Internship Title: University of Vermont Natural Areas Field Intern

Internship Site: UVM Environmental Program, 153 South Prospect Street and various UVM Natural Areas around the region including Centennial Woods, Colchester Bog, Mount Mansfield, Shelburne Pond, Carse Wetlands, East Woods, Pease Mountain, and Redstone Quarry.

Description: Responsible for the management and maintenance of the UVM Natural Areas. Maintain workshop, tools and equipment. Drive to the natural areas to conduct regular patrol visits. Maintain trails, signs, boundaries, information displays, boardwalks, and other visitor facilities. Construct trails and related facilities including boardwalks, signs, information displays, etc. where needed. Control invasive plant species. Monitor human and other disturbances. Assist with the development of management plans, information materials, trail guides, and other publications. Work with volunteers and possibly other interns. Interact with the public visiting the natural areas. Outreach to visitors, user groups, neighbors, and others. Undertake individual projects to be determined

Desired qualifications/skills/coursework: Basic landscaping and trail maintenance skills. Knowledge of Vermont natural history and ecology. Ability to work with hand and power tools. GPS and GIS skills. Willingness to work outdoors in various weather conditions and terrain. Able to work independently and without direct supervision. Good problem-solving and interpersonal skills. Valid drivers’ license, clean driving record, and approval to operate UVM vehicles desirable.

*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning internship credit through the Rubenstein Internship Program is required.*

Supervision: Rick Paradis, UVM Natural Areas Director will provide orientation and training with regular supervision through the summer. Intern will work independently without constant supervision in the field, but will communicate with Environmental Program’s office manager Cathy Trevieres on a regular basis.

Start and End Dates:
Mid-May – Mid-August, 2017 (exact start/end dates are negotiable)

Total Hours:
20 hours/week, 12 weeks

Compensation: $12.50/hour

How to apply: Follow step by step application instructions which are available on the Rubenstein Perennial Internship Program website. This will include logging into the CEMS-RSEN Internship, Co-Op, Research System and submitting the following (as pdfs whenever possible) by midnight, Sunday, January 29th 2017:

a. Resume
b. Cover Letter - You should upload and submit unique cover letters for each position to which you’re applying
c. Position Ranking - If you are applying for more than one Perennial Internship, please provide list of the positions in rank order.

d. Reference(s) – Provide name & contact information for at least one professional reference (this could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc.)

e. Transcript – Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload.

f. A recommendation form, completed by a faculty member or teaching assistant, will also need to be submitted on your behalf. Please send this link to the faculty member/teaching assistant when you ask if they are willing to complete the recommendation form for you. Your recommender will complete & submit this form online and then your recommendation will be confidentially uploaded to your application(s).