The meeting was called to order at 8:31 am in Waterman 327.

I. Transfer application status - SCRC transfer subcommittee (Eyal, Marilyn, Alan). The subcommittee would like to have all the information before they review an application. Tiera from the Faculty Senate Office will reach out to the current applicant to touch base about missing information.

Are transfer students held to the same rigor as students who take the a UVM sustainability requirement? The committee will use the 3/4 rule when reviewing applications. This is a transitional process and the committee will review to make sure this is consistent with other general education requirements and works well for the SCRC.

II. Course review process for AY 16-17 – Deane and Laura worked with Kerry Costano on reviewing the AY 16-17 course review process. There are two different deadlines, the schedule of courses deadline and the catalog deadline. Is it administratively convenient to update the schedule of courses as they are approved?

The rolling deadline is something that the committee would like to continue. It follows the same pattern the DCRC uses and encourages continued submissions. However, there will be deadlines (stated on the website) to get these courses into the course catalog. The committee would like to use similar language from the previous website around this. However, they want the website to emphasize that applications are accepted at any time.
Laura and Deane will continue to work with the Registrar’s Office to work out the details on both the course review process along with an estimate of how many current students have completed their SU requirements.

**III. “Request for proposals” email language and timing** – Laura and Deane will draft this and send out to the committee for comments.

**IV. Development of SCRC’s recommendation for General Education Committee institutional structure** – Looking toward to the future how would the Faculty Senate want to manage General Education? There is no organizational structure that oversees all the General Education requirements. Having oversight and consistencies on the three general education committees would streamline the process going forward. Could General Education be a standing committee of the Faculty Senate, and could the SCRC put forth a proposal on this.

Brian Reed will continue to have conversations on this topic with Faculty Senate President, Cathy Paris.

**V. Gen Ed committee structure alignment outstanding issues** – Laura

- **A. SCRC bylaw development** – form subcommittee
- **B. SCRC membership** – There should be a final CAS member elected this month (2 CAS members total). Tiera from the Faculty Senate Office will extend invitations for membership to the College of Medicine, Extension and Libraries.

**VI. New Course Review**

- **A. CIS 096**
  
  The Committee sees the value in this proposal and will send it back with comments and suggestions to be resubmitted for later review.

- **B. HCOL 185I**
  
  Approve: 4  Oppose:2  Abstain:1

- **C. SPAN 103**
  
  Approve: 6  Oppose:0  Abstain:0

**VII. Other Business:** There was no other business at this time.

The meeting was adjourned at 10:05am
The next meeting will be held on November 15th 8:30-10:00 in 327 Waterman