

Researcher Buy-Out of Vermont Agricultural Experiment Station Time

Policy: Principal investigators with Vermont Agricultural Experiment Station (VT-AES) appointments may be permitted to buy-out their research time with an outside grant. Up to 60% of the salary savings generated may be retained by the PI provided a plan is put forth for the use of the funds that:

- a) Supports the goals and directions of the VT-AES,
- b) Uses the funds within two years and,
- c) Is approved by the Associate Director of the VT-AES.

The plan must be put forth at the time the PI is buying out their time, not at the termination of their current project.

The Plan: The essential elements of a plan to buy-out VT Agricultural Experiment Station (VT-AES) time are listed below.

1. Objectives:
How will the money be used? What research project will the money be used for and what objectives will be achieved with the use of the funds?
2. Goals:
How will the use of these funds relate to furthering research in one or more of the goal areas of the Vermont Ag Experiment Station?
 - An agricultural system that is highly competitive in the global economy
 - Food safety and nutrition
 - Bio-energy, climate change and the environment
 - Community sustainability, economic opportunity and human resource development
3. Budget
Describe how the funds will be spent over the next two fiscal years (10/01/yy - 9/30/yy). Include salaries, wages, and fringe benefits; equipment; materials and supplies; travel and any other appropriate expenses. Use the VT-AES Hatch guidelines as a guide for preparing a budget.

Common practice is to add these funds to the PI's current hatch project. Please note that if the PI has an active Hatch project, a minimum of .2 FTE of VT-AES time must be maintained.

Please refer all questions on these guidelines to Richard "Skip" Fanus, 656-0288, Richard.Fanus@uvm.edu.