The meeting was called to order at 8:30am in Waterman 327.

I. **Introductions:** Introductions of the 2016-2017 SCRC were made.

II. **General Education Committee work to-date Laura (and Eyal):** As the SCRC falls under the CAC and the Faculty Senate there have been some changes that have been made. These changes include membership. The committee will mirror the membership of a subcommittee from the Faculty Senate Bylaws. The addition to the committee of a representative from the College of Medicine will be included. Laura will work with the SCRC to come up with some committee Bylaws. The chain of action be as follows.

   A. SCRC  
   B. CAC  
   C. Faculty Senate Executive Committee  
   D. Faculty Senate

The chain does not include the approval of SU courses; those only need to be approved by the committee.

The committee is interested in the formation of a General Education Committee, Laura will continue to have conversations about this with Senate President, Cathy Paris.

III. **Gen Ed Assessment updates, Alan Tinkler:** Alan updated the committee on the process for Gen Ed assessment. The plan is to work with both faculty and students to get the most accurate data. Once he has more information he will report back to the committee.

IV. **Interim transfer policy – Laura and Eyal:** The committee approved a subcommittee to work on approving transfer credit requests. The committee will include, Eyal Amiel, Alan
Tinkler and Marilyn Lucas. This not only would include transfer students but first years that have taken AP classes that could fulfill the sustainability requirement. There is a new system replacing Cats Audit that will roll out in summer of 2017. This system may be helpful in assigning the SU outcome to courses more effectively. This would help with tracking efforts. It would log courses from other universities and automatically apply it to future courses. This should cut down on having to review transfer students going forward. Until this process is in place the SCRC will continue to review proposals for the acceptance of sustainability credits on a case to case basis.

V. **New Senate website review**– Tiera or Laurie could provide framework with SCRC member input. Laurie Eddy of the Faculty Senate presented the new Faculty Senate website to the committee. Committee feedback included:

   A. Addition of a link for “How to submit a proposal.”
   B. A link to include the learning outcomes
   C. Add Deane’s picture and profile as co-chair.
   D. Add a link to the Assessment website
   E. Incorporating the Wiki site into the Faculty Senate site.

The committee will continue to work with the Faculty Senate Office to update the SCRC website. They will also work with the Registrar’s office to update the information that is housed on the Registrar’s website for students.

VI. **Procedure for submitting and reviewing SU proposals –Deane:** Deane presented on how to use Courseleaf. All current members of SCRC should now have access to the system.

VII. **Work plan development - Fall 2016:**

   1. Oct - course approvals for Nov. registration
   2. Nov, website, coordination, assessment (subcommittees)
   3. Dec, summary for Faculty Senate presentation, continued work

VIII. **New Course Review (if time remains).** This will be moved to the October agenda.

   1. ARTS 095
   2. CDAE 061
   3. HCOL 185
   4. REL 195
   5. SOC 121

IX. **Other Business:** Previously the SCRC approved a section of Spanish to receive SU credit. Now that section is moving to Spanish 103 and will be proposing get SU approve for that course. More information will come.
The meeting was adjourned at 10:05am

The next meeting will be held on October 18th 8:30-10:00 in 327 Waterman