**UVM FT NTT Non-Reappointment and Promotion Withdrawal Notice**

***Relevant Provision:***

***Article 14.10.a.*** *In the year in which a non-tenure track faculty member applies for promotion, a formal review (“green sheet” review) shall take place at the department, college/school/unit and University level****.*** *Further, a review of the promotion dossier for reappointment of the candidate will simultaneously occur and take place at the department and college/school/unit level. If a negative reappointment decision is made, the promotion process will terminate at the college/school/unit level.*

DATE

Name

## Address

# Address

Pursuant to the Collective Bargaining Agreement between the University of Vermont and United Academics-AAUP/AFT, you are entitled to notice by *(date)* of the decision regarding your employment with the University of Vermont beyond your current appointment.

With regret, I inform you that you will not be offered reappointment, and your appointment with the University of Vermont will accordingly end on *(date)*. Accordingly your application for promotion to (rank) will be withdrawn.

I thank you for your service to the University of Vermont, and wish you well in your future endeavors.

Sincerely,

Dean

Enclosure

cc: Department Chair

Faculty Services