The meeting was called to order at 8:35 a.m. in Waterman 327

I. Approval of November minutes – The minutes of the November meeting were approved with minor corrections.

II. New Course Review

1. GERM 052 (both sections A & B) Discussion: Section B syllabus is missing the SU outcomes. The Chair will recommend that the sustainability outcomes be added to the syllabus to be explicit that this is a sustainability course. Laura Hill moved to approve both sections A&B of GERM 052 for SU designation. The motion was seconded and carried. Eyal Amiel amended the motion to approve the course we approved last time with the addendum that we are formally approving both sections under consideration. The motion was seconded and carried.
   Approve: 6  Oppose: 0  Abstain: 0

2. PBIO 004: Intro to Botany. Laura Hill recused herself from the discussion. Eyal Amiel moved to approve PBIO 004 for SU designation. The motion was seconded and carried.
   Approve: 5  Oppose: 0  Abstain: 0

3. GEOG 070: Space, Place and Society. Discussion: The Chair will recommend that the linkages to sustainability be made more explicit in the wording in the syllabus and in-
class exercises. Mary Lou Kete moved to approve GEOG 070 for SU designation. The motion was seconded and carried.
Approve: 6  Oppose: 0  Abstain: 0

4. HCOL 186I: Honors College Sophomore Sem: Transforming Earth: Anthropogenic Drivers of Environmental Change. Discussion. Ecological sustainability is clearly integrated, but economics is missing. There are great opportunities to include SU learning outcomes, but the fourth learning outcome is not clearly developed. Holding every course application to the bar of explicitly addressing every SU learning outcome is paramount to the charge of this committee. The Chair will request that the sustainability outcomes be made more explicit in the syllabus, especially economic and social sustainability. Mary Lou Kete moved to approve HCOL 186I for SU designation. The motion was seconded and carried.
Approve: 5  Oppose: 1  Abstain: 0

5. ENVS 001: Intro to Environmental Studies. Discussion. This is a model application. Laura Hill moved to approve ENVS 001 for SU designation. The motion was seconded and carried.
Approve: 6  Oppose: 0  Abstain: 0

6. NR 102: Water as a Natural Resource. Kris Stepenuck recused herself from the discussion and vote. Discussion. Eyal Amiel moved to approve NR 102 for SU designation. The motion was seconded and carried.
Approve: 5  Oppose: 0  Abstain: 1

III. General Education Committee meeting debrief –
The chairs of the General Education Committees met with Brian Reed and the Faculty Senate President. The Gen Ed committee proposal was well received. Laura Hill explained that the special handling for SU courses by the Registrar’s office will end after summer 2017. The SU course approval will be required to follow the standard timeline for workflow. The hard deadline for courses to be included in the catalog will be February 15th. All courses that wish to have the SU designation must be considered by the December SCRC meeting in order to make it through the Courseleaf workflow prior to the February 15th deadline. Discussion included ideas around getting information about the deadline out to the departments, including a letter to chairs of departments, presenting at the Dean’s meetings, talking to directors, and tapping SCRC members to attend department meetings to solicit feedback. Brian Reed will notify the Associate Deans.
An email was sent in November with a call for proposals for SU course designation.

IV. Registrar meeting debrief – Deane Wang and Laura Hill met with the Registrar’s office to discuss transfer requests for SU credit. Brian Reed will meet with the Provost about the possibility of a footprint-style tracking system for transfer requests. Laura Hill requested that the Registrar’s office create a form on the Transfer Affairs website that
will automatically send applications for SU credit to SCRC@uvm.edu. The SCRC Chairs receive the SCRC@uvm.edu email, and will pass the applications to the SCRC subcommittee for review. The SCRC chairs will notify the student and the Transfer Affairs office of the decision.

The SCRC and DCRC chairs are planning to meet with Stacey Kostell, VP for Enrollment Management at UVM to discuss the transfer policy for General Education requirements. Stacey oversees Transfer Affairs, Admissions, and the Registrar. There are about 450 transfer students each year. Currently the interim transfer policy is an open-door policy, meaning that transfer students are given credit for courses that have the designation at UVM. For example, SOC 1 at UVM has SU designation, but at most other institutions the course content does not cover the sustainability learning objectives. However, all transfers now receive SU credit for SOC 1. Closing this door would mean more transfer application reviews. This discussion will continue.

There is a concern about capacity to provide SU courses for seniors. Laura Hill will follow-up with the Registrar to create a report of the number of sophomores that have received SU credit. If a report of the full student body is not feasible, they will explore the possibility of getting a sample from 2 smaller colleges and CAS.

V. Work plan review and development – Spring 2017
   • Faculty Senate update
   • Retroactive approval policy (DCRC’s template)
   • New member instructions
   • Develop final SU transfer policy

VI. Other business – none at this time.

Meeting adjourned 10:05 a.m.