University Operating Procedure

Outdoor Events with Amplified Sound

Overview

When the University hosts outdoor events, programs, and competitions with amplified sound, it strives to minimize the impact of those events on neighbors near its main campus. This procedure augments the Facilities and Grounds Use Policy V. 4.1.11.3 (found at http://www.uvm.edu/policies/).

Procedures

The City of Burlington’s Noise Control Ordinance “exempts musical, recreational, and athletic events conducted by and on the site of a school or educational institution.” The following guidelines must nonetheless be followed to manage the impact of amplified sound from University sponsored or scheduled events on campus property.

Locations: This operating procedure applies to all outdoor activities that occur on University property. Typical locations include Centennial Field (if events are sponsored by UVM), Trinity Campus open spaces, the Chittenden/Buckham/Wills Green, the Davis Center Amphitheater, the Main University Green, University Heights Circle and Amphitheater, the Redstone Green and Quad, and athletic fields.

Timing. Events with amplified sound should not extend beyond 11 PM unless sound mitigation efforts are made (e.g. reducing sound levels, and/or the event is held under a tent).

Amplification. The responsible University official or program sponsor will make every effort to manage the amplification levels so as to not unreasonably impact scheduled academic classes and Burlington neighbors.

Required Services. The nature of the event will define the extent of required services. Required services may include access to bathrooms, technical services (sound and lights), and event security. Portable toilets might be required. Sponsoring organizations are responsible for the cost of required services.

Alcohol. Alcohol will be allowed only if the event follows the University’s Alcohol Policy and
is catered by University Dining Services.

Capacities. Capacities for any identified location will be determined by the University’s Fire Marshal.

Approval Process: All requests for outdoor events must be submitted through the on-line Event Management System (EMS), and will be approved following the review of program details by staff from Conference and Event Services. For student organizations and residence hall floor requests, the appropriate Student Affairs staff or organization/floor advisers will provide a secondary approval.

Notification Process. Once an event is approved, Conference and Event Services will forward program details to University Police Services and any adjacent on-campus building managers. Off-campus residents will be able to opt in to an email list server that will forward information related to an outside event.

Response to Complaints. All complaints should be forwarded to University Police Services, who will work with the program sponsor or Conference and Event Services staff to manage the impact on the community. The event sponsor representative identified in the event management system (EMS) or their designee must be on-site at all times during the event and available to and identifiable by UVM Police Services if necessary.

Definitions

Outdoor Event. For purposes of this document, an outdoor event is any activity (1) hosted or sponsored by or through an academic or administrative unit, University-recognized group or organization, or affiliated organization (2) that is held outdoors and (3) that offers an educational, cultural, recreational, or social opportunity in furtherance of the University’s educational mission.

Amplified Sound. Amplified sound is any sound that is broadcast through electronically amplified equipment or is electronically enhanced.

Contacts/Responsible Official

Questions related to the daily operational interpretation of this procedure should be directed to

Director, Conference and Event Services
(802) 656-5665
conferences@uvm.edu
http://www.uvm.edu/conferences

The Vice President for University Relations and Administration is the official responsible for the interpretation and administration of this procedure.
Forms (if applicable)

Request for Use of Event Space and/or Services Form
http://www.uvm.edu/requestspace

Related Documents/Policies (if applicable)

Facilities and Grounds Use Policy
http://www.uvm.edu/policies/facil/facsched.pdf

Effective Date

Approved by:

[Signature]

VP University Relations 7/22/13

[Title]

[Signature]

Date