

Proposed addition to ‘Attendance Policy’ subsection of ‘Student Rights and Responsibilities’ section of the Undergraduate Catalog (p. 478-79) – Approved by SAC on 1/10/24

There is clear value in academic activities, such as lectures, workshops, conferences, clinical rotations, service learning, field trips, or other educational opportunities that occur outside of the scheduled meeting pattern; however, faculty should be mindful of other student academic and non-academic responsibilities and ensure that students are advised of these requirements. In courses or programs of study that include an *expectation* or *requirement* for students to attend such activities outside of the standard meeting time (as defined in the SOC), and those activities are scored or applied to the final grade, the following apply:

- These expectations or requirements should be made clear to the student *prior* to registration through the Expanded Section Description (ESD) and then *detailed* in the course syllabus and/or other materials distributed prior to, or during, the first week of class;
- In cases where out-of-classroom activities conflict with other courses as outlined in the attendance policy above, the student’s regularly scheduled courses take precedent;
- In the case of off-campus events, the academic unit should comply with the “Reasonable Accommodation” guidelines in UVM’s [Accessibility policy](#) (V.7.14.1/V. 4.32.1). If the location is not accessible to all students, an alternative or makeup activity must be made available.