair will ask the Baccalaureate Education Committee or Graduate Education Committee for their input and recommendation regarding a particular waiver request

After the process has been completed, a copy of the waiver application will be forwarded to the student informing him/her of the decision.

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Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

### **Policy/Regulation involved:**

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### **Rationale for Waiver request:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Advisor Screening:**

I have reviewed this waiver request with student. Date: \_\_\_\_\_

Advisor's Name: \_\_\_\_\_ Advisor's Signature: \_\_\_\_\_

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**Decision by Undergraduate Program Coordinator (or Department Chair for Graduate Program):**

I support the waiver request \_\_\_\_\_

I do not support the waiver request \_\_\_\_\_

Comments:

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

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**Consultation with Baccalaureate Education Committee or Graduate Education Committee (if needed):**

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

7/13/04



## Participation in University, College of Nursing and Health Sciences, and Department of Nursing Governance and Nursing Organizations

There are multiple opportunities for student participation in the governance of the University, the College, and the Department of Nursing. Students may also join the Student Nurse Association and may qualify for Kappa Tau, the UVM Chapter of Sigma Theta Tau, and the international nursing honor society. Students are strongly encouraged to consider these opportunities and actively participate in this aspect of University life.

In the Department of Nursing, the following committees and organizations seek undergraduate student participation:

Committee/Organization	Purpose	Membership	Meeting
Baccalaureate Education Committee	Makes recommendations to the Faculty Organization to refine, implement, and evaluate the BS curriculum.	One or two student representatives, five elected faculty members, and invited persons with liaison responsibilities.	Generally once a month.
Kappa Tau Chapter of Sigma Theta Tau International Nursing Honor Society	The purposes of Kappa Tau are to recognize superior achievement and development of leadership qualities, foster high professional standards, encourage creative work, and strengthen commitment to the ideals and purposes of the profession.	Senior baccalaureate nursing students qualify for membership if their grade point average is greater than 3.0 <u>and</u> they are in the top 35% of their class.	Kappa Tau activities occur throughout the semester and are open to all.
The University of Vermont Student Nurse Association (UVSNA)	Provide an opportunity to focus on current educational and political issues. Activities include community service, social events, fund raising and scheduled meetings to share information on student life, health care issues, and various topics of interest.	Faculty advisor and all interested students.	Meetings scheduled on a regular basis during the academic year.

## Student Nurses Association

Welcome!

As a nursing student here at The University of Vermont, you are automatically enrolled in the Student Nurses Association (SNA) unless you have opted out. This exciting national nursing organization provides students with many wonderful opportunities, and I encourage all of you to take some time over the course of this school year to find out more about us.

Here at UVM, the SNA provides many opportunities to network with fellow nursing students and faculty as well as participate in community service activities. In addition, many nursing students attend the national SNA Convention. In the past, we have traveled to Salt Lake City, Utah, Baltimore, Maryland, Anaheim, California, Texas, and Tennessee and were able to actively participate in national issues affecting nursing practice. You each have a voice as student nurses and this is one way you can make a difference. Come and join us on an adventure to future conventions.

There are also opportunities to develop leadership skills by becoming an officer in our local chapter of the SNA. Each spring, new officers are elected among interested nursing students to fill positions as President, Vice-President, Secretary/Treasurer, Fundraising Chair, and Convention Planning Chair. To become an officer, you simply need some motivation, enthusiasm, and another student to nominate you. All of you qualify!

We have monthly meetings and work on various projects including fundraising, job fairs, community service activities, and issues affecting nursing students' experiences here at UVM. Occasionally we invite guest speakers such as nurse recruiters from area hospitals, the military services or the Peace Corps, and we work closely with both the Department of Nursing faculty and the College of Nursing and Health Sciences. The SNA is also a recognized University of Vermont Student Government Organization.

You will be added to the SNA email listserv and notified of meetings and events. If you have any questions, please feel free to contact me at 656-3781 or via email at [Tara.Burnham@med.uvm.edu](mailto:Tara.Burnham@med.uvm.edu). I look forward to working with you!

Warmest Regards,

Tara Burnham, MS, RN  
Faculty Advisor  
Student Nurses Association  
Department of Nursing

# National Student Nurses Association Code of Academic and Clinical Conduct

## **Preamble**

Students of nursing have a responsibility to society to learn the academic theory and clinical skills needed to provide nursing care. The clinical setting presents unique challenges and responsibilities in actively practicing that care while caring for human beings in a variety of health care environments. The Code of Academic and Clinical Conduct is based on an understanding that to practice nursing as a student is an agreement to uphold the trust with which society has placed in us. The statements of the Code provide guidance for the nursing student in the personal development of an ethical foundation and need not be limited strictly to the academic or clinical environment but can assist in the holistic development of the person.

## **A CODE FOR NURSING STUDENTS**

As students are involved in the clinical academic environments we believe that ethical principles are a necessary guide to professional development. Therefore within these environments we:

1. Advocate for the rights of all clients.
2. Maintain client confidentiality.
3. Take appropriate action to ensure the safety of clients and others.
4. Provide care for the client in a timely, compassionate and professional manner.
5. Communicate client care in a truthful, timely and accurate manner.
6. Actively promote the highest level of moral and ethical principles and accept responsibility for our actions.
7. Promote excellence in nursing by encouraging lifelong learning and personal development.
8. Treat others with respect and promote an environment that respects human rights, values and choice of cultural and spiritual beliefs.
9. Cooperate in every reasonable manner with the academic faculty and clinical staff to ensure the highest quality of client care.
10. Use every opportunity to improve faculty and clinical staff understanding of the learning needs of nursing students.
11. Encourage faculty, clinical staff, and peers to mentor nursing students.
12. Refrain from performing any technique or procedure for which the student has not been adequately trained.
13. Refrain from any action or omission of care in the academic or clinical setting that creates unnecessary risk of injury to the client, self or others.
14. Assist the staff nurse or preceptor in ensuring that there is full disclosure and that proper authorizations are obtained from clients regarding any form of treatment or research.
15. Abstain from the use of alcoholic beverages or any substances in the academic and clinical setting that impair judgment.
16. Strive to achieve and maintain an optimal level of personal health.
17. Support access to treatment and rehabilitation for students who are experiencing impairments related to substance abuse and mental or physical health issues.
18. Uphold school policies and regulations related to academic and clinical performance, reserving the right to challenge and critique rules and regulations as per school grievance policy.

## Scholarly and Professional Recognition

### Dean's List

At the beginning of each semester full-time students with a grade-point average of 3.0 or above and in the top 20 percent of their class will be recognized on the Dean's List.

### Honors Day

Honors Day is held each spring to recognize students for excellence in scholarship, leadership, clinical excellence and community service. Information on specific criteria and the nomination process for the following awards can be obtained from Office of Student Services, College of Nursing and Health Sciences, Rowell 106.

### Faye Crabbe Award

Awarded to a graduating baccalaureate student who has excelled in scholarship, nursing ability, and service to the University.

### The Visiting Nurse Association - Ann K. Twitchell Community Health Services Award

Awarded to a graduating baccalaureate student who has demonstrated excellence in community health practice.

### Kappa Tau Chapter, Sigma Theta Tau International Nursing Honor Society, Baccalaureate Student Award

Awarded to a graduating baccalaureate student who demonstrates high professional and academic standards.

### Clarissa Peters Allen Award

Awarded to an outstanding graduating baccalaureate student who exemplifies the character of Clarissa Peters Allen.

### Vermont State Nurses' Association Awards

Awarded to a graduating baccalaureate student and a graduating master's level student, who in the opinion of the faculty, best demonstrate outstanding clinical practice.

### UVM Medical Center - Award for Excellence in Clinical Nursing Practice

Awarded to a graduating baccalaureate student who demonstrates excellence in clinical practice; in communicating with patients, families and colleagues; with collaboration and teamwork; and in professional appearance and demeanor.

### Kathy Louise Laird O'Brien Memorial Scholarship Fund

Awarded to a fourth-year, "non-traditional" nursing student who has demonstrated financial need, is recognized by faculty as excellent in nursing practice, exhibits high professional and academic standards, has a GPA of at least a 3.0, and demonstrates initiative and maturity.

## Graduation

Graduation is a special time at UVM. A series of social activities for graduates, planned by the senior class, will occur during the week preceding graduation day. Students receiving graduation honors of cum laude, magna cum laude, or summa cum laude will receive honor medallions. One or two days before commencement, there is a hooding ceremony for students who have earned a graduate degree, as well as a commissioning ceremony for students who have earned a commission in the Army or Air Force through the ROTC program.

On graduation day, all students, in cap and gown, and their families/friends are invited to attend a University-wide ceremony at which degrees are conferred by the president of the University. Shortly after this ceremony concludes, the College of Nursing and Health Sciences (CNHS) holds a reception for the graduates, their families, and friends where student can receive their diploma.

## Registered Nurse Licensing Examination

Upon successful completion of the program, the student is eligible to take the National Council Licensure Examination for Registered Nursing (NCLEX-RN). The licensing examination is administered by Pearson Vue and is a Computerized-Adaptive Test (CAT). State boards of nursing have the sole authority to grant graduates the opportunity to take the NCLEX-RN examination.

<http://www.pearsonvue.com/nclex/>

To practice as a nurse anywhere in the United States, registration in the state where you are employed is required by law. Each state establishes its own laws and regulations. Graduates from the baccalaureate degree program are eligible to apply for licensure by examination in Vermont or any other state. Approval of the application is the prerogative of the state board of nursing. Each student should refer to the state in which they plan to take the NCLEX-RN examination for specific requirements.

## Additional Information

Libraries:

The main library on campus is the Bailey-Howe Library:

<http://library.uvm.edu/>

The Dana Medical Library is located in the Medical Education Center and contains the collections in nursing, medicine, and other health sciences, as well as the Learning Resources Computer Lab as well as Document Delivery and Interlibrary Loan Request:

<http://library.uvm.edu/dana/>

Computer Services/Information:

<http://www.uvm.edu/it/students/>