
Revision Date: 2/21/2024

1. **Special Reviews**

- a. The Planning, Design, and Construction department reviews historic preservation issues for the University. Design consultants work through this department rather than directly with the Vermont Division of Historic Preservation.
- b. Design consultants shall consult Planning, Design, and Construction about retaining a qualified historic preservation consultant on a project involving historic buildings.
 - i. Size of project and importance of building may affect the need for historic consultants. This determination shall be made by Planning, Design and Construction
- c. As part of projects in historic buildings, consultants will submit a one-page narrative describing the building that describes:
 - i. the importance of the building in context to local and University history, as well as a representation of its historical style.
 - ii. Dates of construction and known architects, builders, or previous owners if such information is available.
 - iii. an understanding of contributing historic elements and how they will be preserved, repaired, or otherwise changed as part of the consultant's project. This information is submitted to Planning, Design, and Construction on the UVM Project Review Form (attached) and is completed by the Design Consultant for the
 - iv. how architectural, MEP, and fire protection systems will be designed to work with the existing building to avoid wholesale changes for the sake of convenience.
 - v. any historic district that the building is part of and whether it is listed in a local or national register.
- d. **Inter**actions with the Vermont Division of Historic Preservation (VDHP) are managed by Planning, Design, and Construction and are intended to occur with the UVM Associate Director of Planning present. General meetings between PD&C and VTDHP are typically held monthly. Consultants may be invited to present project progress at such meetings.
 - i. Direct interaction between VDHP and consultants is possible with express permission from the UVM project manager and Planning, Design, and Construction.

Revision Date: 2/21/2024

- ii. Direct interaction may be allowed for the purposes of providing VTDHP with specific information regarding descriptions of site/building qualities, descriptions and technical data of planned product or material selection or choices, etc.
 - iii. Planning, Design & Construction will remain the sole source of information regarding final project intentions, questions regarding DHP approval processes and reviews, project negotiations, and applications for approvals.
 - e. Project managers to request the most up to date *Historic Properties Project Review Form* from a member of the UVM Planning team.
- 2. **Reference Standards:**
 - a. The Secretary of the Interior’s Standards for the Treatment of Historic Properties: Published by the National Park Service and available at their website, the Standards offer recommendations regarding materials, construction, and use and are the basis for much of state and federal review of projects under their jurisdiction. (www.nps.gov/tps/standards.htm)
 - b. National Register of Historic Places (www.nps.gov/nr)
 - c. State of Vermont Agency of Commerce and Community Development Division of Historic Preservation: (accd.vermont.gov/historic-preservation)
One National Life Drive, Deane C. Davis Building, Montpelier, VT 05620,
802-828-3222
 - d. Special Collections Photos: The UVM Library curates a collection of historic photos. These photos are available to designers to reference when working on historic campus buildings.
 - e. National Park Service, Technical Preservation Services “Preservation Briefs”, available online.
 - f. The University of Vermont Campus Master Plan, Chapter on Historic Resources.
 - g. The University of Vermont, Planning, Design, and Construction office for history of campus buildings.
- 3. **Submittals to be reviewed by University:**
 - a. Consultant prepared preservation plans
 - b. Meeting minutes from meetings with VTDHP representatives