

**Part-Time Represented Faculty Annual Evaluation**

***By May 30****:* PT Research, Library and Clinical faculty due. ***By August 31****:* Lecturer I, II, and III due.

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| **Faculty Member To Be Evaluated** |
| *Faculty Name:*  *Rank:*  *Home Department:*  *Dept Chair:*  *College/School*: |

***Please note****: Department chairs must annually review the performance of part-time represented faculty members by the dates indicated above. Copies of evaluative comments are to be provided to the faculty member. Faculty have 30 days to submit a rebuttal. Written evaluations and any rebuttals received from the faculty member are to be filed in the Academic Record File.*

# *Please refer to* *Article 15 - Evaluations & Promotions of the Agreement between United Academics and the University of Vermont (Part-Time Unit) for additional information about Annual Evaluations: http://www.uvm.edu/~facrsrcs/?Page=ptcontract.html*

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| **Summary From Department Chair/ Director** |
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*Date delivered to faculty member*:       *Please check if attachments:*

*Office of the Provost 04/13*