[Please submit this form and all additional required materials as a single .pdf to:

Erica.Hanson-Pietricola@uvm.edu Subject Line: “Application: Graduate Faculty”]

**[In order to preserve signatures, please combine all documents into one .PDF prior to sending to your Department Chair and Academic Dean.]**

For the categories, responsibilities, and rights of members of the Graduate Faculty, see Article II of the [Constitution of the Graduate College](https://legacy.drup2.uvm.edu/sites/default/files/The-Graduate-College/UVM_Graduate_College_Constitution_11292023.pdf), including Art. II. F, which reads in part:

“Members of the Graduate Faculty shall uphold the core canons of University policy, [Our Common Ground](https://www.uvm.edu/president/our-common-ground) shared values, and a commitment to the inclusive mentoring and the holistic wellbeing of all students. Members of the Graduate Faculty are expected to teach graduate students effectively, and in a professionally appropriate manner, and to direct the research/professional development of graduate students so that they progress toward degree completion in a timely manner appropriate to the field.”

Applicant Name:

Final Academic Degree:

UVM Address:

Email Address:

Academic Title:

UVM Appointment Date:

Tenure Track:

LCOM Non-Tenure Track:

Graduate Faculty Membership Category:

Graduate Faculty Membership Type (Faculty Status):

Department:

Graduate Program(s):

**Please attach the following (see page 3 for detailed instructions):**

1. A brief letter, describing:
   1. your current and anticipated role in graduate education in your department and graduate program and/or other UVM graduate program(s).
   2. your approach to and experience with the inclusive mentoring of graduate students.
2. Updated curriculum vitae.
3. If you are in a department without a graduate program and would like to be affiliated with a specific graduate program, please include a letter of support from the program director of the relevant graduate program.

**SIGNATURES**

**APPLICANT** (print name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPLICANT** (sign electronically) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the above individual meets the criteria for Graduate Faculty status defined by the [Constitution of the Graduate College](https://legacy.drup2.uvm.edu/sites/default/files/The-Graduate-College/UVM_Graduate_College_Constitution_11292023.pdf) for the category and type of membership requestedand that their role in graduate education is as outlined in their dossier. I endorse their application to become a member of the Graduate Faculty with the responsibilities and privileges pertaining thereto.

I DO NOT endorse this application for the following reason(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*NB: A faculty member whose Chair of Department declines to endorse their application may request a review and endorsement from the Dean of the college/school. An application endorsed by the academic Dean should be routed to the Graduate College for further review.*

**CHAIR** of Department (print name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CHAIR** (sign electronically) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I certify that the above individual meets the criteria for Graduate Faculty status defined by the [Constitution of the Graduate College](https://legacy.drup2.uvm.edu/sites/default/files/The-Graduate-College/UVM_Graduate_College_Constitution_11292023.pdf) for the category and type of membership requestedand that their role in graduate education is as outlined in their dossier. I endorse their application to become a member of the Graduate Faculty with the responsibilities and privileges pertaining thereto.

I DO NOT endorse this application for the following reason(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*NB: A faculty member whose Chair of Department declines to endorse their application may request a review and endorsement from the Dean of the college/school. An application endorsed by the academic Dean should be routed to the Graduate College for further review.*

**ACADEMIC DEAN**\* (print name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACADEMIC DEAN**\* (sign electronically) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DATE** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*Academic Dean (or their designee) of the College or School in which the candidate’s faculty appointment is held.

**Required Application Materials**

1. A completed application form signed by applicant, Chair, and Dean.
2. A brief letter describing your current and anticipated role in graduate education in your department and graduate program and/or other UVM graduate program(s); your approach to and experience with the inclusive mentoring of graduate students.
3. An updated curriculum vitae that includes the following information:
   1. **For Research and Scholarship-Based Applicants:** 
      * Name and title at UVM
      * Educational and employment history
      * Membership on thesis/dissertation committees within the last ten years
      * Graduate course instruction within the last ten years
      * Other service to graduate education within the last ten years
      * Scholarly activities within the last ten years, including:
        + Published books or other extended work (e.g., musical composition, work of art, videotape, recording, software)
        + Refereed/juried articles, book chapters
        + Refereed/juried presentations (e.g., lectures, concerts)
        + Invited presentations
        + Grants and contracts received within the last ten years
        + Other scholarly activity (e.g., professional service, membership in learned societies, reviewing activity, non-refereed articles and presentations)
   2. **For Practitioner-Based Applicants:**

* Name and title at UVM
* Educational and employment history Membership on thesis/dissertation and/or graduate capstone or oral examination committees within the last ten years
* Graduate course instruction within the last ten years
* Other service to graduate education within the last ten years
* Licensure and/or credentials as appropriate
* Evidence of excellence and leadership in their professional activities within the last ten years, such as:
  + Practicum/clinical experience
  + Graduate level supervision experience
  + Leadership roles in the field
  + Graduate level mentorship
  + National recognition
  + Service in the field
  + Professional affiliations
* Scholarly activity (e.g., publications, presentations, or other scholarly activities appropriate to the discipline, grants and contracts received within the last ten years)

1. If your position is in a department without a graduate program and you wish to be affiliated with (a) specific graduate program(s) in (a) different department(s), please include in addition a letter of support from the program director of each graduate program with which you wish to be affiliated.