Template: Delay in NTT FT Promotion Pending Outcome of Reappointment Review (August 2013)

DATE  
  
  
NAME  
ADDRESS

Dear

I am writing to inform you that your promotion dossier is being retained in the Deans’ Office until a decision can be made regarding your reappointment.

In accordance with Article 14.10.a. of the Collective Bargaining Agreement (Agreement) between the University of Vermont and United Academics-AAUP/AFT, faculty seeking promotion must be simultaneously reviewed for reappointment.

Given the current budget challenges, it will be necessary to delay my review of your promotion dossier  
until the college has completed the budget analysis, review and decisions regarding faculty appointments.

Please be assured that, as required by the Agreement, reappointment decisions will be made and communicated on or before March 1, 20xx.

Sincerely,  
  
  
Dean

College/School/Extension/Library

Cc: Department Chair

Associate Provost