



Campus Safety and Security: Clery Act

Policy Statement

The University of Vermont is committed to providing a safe and secure environment for all members of the University community and visitors. The University adopts this policy to facilitate full compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the “Clery Act”).

Reason for the Policy

The purpose of this Policy is to provide guidance to all members of the University community regarding Clery Act requirements.

Applicability of Policy

This Policy applies to all members of the University community and provides information to University visitors, prospective students and prospective employees.

Policy Elaboration/Procedures

The University encourages all members of the University community to report suspicious or criminal activity to University Police Services as soon as possible. Crimes may be reported to Police Services by calling (802) 656- 3473 ((802) 656-FIRE), by submitting an electronic report at <http://www.uvm.edu/police/?Page=reportcrime/index.php>, or by text to 847411 using the keyword UVM at the beginning of your text, all of which may be done anonymously. **In the event of a crime in progress or at any time there is a risk of harm to persons or property, call 911.**

In addition, certain employees, known as Campus Security Authorities (CSAs), have a legal obligation to file a report of suspected criminal activity with University Police Services (www.uvm.edu/police/csa) to ensure statistical inclusion of all crimes specified by the Clery Act in the University’s Annual Security Report when those crimes occur on or near University Property, including on-campus property, property immediately adjacent to the campus, and off-campus property owned or controlled by the University. Pursuant to federal non-discrimination laws, CSAs are also required by federal law and University policy to promptly notify the Office of Affirmative Action and Equal Opportunity (AAEO) of all reported incidents of discrimination and harassment, including incidents of sexual assault, dating violence, domestic violence, gender-based stalking, and sexual exploitation (collectively “sexual misconduct”), involving

members of the University community, regardless of geographic location. In this latter capacity, CSAs are referred to under federal law as “Responsible Employees”. Collectively, CSAs and Responsible Employees may be referred to as “UVM Reporters”.

As outlined in the University’s Campus Security Authorities (CSAs) and Responsible Employees under Federal Law – Designation of and Reporting By Operating Procedure (<http://www.uvm.edu/policies/riskmgm/campussecuruity.pdf>), each individual identified by the University as a UVM Reporter shall receive notification of that designation and the requirement that the individual report information about Clery Act crimes. Training will also be provided to all persons designated as UVM Reporters.

To promote safety and security at the University of Vermont and in compliance with the Clery Act, the University does the following:

1. **Submits crime statistics to the United States Department of Education.** Each year, the University submits crime statistics for Clery Act crimes by type, location and year to the U.S. Department of Education.
2. **Maintains a daily crime log** of alleged criminal incidents that is open to public inspection. <http://www.uvm.edu/police/?Page=reports/index.php&SM=reports/nav.html>.
3. **Issues campus alerts.** The University of Vermont issues a timely warning to the University community when there is information that a Clery crime has occurred that represents a serious or ongoing threat to campus safety.
4. **Issues emergency notifications.** The University issues an **emergency notification** (<http://www.uvm.edu/policies/riskmgm/emergency.pdf>) upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus. The University tests the emergency notification procedure bi-annually.
5. **Publishes and maintains an Annual Security Report** containing safety- and security- related policy statements and statistics of Clery Act crimes occurring on University property, adjacent property, and non-University property owned or controlled by the University. To prepare the Annual Security Report, the University collects, classifies and counts crime reports and crime statistics. The Annual Security Report, *Public Safety at the University of Vermont* (<http://www.uvm.edu/~police/reports/clery/public-safety-report.pdf>) is distributed annually to all students and employees of the University, and is available to prospective employees through Human Resource Services and to prospective students through the Office of Admissions. A hard copy of the Annual Security Report may be obtained through University Police Services at (802) 656-2027.
6. **Maintains and enforces a missing student policy and notification procedure:** http://www.uvm.edu/policies/general_html/missingstudent.pdf.
7. **Compiles and submits fire statistics to the United States Department of Education.** The University maintains a daily fire log that is open to public inspection (<http://www.uvm.edu/police/?Page=reports/index.php&SM=reports/nav.html>) and generates an Annual Fire Report to the U.S. Department of Education containing fire safety policy

statements and statistics to comply with this requirement
<http://www.uvm.edu/police/reports/clery/fire-safety-report.pdf>)

Definitions

Campus Security Authority:

- Members of the University of Vermont Department of Police Services;
- Any individual responsible for security who is not a member of the UVM Department of Police Services (for example, individuals responsible for monitoring entrances to buildings or specified areas are responsible for security);
- A University official who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings, coaches and coaching staff, and advisors to recognized student organizations; and
- Individuals with federally mandated reporting responsibilities for incidents of discrimination and harassment, including incidents of Sexual Misconduct, as outlined in the University's Sexual Harassment and Misconduct Policy (http://www.uvm.edu/policies/general_html/sexharass.pdf) and Discrimination and Harassment Policy (<http://www.uvm.edu/policies/student/studentharas.pdf>).

Clery Act Crimes: Information about any incident that may constitute the following crimes must be reported by Campus Security Authorities to University Police Services and the University is required to maintain statistics of these crimes for its Annual Security Report:

1. Criminal Offenses (Also called "Primary Clery Crimes")

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|-------------------------------------|-----------------------|
| • Murder/Non-Negligent Manslaughter | • Statutory Rape |
| • Manslaughter By Negligence | • Robbery |
| • Rape | • Aggravated Assault |
| • Fondling | • Burglary |
| • Incest | • Motor Vehicle Theft |
| | • Arson |

2. Violence Against Women Act (VAWA) Offenses

- Domestic Violence
- Dating Violence
- Stalking

3. **Hate Crimes:** In addition to the offenses listed above, where a victim is intentionally selected because of their actual or perceived race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability, the following crimes shall be reported as Hate Crimes according to the category of prejudice evidenced:

- | | |
|------------------|----------------|
| • Simple Assault | • Intimidation |
| • Larceny-Theft | • Vandalism |

- 4. State and Local Ordinance Violations:** Violations of state, local, or federal weapons, drug, or liquor laws. Note that violations weapons, drug and liquor laws are only reported in the Annual Security Report if an arrest was made *or* if the matter was referred for campus conduct proceedings.

University Property:

- **On Campus Property** – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to such buildings or property that is owned by the institution but controlled by another person and is frequently used by students and supports institutional purposes. *See also:* UVM Main Campus Clery Geography (http://www.uvm.edu/policies/riskmgm/campussecuruity_geo.pdf).
 - **Subset of On Campus Property – Student Housing Facilities:** Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.
- **Non-Campus Property** – Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.
- **Public Property** – All thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus.

Forms

Bias, Discrimination & Harassment Incident Reporting Form

https://publicdocs.maxient.com/reportingform.php?UnivofVermontAAEO&layout_id=5

CSA Crime Statistic Reporting Form

www.uvm.edu/police/csa

Contacts

Questions related to the daily operational interpretation of this policy should be directed to:

Clery Coordinator (for crime reporting)

Kelly Riel

(802) 656-3052

UVM Police Services

284 East Avenue

Emergency: 9-1-1 (6-FIRE if on campus)

Headquarters: (802) 656-3473

The Vice President for University Relations and Administration is the official responsible for the interpretation and administration of this policy.

Related Documents/Policies

Alcohol, Cannabis and Other Drug Use – Students Policy

<http://www.uvm.edu/policies/student/drugandalco.pdf>

Annual Security Report: Public Safety at the University of Vermont

<http://www.uvm.edu/police/reports/clery/public-safety-report.pdf>

Campus Anti-Violence Initiative

http://www.uvm.edu/~presdent/?Page=antiviolence_initiative.html

Campus Security Authorities (CSAs) and Responsible Employees under Federal Law – Designation of and Reporting By Procedure

<http://www.uvm.edu/policies/riskmgm/campussecuruity.pdf>

Discrimination and Harassment Policy

<http://www.uvm.edu/policies/student/studentharas.pdf>

Drug-Free Workplace Policy

http://www.uvm.edu/policies/general_html/drugfreeworkplace.pdf

Emergency Management Institutional Continuity Policy

<http://www.uvm.edu/policies/riskmgm/emergency.pdf>

Fire Safety Report

<http://www.uvm.edu/police/reports/clery/fire-safety-report.pdf>

Hazing Policy

<http://www.uvm.edu/policies/student/hazing.pdf>

Minors: Reporting Abuse or Neglect of and Crimes Procedure

http://www.uvm.edu/policies/general_html/abuse_minors.pdf

Missing Student

http://www.uvm.edu/policies/general_html/missingstudent.pdf

Personal Safety and Security Policy

http://www.uvm.edu/policies/general_html/personalsafety.pdf

Sexual Harassment & Misconduct Policy

http://www.uvm.edu/policies/general_html/sexassault.pdf

Vulnerable Adults; Reporting Abuse, Neglect or Exploitation of, and Crimes

http://www.uvm.edu/policies/general_html/vulnerableadults.pdf

Weapons and Explosives Policy

http://www.uvm.edu/policies/general_html/firearms.pdf

Effective Date

V.4.14.26.1 Approved by the President January 23, 2013

V.4.14.26.2 Approved by the President August 11, 2013