



FACULTY SENATE

Educational & Research Technologies Committee

Minutes

Microsoft Teams

October 11, 2023

9:00 to 10:30 Teams

**Present:** Thomas Borchert (Faculty Senate), Hung Do (GSB), Amy Hughes Lansing (CAS), Suraj Joshi (SGA), Marc Law (CAS), Helen Read (CEMS), Mark Starrett (CALs), Regina Toolin (CESS), Tim Tourville (CNHS)

**Absent:** Jarlath O'Neill-Dunne (RSENr), Laura Haines (LIB), Sara Pawlowski (LCOM), Delphine Quenet\* (LCOM), Vacant (GSS)

**Guests:** Mike Austin, Veronika Carter, Max Medina, Rachel Seremeth

Chair Helen Read called the meeting to order at 9:00 am via Microsoft Teams.

- 1. Approval of the Minutes.** The minutes of the September 2023 meeting were approved.
- 2. My UVM portal, Veronika Carter, Rachel Seremeth & Max Medina.** The current portal is hitting end of life so migration to a new platform has begun. There is limited time to get the new platform in place. They are hoping for a January go live date but there are a lot of variables that go into going live so the date is not guaranteed. The ideal plan would to go live for the winter session, however if they cannot go live at the beginning of the spring semester they will postpone so they don't have to go live in the middle of a semester.

Max did a demo of the platform for the committee, to see the demo please e-mail the Faculty Senate at [facsen@uvm.edu](mailto:facsen@uvm.edu). Some of the questions the committee had included:

- Dashboard set up to incorporate the most used thing so faculty don't have to search for them.
- The class roster card is something a lot of faculty use.
- There will be a way to get to PeopleSoft through the portal.
- The committee would like to have access so they can pilot it before they are presented with it again at a future ERTC meeting.
- ERTC feedback on content and functionality is greatly appreciated.
- Thomas would like to devote some time on the senate agenda when the timing is right to help educate faculty on the change.

- The new portal will have multi-factor authentication.

Rachel, Max, and Veronika will come back to the ERTC in November, they will grant access to the portal for members to demo with the hopes of feedback and comments. Rachel will reach out directly to ERTC members with login information.

**3. Update on CIO hiring process, Thomas.** Thomas communicated with the President's Chief of Staff, and he is happy to have some representatives from the ERTC during the hiring processes. Faculty Senate leadership is generally always included in this type of hiring. Thomas would suggest Helen along with one or two other volunteers from the ERTC join the process. There is not currently an exact timeframe, but it should be during the last two weeks of October potentially bleeding into November. There were no volunteers, if a member is interested, please reach out to Thomas Borchert.

**4. New Business / Old Business.**

- a. The Libraries are undergoing some catalog changes, and it was suggested that the ERTC invites the Dean of the Libraries to come and give the ERTC an update on this issue. The Faculty Senate Office will invite Dean Geffert to the November or December meeting.
- b. Electronic signature policy and how can the university make this more consistent. ETS could come to the ERTC to talk about the technical stuff, the policy aspect is where they get stuck.

**5. Adjourn.** The meeting adjourned at 10:01 am.

\*Teaching conflict

The next meeting of the ERTC will take place on November 8, 2023, from 9:00 to 10:30am on Teams.