GRADUATE TEACHING ASSISTANT OF THE YEAR AWARD

I am pleased to invite nominations for UVM's annual Graduate Teaching Assistant of the Year Award.

Graduate Teaching Assistants (GTAs) contribute significantly to UVM's teaching mission and merit recognition for their dedication and important contributions they make to the instruction of undergraduate students at UVM. The GTA of the Year Award annually recognizes the accomplishments of GTAs who have demonstrated unusual excellence and creativity in their teaching and commitment to student learning.

Two awards are given each year, one for GTAs who have served as the primary instructor in a lecture based course, one for teaching assistants who have served as laboratory or field instructors. While only two GTAs are chosen to receive the Graduate Teaching Assistant of the Year Award, the department and program nominees for the award are also recognized and honored.

Eligibility: Any graduate student with a minimum grade point average of 3.00 who has served as a Graduate Teaching Assistant for at least one full semester during the previous calendar year (Spring semester 2016 and/or Fall semester 2016) is eligible to be nominated by his or her department for the GTA of the Year Award. Each department may nominate one GTA for each category of the Award.

Nomination Procedure: Departments and programs may determine their own internal procedures for selecting nominees. Only one nominee is allowed from a department or program. In submitting nominations to the Graduate College Office, the following must be included:

- A completed Nomination Form
- A letter of nomination from the Department Chairperson or Graduate Program Director (if not a departmentally based program),
- A letter of support from a faculty member who has direct knowledge of the nominee's teaching. It is important that the letter address, with specific examples, the nominee's teaching creativity, dedication, and excellence.
- An evaluation of the nominee's teaching by the nominee's students. All teaching evaluations should be included, not a synopsis.
- A brief Curriculum Vitae of the nominee.

A luncheon to honor the awardees is held annually following selection of the winner. Each nominee will receive a commemorative citation. We strongly encourage your participation in this award program.
GRADUATE-TEACHING-ASSISTANT-OF-THE-YEAR
AWARD NOMINATION FORM

Nominations are due in the Graduate College Office, 330 Waterman Building, no later than February 20, 2017 by 4:00 pm.

DATE ________________________________

DEPARTMENT OR PROGRAM ________________________________

NAME OF NOMINEE ________________________________

DEGREE PROGRAM _______________________________________

YEAR OF STUDY: 1___ 2___ 3___ 4___ 5___ 5+___ Number of Semesters Taught: ___

AWARD CATEGORY

______ Primary Instructor for lecture course ______ Laboratory instructor (or equivalent)

TITLES OF COURSE(S) IN WHICH STUDENT SERVED AS GTA IN THE PREVIOUS CALENDAR YEAR (Spring and/or Fall of 2016):

SIGNATURES:

Department Chairperson or
Program Director if not departmentally based: ________________________________

Supporting Faculty
member: ____________________________________________________________

CHECKLIST
The entire nomination includes:

- the completed cover sheet
- a letter of nomination from Department Chairperson or Program Director if not a departmentally based program
- one letter of support from a faculty member
- documentation of teaching excellence from the nominee's students – include all evaluations
- an abbreviated nominee's C.V.