Rubenstein School of Environment and Natural Resources

University of Vermont

Perennial Summer Internship Program - 2017

Internship Title: Stormwater Planning Internship

Internship Site: Town of Milton Planning Division | 43 Bombardier Rd. | Milton, VT 05468

Description:

This exceptional internship will give one motivated student an opportunity to lead stormwater planning decisions in Milton, Vermont. Vermont towns maintain important elements of local control over many natural resources decisions, opening opportunities to engage, innovate and make a difference close to home.

The successful applicant will learn how federal, state and local actions interact to govern and manage stormwater in a Vermont community while producing an advisory report with recommendations that will justifiably lessen development impact, protect water quality, and reduce municipal expense and liability.

The planning intern will be the principal project manager, staff an advisory task force, and be supervised and mentored by the Planning Director.

The final report will be prepared in partnership with the planning staff and the advisory task force and must serve as a platform for action by containing four elements:

2) TECHNOLOGIES: Infrastructure and technology for consideration in the Public Works Specifications and/or Development Regulations.
3) REGULATIONS: Low impact development practices for consideration in the Development Regulations.
4) PROJECTS: Three specific, public, demonstration projects (and potential grant-funding sources) for consideration in the 2018-2023 Capital Improvement Plan.

Applicants must be able to research, analyze data, prepare and present reports that inform and frame choices for the Town’s decision-makers. The natural resources planning intern will work predominantly in the Planning office.

Engaged and productive interns can expect to exit with the knowledge, skills, abilities, experience and work product that demonstrate readiness for service in municipal government and beyond.

Milton is Vermont’s eighth most populous community and is located on the eastern shore Lake Champlain in Chittenden County. Milton is a growing and accessible community only 14 miles north of Burlington. Commuter bus service is available from Burlington.

Desired qualifications/skills/coursework:

- Resource planning coursework.
- Stormwater management or water quality coursework.
- Interest in government, the public interest and community service.
- Above-average personal organization and punctuality.
- Effective written and verbal communication.
- Considerate, productive and responsive.
• Independent problem-solver.

Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning internship credit through the Rubenstein Internship Program is required.*

**Supervision:** Jacob Hemmerick, Planning Director

**Start and End Dates:** Start: 5/17/16. End: 8/11/16. (Start & end dates are flexible.)

**Total Hours:** Perennial Internship Period: 240 hours - 20 hrs. per week over 12 weeks

**Compensation:** $12.50/hour

**How to Apply:** Follow step by step application instructions which are available on the Rubenstein Perennial Internship Program website. This will include logging into the CEMS-RSENR Internship, Co-Op, Research System and submitting the following (as pdfs whenever possible) by midnight, Sunday, January 29th 2017:

a. Resume
b. Cover Letter - You should upload and submit unique cover letters for each position to which you’re applying
c. Position Ranking - If you are applying for more than one Perennial Internship, please provide list of the positions in rank order.
d. Reference(s) – Provide name & contact information for at least one professional reference (this could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc.)
e. Transcript – Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload.
f. A recommendation form, completed by a faculty member or teaching assistant, will also need to be submitted on your behalf. Please send this link to the faculty member/teaching assistant when you ask if they are willing to complete the recommendation form for you. Your recommender will complete & submit this form online and then your recommendation will be confidentially uploaded to your application(s).