**Report of External Employment**

*In accordance with Article 19.9 of the Collective Bargaining Agreement between the University and United Academics, this report of external employment, in addition to duties at UVM, is submitted****.***

Please Print:

Faculty Member: Dept:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Prospective Employer:

Nature of Work:

Extent and Expected Duration:

Anticipated Use of University Equipment, Facilities or Resources:

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*I certify that this external employment/activity does not constitute a conflict of interest and will not interfere with my regular employment with UVM. If a significant change occurs in my external employment, a new report will be filed immediately.*

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Faculty member’s signature Date submitted

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Reviewers’ Signatures indicate that the information has been reviewed. If there is a concern about the compliance of the above activity with the relevant criteria outlined in Article 19.9 of the Agreement, the faculty member must be notified within two weeks of receiving this information.

 / /

Department Head Date Dean/Director Date

*Updated Jan. 2015*