Internship Title: Environmental Educator & Sustainability Perennial Intern

Internship Site: Community Sailing Center (CSC), Burlington, VT

Description:

CSC Mission
Our mission is to encourage and celebrate the responsible use and long-term stewardship of Lake Champlain by fostering and developing educational and recreational opportunities for all members of our community. The Community Sailing Center is a non-profit organization made of dedicated sailors, paddlers and recreation enthusiasts who share a deep passion for Lake Champlain. We believe everyone deserves to play on, learn from and ultimately take care of Vermont’s greatest natural resource- Lake Champlain.

Position Description
The intern will be one of the summer educators for CSC’s Signature Programs, Floating Classrooms and the primary person for the W.A.V.E.S Initiative, CSC’s sustainability and stewardship program. The W.A.V.E.S Initiative includes summer citizen science programs (water quality monitoring), educational activities for youth to learn more about the lake while at sailing camp, and supporting staff with best practices on and off the water. The intern will provide assistance to all these programs and work with the Education and Outreach Coordinator. Interns must be enthusiastic about working with all ages of students on topics including but not limited to lake ecology, geology, and water quality. The intern will lead weekly activities with summer campers. Furthermore, interns will be involved with program and curriculum planning, design and implementation.

New projects that this intern will take on include but are not limited to updating the current curriculum, creating new tools for the organization to use in all programs, researching ideas and opportunities for dynamic ways that we can use our new building and waterfront campus as a teaching tool in 2017.

The ideal candidate possesses a desire to develop their personal teaching skills, including curriculum and lesson planning. The intern will act as an ambassador for the CSC and must be friendly, courteous, and knowledgeable of the rules, regulations, and operations of the organization. The intern can expect to take on different tasks and be willing to learn various skills to be successful in a diverse program and dynamic educational environment.

Desired qualifications/skills/coursework:

Qualifications
1. Experience in education, environmental studies, or related majors.
2. Must have a passion for the environment and working with kids.
3. Comfortable speaking in front of small to large groups.
4. Generally familiar with the natural history and ecology of the Lake Champlain Basin and Vermont.
5. The intern is dynamic, detail-oriented, conscientious, and able to work both independently and as part of a team.
6. Experience designing lesson plans, curriculum, or an outdoor experiential trip (not required).
7. Sailing experience (not required).
8. Ability to work in dynamic outdoor environments in all types of weather.
Responsibilities

1. Teach environmental, place-based lessons suitable for students ages 6 and up.
2. Assist VISTA in outreach to community partners.
3. Look into other local and non-local organizations for the CSC to partner with or learn from.
4. The intern must have empathy for the students and be able to adapt to their individual needs.
5. The intern must have knowledge and respect of the rules and regulations of the Center.
6. Perform tasks to assist in outreach of organization: blog posts, helping out at events, organizing volunteers, etc.
7. Assist in basic office tasks and administrative duties.

*Rubenstein students currently in their sophomore and junior years are eligible to apply. Earning internship credit through the Rubenstein Internship Program is required.*

Supervision: Jen Guimaraes, Associate Director, Community Sailing Center

Start and End Dates: Mid-May – Mid-August, 2017 (exact start/end dates are negotiable)

Total Hours: 20 hours/week, 12 weeks

Compensation: $12.50/hour Interns are welcome to take CSC courses (based on availability) as long as they do not conflict with their work schedule. Interns are also eligible for all the staff discounts seasonal staff receive throughout the season as well as access to all watercraft (based on ability and watercraft availability).

How to apply: Follow step by step application instructions which are available on the Rubenstein Perennial Internship Program website. This will include logging into the CEMS-RSEN Research System and submitting the following (as pdfs whenever possible) by midnight, Sunday, January 29th 2017:

- **Resume**
- **Cover Letter** - You should upload and submit unique cover letters for each position to which you’re applying
- **Position Ranking** - If you are applying for more than one Perennial Internship, please provide list of the positions in rank order.
- **Reference(s)** – Provide name & contact information for at least one professional reference (this could be someone who supervised you in a past work/internship/volunteer position, a professor or teacher, etc.)
- **Transcript** – Login to your my uvm portal, click on the Registrar link, click Request Official Transcript by email, once received save it as a pdf and upload.
- **A recommendation form**, completed by a faculty member or teaching assistant, will also need to be submitted on your behalf. Please send this link to the faculty member/teaching assistant when you ask if they are willing to complete the recommendation form for you. Your recommender will complete & submit this form online and then your recommendation will be confidentially uploaded to your application(s).