**Agenda**

September 1st, 2020

Zoom

Attendees: Brandon Bensel

 Michelle Kloc

 Friederike Uhlig

 Shana Adise

 Kirsten Tracy

 Nicholas Farina

 Erin Montgomery

 Chris Berger

1. Business items from leadership (as appropriate)
	1. Chris
	2. Kirk
		1. Updates only if PDA events have been discussed at RAC
			1. Email from Kirk: PDA events will be discussed at September RAC meeting
		2. Plans to come out for training (i.e. rotation students) and COVID ‘levels’?
2. Hybrid return to in-person meetings – we could do a mix of in-person and virtual to suit availability and comfort levels. Is anyone interested in this?
	1. There is some interest, but the logistics are still up in the air
		1. Possibly try to get one of the HSRF conference rooms
		2. May be better to wait at least a month and see how we’re doing outbreak wise
3. Postdoc/Staff resource list – should we compile a list of resources available to postdocs to distribute to the listserv?
	1. Chris approves and would like us to do it
		1. Send it to Chris for formal approval within 2 weeks
	2. Key aspect: Consider how we will keep the information up-to-date
	3. Work on this in Teams
4. Professional Development Events/Option
	1. Updates from Erik Monson
		1. Communicating Science will be for Fall
		2. Schedule for NPAW (September 21-25)
	2. Rough outline of how the mentorship program would actually work
		1. Send out a feeler email to postdoc listserv for interest
		2. Develop an outline of how program would be run, what is the time commitment, mentor/mentee matching
			1. Shana sharing OHBM Student and Postdoc SIG International Online Mentoring Program in Teams to give us an idea of their guidelines
		3. Erin: How will we reach students?
			1. Go through faculty directly?
			2. Through program coordinators?
			3. Directly to graduate students via Dean Forehand?
			4. Emailing graduate student list to gauge interest
		4. Erin shared the project that Charlie Irvin uses for the Mentoring Workshop: <https://cimerproject.org/online-resources/>
		5. Probably won’t get this up and running until the Spring
	3. “Coping with COVID” workshop: how to maintain productivity while managing uncertainties
		1. Charlie Irvin could be an option
		2. Could do a faculty panel
			1. How do they cope? Strategies and tools
				1. Could add mental health resources to a resource list for postdocs
				2. Policy updates from funding agencies/government programs
		3. Include graduate students
		4. Next Steps
			1. Recruit faculty for a panel
			2. Pick a date
5. Website: removal of the “News” section?
	1. Inclusion of meeting notes/meeting minutes from our monthly meetings
		1. Where to put them?
			1. Possibly under Postdoc Resources
		2. Going forward: Approve previous Meeting Minutes at next meeting (approve September minutes at October meeting)
			1. Send out meeting minutes before the meeting
	2. Remove “News” section: Yes
	3. Shana removed all ‘Meet a Postdoc’s who have left
6. Social Events – social
	1. Outdoor fall event?
		1. Maybe Red Rocks
		2. Trail in Stowe
	2. Winter is looming
		1. Snowshoeing? December or January
7. New business
	1. Ideas, comments?
	2. Ideas for spring events – social and professional?
		1. Table to next meeting
	3. For next meeting: discuss Spring Fellowship Workshop
		1. Kirsten reached out to NPA and got a list of regional universities with PDOs that can be contacted to boost the size of the event
		2. Previously, outreach to other PDAs led to ~50% response rate however PDOs may respond at a higher rate
8. Old business
	1. Meeting with Cindy
		1. Update on Legal Definitions between fellows vs associates
			1. Main issue has been how do you fund fringe for fellows? Each college will pick up the difference
		2. Guidelines for training rotation students/undergrads
			1. Action item: Kirsten to draft up safety guidelines for this to be sent to Chris and OVPR
		3. International Postdocs
			1. List of common questions to come up when bringing on an international postdoc
	2. Next Happy Hour is Wednesday September 16th – who would like to host?
		1. Michelle has volunteered to host
		2. Brandon will send out Zoom link
	3. Follow-up on first 2020 “Postdoc Spotlight”
		1. Alissa White has been nominated- Gund fellow, emerging leader in food & ag, work focused on climate change and its impact on farmers in the NorthEast
		2. Possibly reach out to Michelle Bookless in LCOM for help in promoting postdocs- has experience promoting med and grad students
			1. This one may not be the best since Alissa is outside of LCOM
		3. Brandon will reach out to Alissa
		4. Give the spotlight an option to give a short presentation at Happy Hour with option to record to be shared via social media