Agency Imposed Student Expenses

If an agency has an expectation that students will take on expenses that the agency will NOT be reimbursing them for, this should be made explicit to the field education coordinator during the matching process AND to the student during the interview/confirmation meeting. If this is not done, a student will not be expected to incur those expenses and may choose to be matched with a different field site.

Students are expected to pay their own transportation costs to and from their placement agency. Agencies are expected to pay transportation costs (mileage) in connection with field assignments that include transport of clients or use of an agency vehicle (gasoline). If the student uses his/her own vehicle for transportation of clients or in connection with field assignments, the student is required to carry the appropriate automobile insurance coverage. Students should contact their insurance carrier about coverage.

There may also be a cost associated with the completion of required criminal record checks. This cost may be covered by the field agency or the agency may require the student to pay this fee.