

CURRICULAR AFFAIRS COMMITTEE  
OF THE FACULTY SENATE  
ANNUAL REPORT: Fall 2015 – Spring 2016

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The Curricular Affairs Committee (CAC) of the Faculty Senate met nine times during the 2015-2016 academic year.

**Reviews of Proposals to Initiate, Alter or Terminate an Academic Program:**

During the current academic year, the Curricular Affairs Committee of the Faculty Senate completed the review of thirteen proposals to initiate, alter, or terminate academic programs.

**Completed Reviews**

- Approval of a proposal from the College of Engineering and Mathematical Sciences for a new B.S. in Biomedical Engineering
- Approval of a proposal from the College of Engineering and Mathematical Sciences for a new B.S. in Data Science
- Approval of a proposal from the College of Agriculture and Life Sciences for a new B.S. in Food Systems
- Approval of a proposal from the College of Arts and Sciences for a new B.S. in Economics
- Approval of a proposal from the College of Arts and Sciences for a new Minor in International Politics
- Approval of a proposal from the College of Arts and Sciences for a new Minor in Neuroscience
- Approval of a proposal from the College of Medicine for a new Minor in Behavioral Change Health Studies
- Approval of a proposal from the College of Arts and Sciences for a new Minor in Writing
- Approval of a proposal from the College of Arts and Sciences for a new Minor in Jewish Studies
- Approval of a proposal from the College of Nursing and Health Sciences and the Graduate College for a new M.S. in Medical Laboratory Science
- Approval of a proposal from the College of Medicine, the Graduate College, and Continuing and Distance Education for a new Certificate of Graduate Study in Epidemiology
- Approval of a proposal from the College of Medicine, the Graduate College, and Continuing and Distance Education for a new Certificate of Graduate Study in Health Care Management and Policy
- Approval of a proposal to terminate the Continuing and Distance Education Certificate of Health Care Management

## **Reviews in Progress**

- A proposal from the College of Nursing and Health Sciences and the Graduate College for a new PhD program in Human Functioning and Rehabilitation Science
- A proposal from the College of Engineering and Mathematical Sciences for a new Certificate of Computer-Aided Engineering Technology (CAET)

## **Other Actions**

- Facilitated the incorporation of UVM's six-credit Diversity requirement into the General Education curriculum, which also includes Sustainability and Writing & Information Literacy.
- Approved a proposal for significant revisions to the English Major curriculum and accompanying minor changes to the English Minor curriculum.
- Approved a proposal for significant revisions to the Spanish Major and Minor curricula.
- Approved a proposal to grant tagged degrees in Education for the Early Childhood PreK-3 (ECP) and Early Childhood Special Education (ECSP) majors to bring the programs in line with the other majors offered by the Department of Education.
- Approved a proposal from the Environmental Sciences program to replace the Environmental Resources concentration with a Global Environmental and Climate Change concentration.
- Approved a proposal from the Registrar's Office to codify the final grade reporting deadline with addition of language to the University Catalog.
- Disapproved a proposal from the College of Engineering and Mathematical Sciences and Continuing and Distance Education to add a Cybersecurity track to the existing Computer Software Certificate.
- Collaborated with the Center for Teaching & Learning (CTL) to significantly revise the syllabus guidelines posted on the CTL website.
- Initiated, developed, and approved changes to guidelines for proposals for new programs, significant revisions of existing programs, and termination of programs.
  - Proposal to Substantially Revise an Academic, Scholarly, or Service Endeavor (formerly Appendix B): revisions made to reflect the changes we approved last year to the format for New Academic, Research or Service Endeavors (formerly Appendix A)
  - Proposal to Terminate an Academic, Scholarly, or Service Endeavor (formerly Appendix C): Addition of an introductory paragraph that allows a department/unit to voluntarily terminate a program with a memo rather than a full proposal
  - Standards for Academic Minors: added a request for an abstract (this is needed for circulation, and was made as an additional request in the past)
  - Standards for Undergraduate Certificate Programs: added a request for an abstract and a description of the required integrated learning component(s)
  - Supporting Documents Request: request for two additional memos to be submitted with New Academic, Research or Service Endeavors proposals 1) written by the Dean(s) of the sponsoring Unit(s) that describes how the new program will promote the mission of the Unit(s) and the impact, if any, it will have on the existing programs in the sponsoring Unit(s), and 2) a memo signed by Deans of all other Units across the University stating that they have no objections and/or noting any concerns

- Assisted with the evaluation of a proposal to restructure the College of Engineering and Mathematical sciences; two CAC members served on the review committee.
- Participated in the newly formed Educational Stewardship Committee (ESC; formerly the Strategic Curriculum Oversight Committee), a joint committee between the Provost's Office and the Faculty Senate.
- Collaborated with the Provost's Office to carry out Academic Program Reviews. CAC reviews and concluding Summary Meetings have been completed for all programs in Cycles 1 through 5 with the exception of three externally accredited programs that are reviewed under a different protocol. (See section below for additional details.)
- Continued to participate in the development and oversight of UVM's General Educational program. Two members of the CAC serve on the Diversity Review Curriculum Committee, and one member serves on the Sustainability Curriculum Review Committee.

### **Academic Program Review**

Reviews were completed for five programs; four are currently in progress.

*Reviews completed this year:*

- Anthropology
- Classics
- History, Historic Preservation, and Holocaust Studies
- Neuroscience
- Religion

*APR activity is underway for the following programs:*

- Social Work
- Medicine
- Counseling
- Public Administration

### **Members of the Curricular Affairs Committee, 2015-2016**

Almstead, Laura	Franklin, John	Nichols, Aaron	Strickler, Jennifer
Budington, Steve	Garrison, Garth	Paris, Cathy (F15)	Tomas, Amy
CichoskiKelly, Eileen	Hazelrigg, Ann	Phelps, Stephanie (Sp16)	Weinstock, Jackie
Colburn, Selene	Kasser, Sue	Rizzo, Donna	Wojewoda, Christina
Dale, Rosemary	Manning, Robert	Rowe, Ellen	
Dickinson, Jennifer (J.)	Meyer, Lori	Sisock, Mary	
Everse, Stephen	Monsen, Erik	Snapp, Robert	

Report submitted by Laura Almstead, Chair of the Curricular Affairs Committee, May 6, 2016.