The University of Vermont
Licensing Approval Form
University Student Group or Department

Products such as clothing, uniforms, furniture or other items (excluding letter-head, envelopes, recruitment and/or departmental materials or publications) using the University’s names, marks, logos, seals and/or symbols made for the sole use of a department or student group for fund raising purposes consistent with the department’s or student group’s mission are subject to a 4% royalty to be paid by the licensee. The following approval form must be completed and signed by the Licensing Coordinator. Once the design and vendor are approved by the licensing office the form will be returned to the department or program and must be submitted with the purchase order or the product(s).

Name of Department or Program: ___________________________________________

Name of person filing form: _______________________________ Date: ________________

Address: __________________________________ Phone #: __________________ Fax: ____________________

Description of Project:

Project dates: ______________ University budget # paying for product: ____________________

Product Information:

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<th>DESCRIPTION OF ITEMS</th>
<th>COST PER ITEM</th>
<th># OF ITEMS</th>
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Licensed Manufacturer or Supplier’s Name:

Name: __________________________________________

Address: _______________________________________

Contact Person: _______________________________ Phone #: __________________ Fax #: _____________

I verify that the products listed above are for department and/or student group use or for fund-raising purposes consistent with the department’s or student group’s mission.

The above project has been approved by the University Licensing Program:

_________________________ ________________________
Licensing Coordinator Date