Rubenstein School of Environment and Natural Resources
University of Vermont
Perennial Summer Internship Program - 2017

Internship Title: Kingdom Community Wind and Community Outreach Perennial Intern

Internship Site: Monday and Tuesdays: Green Mountain Power, 163 Acorn Lane, Colchester, VT
Three Wednesdays per month: Kingdom Community Wind, Lowell, VT
One Saturday per month: Kingdom Community Wind, Lowell, VT

Description: Intern will be responsible for marketing and organizing all aspects of tours that Green Mountain Power offers at its 63 megawatt wind facility in Lowell, including assisting GMP technical and public relations persons in conducting the tours. In addition, intern will help organize community events and outreach efforts for GMP leaders to connect with the community, such as local Chambers and other organizations, and help spread awareness about GMP's mission and Energy Transformation with new products and services.

Each summer, more than 1,000 people visit the site during the weekly tours, which are conducted at 10 am on three Wednesdays each month, and at 10 am and 12:30 pm on one Saturday each month. The intern will work with GMP staff to market the tours to ensure the public is aware of the tours, and there are multiple opportunities for creativity in getting the word out. The intern will also track responses and work with area schools in scheduling tours on the tour days. On the day of the tour, the intern will be responsible for presenting safety information, and as the season progresses, additional information about the wind project, as he or she becomes comfortable with the subject matter. The tours provide a terrific, fun opportunity for the intern to mingle with the public, give information about the project, answer questions, and find out what visitors to the site think about wind power and this project. The intern will also conduct a survey of participants, which helps to plan any improvements for the following year.

Desired qualifications/skills/coursework: Comfort communicating with and approaching members of the public are critical for both the tours and the public outreach portion; organizational and excel skills to track attendees; interest in marketing and communications is a plus, as the better the marketing outreach, the more people attend the tours, which provides a better experience for the intern. Self-starters will thrive in this atmosphere, as there is ample opportunity to help connect GMP leaders to community organizations as well as creatively market the tours and develop materials to enrich the experience for attendees.

*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning internship credit through the Rubenstein Internship Program is required.*

Supervision: GMP staff will be available in Colchester to consult with during all aspects of marketing and organizing, and will also be in Lowell to conduct the tours with the intern.

Start and End Dates:
Mid-May – Mid-August, 2016 (exact start/end dates are negotiable)

Total Hours:
20 hours/week, 12 weeks
**Compensation:** $12.50/hour

**How to apply:** Follow step by step application instructions which are available on the Rubenstein Perennial Internship Program website. This will include logging into the CEMS-RSENR Internship, Co-Op, Research System and submitting the following (as pdfs whenever possible) by midnight, Sunday, January 29th 2017:

a. Resume
b. Cover Letter - You should upload and submit unique cover letters for each position to which you’re applying
c. Position Ranking - If you are applying for more than one Perennial Internship, please provide list of the positions in rank order.
d. Reference(s) – Provide name & contact information for at least one professional reference (this could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc.)
e. Transcript – Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload.
f. A recommendation form, completed by a faculty member or teaching assistant, will also need to be submitted on your behalf. Please send this link to the faculty member/teaching assistant when you ask if they are willing to complete the recommendation form for you. Your recommender will complete & submit this form online and then your recommendation will be confidentially uploaded to your application(s).