Rubenstein School of Environment and Natural Resources

University of Vermont

Perennial Summer Internship Program - 2017

Internship Title: Hurricane Island Center for Science and Leadership Teaching Assistant

Internship Site: Hurricane Island, Penobscot Bay, Maine

Description: The Hurricane Island Center for Science and Leadership Teaching Assistant (hereafter referred to as the Assistant) will work closely with a mentor educator to help develop and deliver curriculum relevant to Hurricane Island during our wide variety of summer programs. The Assistant will receive training in experiential science education methods and curriculum development in addition to place-based content knowledge including Hurricane Island history, marine ecology, terrestrial ecology, and other related STEM disciplines. The Assistant will have a gradual introduction to the instruction of students, beginning with assisting their mentor with set-up, planning, and student supervision as they take an increasingly greater role in actual student instruction. The Assistant is expected to supervise students, including overnight supervision in our bunkhouse for residential programs, and conduct themselves in a professional manner at all times while on the island regardless of whether they are directly working with students. As part of an intentional community, the Assistant will participate in daily community tasks critical to island function (i.e., dish washing, composting, cleaning bathrooms, general equipment maintenance, etc.), greet visitors to the island, and support other staff as necessary to ensure the overall sustainability of our community. The Assistant will be expected to take on increasingly independent roles as the internship progresses and will be evaluated and given regular feedback by their mentor teacher and the Director of Education to guide their professional development and improve our overall programming.

Desired qualifications/skills/coursework:

Mandatory: Self-starter/proactive (initiates projects or tasks without being asked), direct and open communication, strong work ethic, positive attitude, desire to live in and contribute to an intentional community, self awareness and professionalism, flexibility, eagerness to give and receive both positive and constructive feedback, strong organization skills

Desirable: Interest in science education as a career path, experience working with youth (preferably in an education setting), experience working with Google Drive for document sharing

*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning internship credit through the Rubenstein Internship Program is required.*

Supervision: The Assistant will be assigned to an experienced Science Educator who will mentor them throughout the internship. The Science Educator will be the Assistant's primary supervisor and will be in charge of the Assistant's tasks and schedule in consultation with the Director of Education. The Assistant will additionally meet with the Director of Education to review progress and discuss opportunities for improvement based on field observations and evaluations by the Director of Education.
**Start and End Dates:** June 4th – August 26th, 2017 (exact start/end dates are negotiable HOWEVER, intern must be available to live/work on-island from June 18th – August 19th, 2017)

**Total Hours:** Average 40 hours/week, 12 weeks

**Compensation:** $12.50/hour for 20 hours/week for 12 weeks. Room and board will be offered as compensation for the additional 20+ hours a week throughout the duration of the internship.

**How to apply:** Follow step by step application instructions which are available on the Rubenstein Perennial Internship Program website. This will include logging into the CEMS-RSENR Internship, Co-Op, Research System and submitting the following (as pdfs whenever possible) by midnight, Sunday, January 29th 2017:

a. Resume
b. Cover Letter - You should upload and submit unique cover letters for each position to which you’re applying
c. Position Ranking - If you are applying for more than one Perennial Internship, please provide list of the positions in rank order.
d. Reference(s) – Provide name & contact information for at least one professional reference (this could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc.)
e. Transcript – Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload.
f. A recommendation form, completed by a faculty member or teaching assistant, will also need to be submitted on your behalf. Please send this link to the faculty member/teaching assistant when you ask if they are willing to complete the recommendation form for you. Your recommender will complete & submit this form online and then your recommendation will be confidentially uploaded to your application(s).